

NORDSTROM

Supplier Compliance Manual

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www.nordstromsupplier.com

Table Of Contents

INTRODUCTION	9
Our Strategy	9
How to get started	9
QRS	9
Summary of Supplier Partnership Responsibilities & Requirements	10
Required EDI Documents:	10
How to use this manual	10
Nordstrom and Industry Contact Information	11
Industry Standard References	12
TERMS AND CONDITIONS OF PURCHASE ORDER	13
NORDSTROM PARTNERSHIP GUIDELINES	18
Standards and Business Practices Guidelines	18
EDI REQUIREMENTS	21
Required Electronic Documents	21
Summary of EDI/UPC Supplier Requirements	21
Third Party Service Provider	22
E – CATALOG	23
UPC/EAN Assignment & Catalog Requirements	23
ACCOUNTS PAYABLE	24
EDI Invoicing	24
Invoice Requirements	24
Non-Compliance	24
Invoice and Claim Inquiries	24
Invoice Inquiries	25
Claim Inquiries handled by Accounts Payable	25
All Other Claim Inquiries	25
Response Time	25
Information on Claim Copies	26
PO violations, Cost Difference and Short Ship claims	26
Accommodation and Defective Claims	26
General Information	27
New Vendors	27
Payment Terms	27
UPC/RETAIL MARKING POLICIES & PROCEDURES	28
Overview	28
Important Information about Compliance	28
Exceptions	28
Irregulars, Seconds, Off-price and Close-outs	28

UPC Barcode Requirements	28
Barcode Requirements	28
Pre-Ticket Requirements	29
Assess Pre-ticketing Needs	29
Third Party Ticket Service Providers	29
Preprinted Tickets from Third Party Ticketing Providers:	30
Nordstrom or Rack Logo Blank Ticket Stock for In-house Printing from Third Party Ticketing Providers:	30
Ticket Approval Process for Vendor Logo Tickets (in house printing):	30
Ticket Detail	30
Season Code	31
Ticket Placement	32
Ready To Wear	32
Tops, Dresses, Coats, Jackets, Sleepwear – Displayed Hanging	32
Tops – Displayed Folded	34
Bottoms—Skirts, Pants	36
Gifts and Accessories	37
Handbags	38
Wallets, Small Leather Goods	39
Sunglasses	39
Scarves	40
Belts	40
Carded Hair Accessories	40
Jewelry	41
Bracelets	41
Earrings	41
Necklaces	41
Rings	42
Watches	42
Hosiery	43
Hosiery	43
Socks and Tights	43
Intimate Apparel	44
Bra's	44
Panties	44
TICKETS	46
Hang Tag Barcoded	46
Hang Tag Barcoded – 2 Piece Format	47
Sticky Label Barcoded	48
Sticky Label Barcoded – 2 Piece Format	48
Sticky Label Non-barcoded (1" x 1")	49

Jewelry Sticky Barcoded	50
Jewelry Sticky Barcoded – 2 Piece Formats	51
Jewelry String Ticket Barcoded	52
Rattail Sticky Barcoded	52
RACK TICKETS	53
Rack Hang Tag Barcoded	53
Rack 2 Piece Hang Tag Barcoded	54
Rack Sticky Non-barcoded	55
Rack Sticky Barcoded	55
Rack Sticky Barcoded – 2 Piece Format	56
Rack Jewelry Sticky Barcoded	57
Rack Jewelry Sticky Barcoded – 2 Piece Format	57
Rack String Barcoded	58
Rack Rattail Sticky Barcoded	59
HANGER PROGRAM	60
Overview	60
Nordstrom Floor Ready Hanger Specifications	60
Women’s Hanger Program	60
Children’s Hanger Program	61
Men’s Hanger Program	61
SUPPLIER PACKAGING AND CARTON LABELING GUIDELINES	62
Compliance	62
Carton Specifications	62
Packing Slips and Carton Labeling	63
Nordstrom Shipping Container Standards	64
UCC-128 Shipping Label Requirements	64
UCC/EAN 128 Required Information:	64
UCC Common Label Zone Specification	66
UCC-128 Label Format and Sample	68
Nordstrom Shipping Carton Label	70
If you are unable to provide a UCC128 carton label, Nordstrom requires the following markings:	70
Internal Packaging and Labeling	71
NORDSTROM ROUTING GUIDE	73
How to Use the Routing Guide	73
Purpose of this Guide	73
How to use this Guide	73

Shipping Guidelines	74
Who May Authorize Carriers	74
Compliance	74
Supplier/Shipper Benefits	74
Collect/Prepaid Shipments	74
Shipping Timeframes	75
International Shipments	75
Shipment Destinations	75
How to provide a Unique Bill of Lading Number for an EDI 856ASN	76
The VICS Standard Bill of Lading Number	76
Companies with a UCC/EAN Company Prefix	76
Companies without a UCC/EAN Company Prefix	76
The Modulo 10 Check Digit Algorithm	77
Bar Codes for Bill of Lading Number, SCAC and PRO	77
UCC/EAN-128 Barcode Symbology	78
Shipment Preparation Guidelines	78
General Rules	78
PO Verification	78
Maximum Shipment Weight Limits	79
Declaration of Value	79
Bill of Lading Document Numbers	80
Bill of Lading Preparation – Gilbert East, Colonial Trucking & Norcon ONLY	80
Bill of Lading Preparation – all <i>other</i> Carriers <i>excluding</i> Airborne Express	80
Bill Receiver for Airborne Express Shipments	81
Introduction	81
General Instructions	81
Authorized Airborne Express Bill Receivers Locations for Nordstrom	82
Claims/Liability	82
BILL RECEIVER SHIPPING VIA AIRBORNE EXPRESS CORPORATE EXCHANGE	84
Requirements	85
Compatible OnLine System	85
Shipments Requiring Special Handling	86
Introduction	86
Hazardous Materials	86
Airborne Express & Hazardous Materials	86
Customer’s Owned Goods Repair Claims	86
Cosmetics	87
Samples	87
Furniture and Residential Shipments	87
Precious Jewelry and Watches	87
Gourmet Foods	87
Fine Jewelry Shipping Procedures	87
Fine Jewelry Shipment Definition	87
Shipping Rules: US MAIL	87
Freight Invoicing & Reimbursement	88
Freight Invoicing & Reimbursement	88

Required Documents and Information	88
Where to send your Freight Invoice	88
Unable to produce a Freight Invoice	88
Refusals and Related Charges	89
Introduction	89
Reasons for Shipment/Purchase Order Refusals	89
Fees Assessed for Refused Shipments	89
Refused Shipment Handling and Liability	89
Recalls	90
Verification of Delivery	90
NORDSTROM ROUTING GUIDE: CARRIER PAGES	91
Airborne Express	91
BAX Global	92
Colonial Trucking - Gilbert East	93
Consolidated Freightways (CF)	94
CTE – Gold Coast Transportation	95
CTE (California Transport Enterprises)	96
Gilbert East	97
Norcon, LTD.	98
Red Star – Gilbert East	99
Stewart Stiles	100
STATE PAGES	101
AK - ALASKA	101
AL - ALABAMA	102
AR - ARKANSAS	103
AZ - ARIZONA	104
CA - NORTHERN CALIFORNIA (Zip Code Prefixes 939, 956 - 969)	105
CA – SAN FRANCISCO METRO AREA (Zip Code Prefixes 940-955)	106
CA - SOUTHERN CALIFORNIA (Zip Code Prefixes 919- 938)	107
CA – LOS ANGELES METRO AREA (Zip Code Prefixes 900-918)	109
CO - COLORADO	111
CT - CONNECTICUT	112
DC - DISTRICT OF COLUMBIA	113
DE - DELAWARE	115
FL - FLORIDA	116
GA - GEORGIA	117
HI - HAWAII	118
IA - IOWA	119
ID - IDAHO	120
IL - ILLINOIS	121
IN - INDIANA	122
KS - KANSAS	123
KY - KENTUCKY	124
LA - LOUISIANA	125
MA – MASSACHUSETTS (Excluding Zip Code Prefix 021)	126
MA – BOSTON METRO AREA (Zip Code Prefix 021)	127
MD - MARYLAND	128
ME - MAINE	129

MI - MICHIGAN	130
MN - MINNESOTA	131
MO - MISSOURI	132
MS - MISSISSIPPI	133
MT - MONTANA	134
NC - NORTH CAROLINA	136
ND - NORTH DAKOTA	137
NE - NEBRASKA	138
NH - NEW HAMPSHIRE	139
NJ - NEW JERSEY (Excluding Metro Areas – Zip Codes 070-089)	140
NJ – METRO AREAS (Zip Code Prefixes 070-089)	141
NM - NEW MEXICO	142
NV - NEVADA	143
NY - NEW YORK (Excluding Metro Areas Zip Codes 100-119)	144
NY – NY City & Long Island Metro Areas (Zip Codes 100-119)	145
OH - OHIO	146
OK - OKLAHOMA	148
OR - OREGON - Portland Only (Zip Code Prefixes 970 – 972)	149
OR - OREGON (Excluding Portland)	151
PA – PENNSYLVANIA (Excluding Metro Area Zip Codes 170-196)	153
PA – METRO AREAS (Zip Codes 170-196)	154
PR – PUERTO RICO & VI - U.S. VIRGIN ISLANDS	155
RI - RHODE ISLAND (Excluding Cranston & Providence Metro Areas Zip Code Prefix 029)	156
RI – CRANSTON & PROVIDENCE (Metro Areas Zip Code Prefix 029)	157
SC - SOUTH CAROLINA	158
SD - SOUTH DAKOTA	159
TN - TENNESSEE	160
TX - TEXAS	161
UT - UTAH	162
VA - VIRGINIA	164
VT - VERMONT	165
WA - WASHINGTON	166
WI - WISCONSIN	167
WV - WEST VIRGINIA	168
WY - WYOMING	169
Carrier Quick Reference	170
SCAC CODES	171
Document Purpose:	171
Store 770 ~ Last Chance	173
Store/DC List	174
Shipping to DC 808 ~ Nordstrom.com	177
Shipping to 812 ~ iFullfillment	178
EXPENSE OFFSET POLICIES	179
GLOSSARY OF TERMS AND DEFINITIONS	180
Nordstrom Freight Partnership Contract	186

Introduction

Our Strategy

At Nordstrom, our vendor/supplier relationships have always been a very valuable part of our business. We are dedicated to ensure that our supplier standards are in agreement with the current direction of the retail industry. We support Industry-wide technologies that utilize Universal Product Code (U.P.C.), Electronic Data Interchange (EDI), Voluntary Inter-industry Commerce Standards (VICS), and the Uniform Code Council (UCC) standards.

Through the use of this technology and guidelines, Nordstrom can expedite merchandise through the Supply Chain ensuring an expedited flow from partners to the selling floor, better management of inventories, increased sales and enhanced customer service. This, in turn, will allow us to continue to build a more successful and mutually profitable partnership with our suppliers.

Our required standards meet basic industry practices. Your partnership is critical in making this technology work successfully.

How to get started

Attention New Suppliers – In order to comply with our program, you must meet the requirements for doing business. If you do not have your technology program in place, please contact QRS, our third party provider in technology, (800) UPC-Talk (800-872-8255). We expect all shipments to be in compliance with the basic industry standards as outlined in this manual. Non-compliance will result in an expense fee. See Expense Offset Policies in this manual.

QRS

QRS is our third party in technology. QRS can provide assistance to retailers who need help implementing industry standard technology. For more information visit their website www.qrs.com or call 800 UPC-TALK (800 872-8255).

Summary of Supplier Partnership Responsibilities & Requirements

This manual includes all requirements for suppliers doing business with us:

- Adhere to Purchase Order Terms and Conditions.
- EDI documents should be created following the VICS EDI guidelines and the Nordstrom mapping guide.
- Utilize the NRF color and size codes.
- Receive EDI purchase orders.
- Maintain accurate, updated electronic UPC catalog via QRS, our third party service provider, or other mutually agreed upon transmission method.
- Follow Nordstrom specifications for supplier UPC/Price ticketing, including UPC or EAN bar code.
- Include Nordstrom retail price on all tickets.
- Send us EDI Invoices
- Comply with Accounts Payable requirements for submitting invoices and related correspondence.
- Provide an accurate, complete Advance Ship Notice at the carton level and mark all cartons with corresponding valid, UCC-128 shipping container labels.
- Provide VICS Floor Ready Hangers in all applicable merchandise.
- Pack your merchandise according to our packaging instructions.
- Follow our Routing Guide including using only approved carriers.
- Provide Automatic Replenishment/Quick Response programs on replenishment items as requested.
- Review our website for updates to the Supplier Compliance Manual.

Required EDI Documents:

810 – Electronic Invoice

850 – Electronic Purchase Order

856 – Advanced Ship Notice

UCC-128 – Shipping Container label related to a valid ASN

997 – Functional Acknowledgment

How to use this manual

This manual is intended to outline the standards vendor/supplier partners must follow when doing business with Nordstrom Inc. and Nordstrom Rack. This manual contains our merchandise technology; purchase order, distribution, transportation, and accounts payable policies.

Nordstrom Supplier Standards Manual applies to the following Business Units:

- Nordstrom, Inc.
- Nordstrom Rack

Note: *This document should be distributed to the appropriate individuals within your organization. This manual is the 2002 version.*

This Manual Does Not Apply To:

- Nordstrom Product Group (NPG)

- **NORDSTROM.COM**
- Facconable Boutiques

Nordstrom and Industry Contact Information

Internet Site/Future Updates and Communications

Our Compliance Manual can be viewed or downloaded from our Supplier website, www.nordstromsupplier.com. In the future, all changes to this manual will be posted at at the same website. Please review it periodically for updates. There is an update legend provided in the FAQs.

Questions regarding this manual should be directed to the Nordstrom Supplier Hotline.
Nordstrom Supplier Hotline: 1-877-444-1313

This phone number provides assistance with questions in the following areas:

Accounts Payable

Compliance

EDI

Packaging

UPC Requirements/E-Catalog

Carton Labeling

Distribution

Floor Ready Merchandising

Transportation

Contacts:

Website: www.nordstromsupplier.com

Nordstrom Supplier Hotline: 1-877-444-1313

Detailed questions can also be directed to these e-mail addresses:

FRM@nordstrom.com (Floor Ready)

EDI.Group@nordstrom.com (EDI)

Supplier.Compliance@Nordstrom.com (Compliance)

Apresearch@nordstrom.com (Vendor Relations, Accounts Payable)

CMIOChrgbk@nordstrom.com (inquires for UPC/PO)

Industry Standard References

UPC ticket format and marking guidelines	Uniform Code Council ‘UPC Marking Guidelines for General Merchandise and Apparel.’ (800) 543-8137 www.uc-council.org
VICS EDI mapping guidelines	Voluntary Inter-industry Commerce Standards (VICS) – Guidelines for Floor Ready Merchandising (202) 626-8171 www.vics.org
NRF Color & Size Codes	National Retail Federation (NRF) Standard Color & Size code Handbook (202) 783-7971 www.nrf.com

TERMS AND CONDITIONS OF PURCHASE ORDER

The following terms and conditions are a part of each purchase order submitted by Nordstrom, Inc. or Nordstrom DC, LLC and are binding upon Seller.

For merchandise to be delivered to a Distribution Center located in Florida, Iowa, Maryland, Oregon or Utah (with the exception of merchandise for which the purchase order is submitted for the Nordstrom Product Group division), the Purchaser is Nordstrom DC, LLC.

For merchandise to be delivered to any other receiving location (including, without limitation, all merchandise shipped internationally for which Nordstrom, Inc. is the importer of record and all merchandise for which the purchase order is submitted for the Nordstrom Product Group division), the Purchaser is Nordstrom, Inc. Nordstrom, Inc. is authorized to act as agent for Nordstrom DC, LLC in all respects regarding any purchase order.

ACCEPTANCE BY SELLER IS LIMITED TO THE TERMS OF THE PURCHASE ORDER AND THESE TERMS AND CONDITIONS. PURCHASER OBJECTS TO ANY DIFFERENT OR ADDITIONAL TERMS IN SELLER'S ACCEPTANCE OR ANY OTHER DOCUMENT OR FORM TRANSMITTED ON BEHALF OF SELLER, UNLESS PURCHASER'S WRITTEN CONSENT IS FIRST OBTAINED.

Purchaser's objection to different or additional terms shall not be waived by acceptance of any merchandise or by payment of any invoice.

- 1.** Acceptance of a Nordstrom, Inc. or Nordstrom DC, LLC purchase order, or performance of constitutes Seller's agreement to all of the following: (i) the terms and conditions set forth herein and in the Nordstrom Supplier Compliance Manual, located on Purchaser's website at work in connection therewith, or shipment of goods to Nordstrom, Inc. or Nordstrom DC, LLC, www.nordstromsupplier.com; (ii) for international shipments for which Nordstrom is the importer of record, the Nordstrom International Packing and Shipping Guide; and (iii) for all purchase orders submitted for the Nordstrom Product Group division, the NPG Procedures Manual. At any time, the Purchaser may modify the provisions of these terms and conditions, the Nordstrom Supplier Compliance Manual, the Nordstrom International Packing and Shipping Guide and the NPG Procedures Manual. Such modifications will be posted on the Purchaser's website or otherwise provided to Seller, and shall be binding upon the parties from the date of such posting or provision to Seller.
- 2.** Purchaser may utilize purchase orders in writing, by facsimile or by electronic transmission (EDI) in accordance with published industry guidelines and the requirements of the Nordstrom Supplier Compliance Manual. Verbal orders will not be valid unless confirmed with a written or electronic purchase order. Purchaser will not assume liability for any goods shipped to it or upon which work is commenced by Seller prior to receipt by Seller of a duly authorized purchase order. Each party shall be responsible for its own costs related to EDI systems and transmissions and shall maintain security procedures sufficient to ensure that EDI transactions are authorized and protected against improper access.
- 3.** In the event Seller is unable to deliver any part or all of the merchandise called for by any purchase order, Seller agrees to notify the Purchaser immediately. Such notice will not limit the remedies available to Purchaser or the liability of Seller for nonperformance.
- 4.** Purchaser or Purchaser's agent may refuse delivery or return the merchandise F.O.B. Purchaser's dock for:
 - a.** Shipments (i) made before the earliest ship date or "Not Before Date," or after the cancel date or "Not After Date," specified in the purchase order, or (ii) shipped prior to or after the "Delivery Date" specified in the purchase order, time being of the essence of each purchase order.
 - b.** Shipments of less than or in excess of quantities ordered.
 - c.** Goods which are not according to sample or which are not specified in the purchase order.
 - d.** Goods which are not as represented or as warranted.

- e.** Shipments which are not in compliance with the applicable provisions of the Nordstrom Supplier Compliance Manual, the Nordstrom International Packing and Shipping Guide, and the NPG Procedures Manual, including without limitation all transportation terms and conditions, packing instructions and invoicing instructions.
- f.** Goods which for any reason, except payment of applicable duties and tariffs, will not be cleared for entry by U.S. Customs.
- g.** Goods which are recalled for any reason.
- 5.** All goods furnished under any purchase order shall be subject to inspection and testing by representatives of Purchaser, its customers or agents, and may be rejected and returned to Seller at Seller's cost when found to be defective at any time prior to resale, or after resale if Purchaser's customer is allowed a refund or credit. Payments for goods prior to inspection shall not constitute acceptance and Purchaser reserves the right to hold for Seller or return to Seller, at Seller's expense, any rejected goods.
- 6.** Seller warrants that the merchandise shipped under any purchase order is fit and safe for the use for which it was manufactured, that to the extent applicable the merchandise is capable of accurately processing date and time data, and that said merchandise or the resale thereof by Purchaser does not and will not violate any laws, regulations, orders or ordinances of the country of origin or of the United States or any state or any agency or political subdivision thereof.
- 7.** Seller warrants that it does not and will not in violation of applicable law, custom or practice (i) discriminate in hiring on the basis of race, color, national origin, gender, religion or sexual orientation, or (ii) utilize child labor, prison labor or indentured or forced labor in the operation of its business.
- 8.** Seller warrants that the merchandise shipped under any purchase order including packaging and labeling:
- a.** was produced in strict compliance with all applicable laws, regulations, orders and ordinances of the country of origin and of the United States and any state, or any agency or political subdivision thereof, including without limitation any applicable environmental or hazardous substance laws and regulations;
 - b.** was produced in strict compliance with all applicable requirements of the Federal Fair Labor Standards Act, as amended, and with all applicable regulations and orders of the United States Department of Labor;
 - c.** was produced in strict compliance with all applicable requirements of the National Labor Relations Act and other federal, state and local wage and hour and wage payment laws, and with all applicable regulations and orders issued under any of the foregoing;
 - d.** does not and will not infringe any patent, trademark, trade name, copyright, trade secret or other similar right;
 - e.** is accurately labeled and clearly identifies the country of origin.
 - f.** is labeled in accordance with and complies in all respects with any and all applicable federal, state and local laws, regulations, orders and ordinances, including without limitation any applicable rules of the Federal Trade Commission, the Consumer Products Safety Commission and the Department of Health, Education and Welfare, including care labeling requirements, and the requirements of each of the following Acts to which it may be subject: The Federal Food, Drug and Cosmetic Act, the Wool Products Labeling Act of 1939, the Fair Packaging and Labeling Act, the Fur Products Labeling Act, the Textile Fiber Products Identification Act, the Federal Hazardous Substances Act and the Flammable Fabrics Act.
- 9.** Seller agrees to defend (with counsel acceptable to Purchaser), indemnify and save harmless the Purchaser from any and all claims, suits, liabilities, damages, losses or expenses, including attorneys' fees, asserted against or incurred by Purchaser by reason of, or arising out of or occurring in connection with (i) any breach or alleged breach of any of these terms and conditions, the provisions of any purchase order, or the applicable provisions of the Nordstrom Supplier Compliance Manual, the Nordstrom International Packing and Shipping Guide or the NPG Procedures Manual, or any representations or warranties of Seller made herein or in any purchase order or otherwise (ii) any act or omission of Seller, or the servants, agents or subcontractors of Seller, in the furnishing of goods or in the performance of work under any purchase order, or (iii) the use of Seller's merchandise by customers of Purchaser or others. All indemnification obligations of Seller hereunder shall survive termination or cancellation of any purchase order. Seller agrees that Purchaser may maintain records of Seller's compliance with the representations and warranties of Seller made in any purchase order or otherwise and that Purchaser may at any time, upon notice to Seller, undertake inspection of Seller's facilities in order to determine such compliance. Seller agrees to maintain insurance in full force and effect to fulfill

Seller's indemnification obligations hereunder, and will furnish Purchaser with certificates of insurance evidencing coverage for Commercial General Liability Insurance including Contractual and Products Liability, on an occurrence basis, with at least \$1,000,000. combined single limit per occurrence, and in the aggregate, and including Vendor's Endorsement naming Nordstrom, Inc. and Nordstrom DC, LLC as additional insurers. By requiring insurance herein, Purchaser does not represent that coverage and limits will be adequate to protect Seller,

and such coverage and limits shall not be deemed as a limitation on Seller's liability here under.

10. Seller represents and warrants that the prices and terms specified in any purchase order are no less favorable to the purchaser than any prices or terms upon which Seller sells or offers to sell to others goods substantially of the same kind as ordered by Purchaser. In the event that prior to final shipment under any purchase order Seller sells or offers to sell to others goods substantially of the same kind as ordered by Purchaser at lower prices or on terms more favorable to a third party than those stated in the purchase order, the prices and terms in the purchase order shall be automatically revised to equal the lowest prices and most favorable terms at which Seller shall have sold or shall have offered such goods and payment shall be made accordingly. In the event Purchaser shall become entitled to such lower prices Seller shall notify Purchaser of such lower prices prior to shipment, and if Purchaser shall have made payment at any price in excess thereof, Seller shall promptly refund the difference in price to the Purchaser. Seller agrees to meet any lower price offered by any competitor of Seller for goods substantially of the same kind as ordered by Purchaser or accept cancellation of the purchase order by Purchaser. Unless otherwise provided in the purchase order, prices include all charges for packaging, boxing, crating and freight, F. O. B. destination.

11. Purchaser reserves the right to cancel all or any part of any purchase order which has not actually been shipped by Seller in the event Purchaser's business is interrupted because of strikes, labor disturbances, lockout, riot, fire, act of God, or the public enemy, or any other cause, whether like or unlike the foregoing, if beyond the reasonable efforts of the Purchaser to control. Seller's timely performance under any purchase order shall not be excused or made impracticable by reason of any delay or failure to perform by Seller or any agent, subcontractor or supplier of Seller, cause by or related to any computer system incompatibility or inability to accurately process date and time data.

12. A waiver of or failure to perform any one or more of the conditions of any purchase order shall not constitute a waiver of or an excuse for nonperformance as to any other part of these terms and conditions or any purchase order.

13. All dating except "end of month" begins at the date on which the merchandise is received. "End of month" terming for shipments received after the 25th of the month will be considered next month's business. Discount terms begin with the receipt of invoice or goods, whichever is later.

14. In addition to any other remedies available to Purchaser, failure to comply with these terms and conditions, the provisions of any purchase order, or the applicable provisions of the. Nordstrom Supplier Compliance Manual, the Nordstrom International Packing and Shipping Guide or the NPG Procedures Manual, will result in offset charges and handling fees being charged to Seller. In any dispute under any purchase order or these terms and conditions, whether or not litigation is commenced; the prevailing party shall be entitled to its costs and expenses incurred, including reasonable attorneys' fees. The rights and remedies herein expressly provided shall be in addition to any other rights and remedies given by law, including without limitation, the right to recover all incidental and consequential damages. All warranties, representations and guaranties made by Seller herein are in addition to any and all express or implied warranties provided by law and shall survive termination or cancellation of any purchase order.

15. All merchandise for which Nordstrom DC, LLC is the Purchaser may be resold to Nordstrom, Inc. Seller acknowledges and agrees that all covenants, representations and warranties of Seller hereunder, and all express and implied warranties with respect to such merchandise, are also for the benefit of and extend to Nordstrom, Inc. Seller agrees that Nordstrom, Inc. shall be entitled to exercise any rights of the Purchaser and to make any claims and return any merchandise directly to Seller pursuant to the terms of any purchase order.

16. In the event of any proceeding, voluntary or involuntary, in bankruptcy or insolvency by or against the Seller, including any proceeding under the United States bankruptcy laws, or any bankruptcy, insolvency or

receivership laws of any state or any foreign country, or any political subdivision thereof or in the event of the appointment with or without Seller's consent of a receiver or an assignee for the benefit of creditors, Purchaser may, at its option, cancel any purchase order as to any undelivered portion of the merchandise.

17. Seller agrees that it will not use any trademark, service mark or trade name owned or controlled by or licensed to Purchaser, or used by Purchaser in connection with Purchaser's products, lines, departments or other goods or services, including but not limited to "Nordstrom," "Nordstrom Rack," "Nordstrom.com," "Façonnable" and "Last Chance," except in connection with merchandise shipped to Purchaser in accordance with a valid purchase order. Seller agrees that all trademarks and trade names of Purchaser belong to or are licensed to Purchaser and Seller will make no claim of right to use or of neither ownership nor will Seller attempt to register any such trademark or trade name. Seller agrees that merchandise rejected or returned for any reason pursuant to the terms of any purchase order, whether or not Seller disputes such rejection, including but not limited to merchandise rejected or returned due to shipment after the cancel date specified in the purchase order, will not be resold or otherwise distributed by Seller unless all labels, tags, logos, monograms and other items or characteristics identifying Nordstrom, Nordstrom Rack, Nordstrom.com, Façonnable, Last Chance, or any other trademark, service mark or trade name owned or controlled by or licensed to Purchaser or used by Purchaser in connection with Purchaser's products, lines, departments or other goods or services, have first been removed.

18. Seller agrees that all merchandise shipped under any purchase order may be advertised and sold by Purchaser (or any of Purchaser's affiliates) at any retail facilities of Purchase, or any of Purchaser's affiliates, or by means of catalogs, the Internet, or any other electronic or other medium.

19. Each purchase order and the rights and obligations of the parties hereunder shall be determined in accordance with the laws of the State of Washington and shall not be subject to or governed by the U.N. Convention on Contracts for the International Sale of Goods. If litigation arises under any purchase order or these terms and conditions, or as a consequence of any transaction contemplated or resulting from this or either party's performance or breach thereof, jurisdiction and venue of such litigation shall be in the Superior Court for the State of Washington for King County, or the United States District Court for the Western District of Washington in Seattle, at the option of Purchaser, and Seller hereby consents to such jurisdiction and venue. Any award or judgment of any of said courts may be entered and enforced in any other domestic or foreign court of competent jurisdiction, and shall be awarded full faith and credit.

20. No claim, action or demand arising out of the transactions under any purchase order may be brought by Seller more than one year after the cause of action has accrued.

21. Seller hereby assigns to Purchaser all assignable warranty rights with respect to the merchandise in each purchase order, including without limitation all rights of Seller under warranties of any manufacturer of any of the merchandise or any part or component thereof.

22. Each purchase order is enforceable by Purchaser directly against Seller, regardless of whether the purchase order was submitted directly to Seller by Purchaser or was submitted to Seller by another party on behalf of Purchaser. No such other party shall have any authority to act for Purchaser, bind Purchaser to any agreements or modifications or otherwise act as agent for Purchaser. Seller shall not assign or transfer any purchase order, or any interest therein, without the prior written consent of Purchaser, and any attempted assignment made without such consent shall be null and void.

Invoicing Instructions:

All invoices must comply with the requirements of the applicable provisions of the Nordstrom Supplier Compliance Manual, located on Purchaser's website at www.nordstromsupplier.com, or the NPG Procedures Manual. No payment will be made by Purchaser to Seller until Seller has completed and returned all vendor setup forms required by Purchaser.

Transportation Terms and Conditions:

- 1.** Shipping mode specified in any purchase order must be adhered to exactly unless permission to deviate is given by Purchaser's Buyer, the Nordstrom Traffic Manager, or Nordstrom Product Group Logistics, or if there is a written agreement or exception signed by Purchaser on file.
- 2.** Notwithstanding any agreement to pay freight or other transportation charges, delivery will not be deemed complete and all risk of loss shall remain with Seller until the goods have been actually received and accepted by Purchaser.
- 3.** All C.O.D. shipments will be refused.
- 4.** For all domestic shipments:
 - a.** Authorized carrier selection should be made from the Nordstrom Supplier Compliance Manual, located on the vendor website at: www.nordstromsupplier.com. Any questions should be directed to the Regional Traffic Department.
 - b.** Orders shipped F.O.B. city of purchase or any specific city and/or state will be delivered free of charge to Purchaser's consolidator and will be considered F.O.B. consolidator. Advance charges to the consolidation point will be at Seller's expense. Orders shipped F.O.B. factory, or EX factory, will not be free of charge to Purchaser's consolidator and freight charges will be the responsibility of the Purchaser from the shipper's door. Orders shipped F.O.B. store will be delivered free of charge to Purchaser's receiving facility and total freight charges will be at the Seller's expense.
 - c.** In addition to any other remedies available to Purchaser, any deviation from the terms of the purchase order, the Nordstrom Supplier Compliance Manual or the NPG Procedures Manual, will result in Seller being charged offset charges for freight expenses, handling fees, storage fees and other expenses incurred by Purchaser or Purchaser's refusal agent, and may result in the sale of any rejected and unclaimed merchandise to a salvage agent for recoument of expenses.
 - d.** Merchandise must be packed, shipped and described on bills of lading in accordance with applicable freight tariffs, and shipment must be *without* declared value EXCEPT when shipping US Mail or UPS where the shipper declares value and also prepays for the carrier insurance coverage fees. Any deviations will result in offset charges and handling fees being charged to Seller.
 - e.** Prepaid shipments: All shipments to Purchaser via air and surface carrier must be sent "Collect," or "Consignee Billing," accepts US Mail shipments. Purchaser will not reimburse Seller for "prepaid" shipments.
 - f.** Shipping surface: Merchandise not authorized for air shipment must follow Purchaser's shipping instructions for surface shipment. Seller is responsible for marking "surface" on the top of general bill of lading. An air bill which is used for surface shipment must have the special services requested box marked.
- 5.** For all international shipments:
 - a.** For international shipments, authorized freight forwarder selection should be made from the Nordstrom International Packing and Shipping Guide. For all international shipping related questions or to receive a copy of the NPG Procedures Manual or Nordstrom International Packing and Shipping Guide, contact Nordstrom Product Group Logistics.
 - b.** In addition to any other remedies available to Purchaser, any deviation from the terms of the purchase order, the Nordstrom International Packing and Shipping Guide or the NPG Procedures Manual, will result in Seller being charged offset charges for freight expenses, handling fees, storage fees and other expenses incurred by Purchaser.

Revised July 1, 2001

See Store/DC List in this manual.

Nordstrom Partnership Guidelines

Standards and Business Practices Guidelines

We at Nordstrom recognize that our success is based on the quality of our relationships – with customers, employees, manufacturers, vendors, and communities. To maintain the caliber of these relationships -- and to achieve our goal of always providing the best value product in the most equitable manner -- we have established certain standards for our business partners.

In setting forth these guidelines, it is our desire to identify potential partners who share our commitment not only to quality products, but to quality business and community relationships as well.

Legal Requirements:

Nordstrom expects all of its business Partners ("Partners" as used in these Partnership Guidelines shall include all agents, vendors, manufacturers, factories, suppliers, and subcontractors) to comply with the applicable laws and regulations of the United States and those of the respective country of manufacture or exportation. All products must be accurately labeled and clearly identified as to their country of origin. The language to be used for purposes of notice and interpreting the meaning of these guidelines shall be English.

Forced Labor:

Nordstrom will not conduct business with any Partner that uses involuntary labor of any kind; including prison labor, indentured labor, or forced labor. Employees shall not be required to lodge 'deposits' or identity papers upon commencing employment with the company.

Child Labor:

Partners will not employ anyone under the age of 15, and/or younger than the age for completing compulsory education, or under the minimum ages established by applicable law in the country of manufacturer, if higher than the age of 15.

Furthermore, Partners of any kind, will not expose anyone under the age of 18 to situations in or outside of the workplace that are hazardous, unsafe, or unhealthy and will provide adequate protection from exposure to hazardous conditions or materials.

Harassment and Abuse:

Nordstrom expects our Partners to treat every employee with respect and dignity. No employee will be subject to any physical, sexual, psychological or verbal harassment or abuse. Partners will not use monetary fines as a disciplinary practice. Furthermore, workers must be free to voice their concerns to Nordstrom or Nordstrom appointed staff without fear of retaliation by factory management.

Nondiscrimination:

Nordstrom firmly believes people are entitled to equal opportunity in employment. Although the company recognizes cultural differences exist, Nordstrom will not pursue business relationships with Partners who discriminate in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, marital or maternity status, work or personal affiliations, political opinion or social or ethnic origin.

Wages and Benefits:

Partners shall set wages, overtime pay and legally mandated benefits and allowances in compliance with all applicable laws. Workers shall be paid at least the minimum legal wage or a wage that meets applicable industry standards, whichever is greater.

Health and Safety:

Nordstrom seeks Partners who provide written standards for safe and healthy work environments for their workers, including adequate facilities and protections from exposure to hazardous conditions or materials. These provisions must include safe and healthy conditions for dormitories and residential facilities, and they must comply with local health and safety laws and standards.

Hours of Work/ Overtime:

While permitting flexibility in scheduling, we will identify local legal limits on work hours and seek Partners who do not exceed them except for appropriately compensated overtime. While we favor Partners who utilize less than 60 hours a week, we will not use Partners who, on a regular basis, require in excess of 48 hours per week and 12 hours overtime per week, or as permitted by applicable law, whichever is lower. Employees should be allowed one day off in seven.

US Customs:

Partners will comply with applicable US Customs importing laws and, in particular, will establish and maintain programs and documentation to support country of origin production verification, to avoid illegal transshipping.

Environment:

Partners must demonstrate a regard for the environment, as well as compliance with applicable environmental laws. Further, Nordstrom actively seeks partners who demonstrate a commitment to progressive environmental practices and to preserving the earth's resources.

Documentation and Inspection:

Nordstrom intends to monitor compliance with our Partnership Guidelines and to undertake on-site inspections of Partners' facilities. Partners will maintain on file all documentation necessary to demonstrate compliance and will authorize Nordstrom and its designated agents (including third parties) to engage in announced and unannounced monitoring activities to ensure compliance, including confidential employee interviews. Nordstrom will review and may terminate its relationships with any Partner found to be in violation of the Partnership Guidelines.

Freedom of Association:

Partners will respect workers rights to freedom of association and collective bargaining.

Subcontracting and Changes in Manufacturers, Factories, or Suppliers:

Partners will not utilize subcontractors for the production of Nordstrom products or components without written approval and authorization from Nordstrom, and only after the subcontractor has agreed to comply with the Partnership Guidelines. Partners will not change manufacturers, factories, subcontractors or suppliers for the production of Nordstrom products without written approval and authorization from Nordstrom and only after the new factory, subcontractor, or supplier has agreed in writing to comply with the Partnership Guidelines

Change of Control:

Partners shall promptly notify Nordstrom in writing if the ownership of the Partner changes. The new owners of Partner shall promptly agree to comply with the Partnership Guidelines.

For more information:

If you have any questions regarding our Partnership Guidelines, please contact:

Nordstrom Public Affairs
1617 Sixth Avenue, Suite 700
Seattle, WA 98101 U.S.A
206 628-2111

EDI Requirements

Nordstrom supports Electronic Data Interchange (EDI). It is our intention to eliminate all paper media by trading business electronically via VICS EDI. You must send or receive any of the documents listed below or an expense offset will be assessed to the 810, 832, 850, and 856 transaction sets.

Required Electronic Documents

The following are the types of electronic data Nordstrom is using:

810	Invoice	4010VICS
832	UPC Catalog data from QRS	4010VICS
850	Purchase Order	4010VICS
856	Advance Ship Notice with related UCC-128	4010VICS
997	Functional Acknowledgement	4010VICS

Optional EDI Documents

852	Product Activity data	4010VICS
855	Inbound Purchase Order/Purchase Order acknowledgement	4010VICS
860	PO Change Buyer Initiated	4010VICS

Note: Nordstrom.com drop ship suppliers should continue to follow the existing EDI requirements for all Nordstrom.com drop ship orders. The above transactions apply only to Nordstrom, Inc and Nordstrom Rack orders.

All EDI documents are traded at the UPC (or EAN) level; therefore you must be 100% supplier UPC marked and provide QRS your UPC catalog before trading EDI.

Summary of EDI/UPC Supplier Requirements

We request all suppliers:

- Load UPC or EAN catalog on our 3rd party provider
- Use NRF color and size codes
- Mark all merchandise with the UPC or EAN bar code
- Use Voluntary Inter-Industry Communications Standards (VICS) for EDI documents
- Exchange data electronically using EDI, a 3rd party website or service bureau
- Use UCC-128 Carton labels

See applicable sections for more detail

Third Party Service Provider

Nordstrom requires suppliers to communicate with us electronically using EDI documents, a 3rd party web site or a service bureau. Suppliers who are not EDI capable may use other means to get data to us electronically. We have selected QRS as our preferred 3rd party service provider. They can help you determine which solution is right for your business. Please reference the Nordstrom Third Party Provider and Industry Contacts section of this manual for contact information.

E – Catalog

The use of UPC/EAN to identify merchandise is a retail industry standard. This allows us to have one universal identifier for merchandise. QRS is our selected 3rd party UPC catalog provider. Please contact them for details on creating an E - catalog, at (800) UPC-TALK (800-872-8255). If you do not supply the required UPC/EAN catalog, an expense offset will be assessed.

UPC/EAN Assignment & Catalog Requirements

1. Assign UPC/EAN numbers at the product ID, color and size level. These should be unique numbers.
2. Adherence to the Trade Item Identification and Communications Guidelines for General Merchandise and Apparel published by the Uniform Code Council (UCC).
3. Use of NRF color and size codes.
4. UPC/EAN catalog data must be provided through our 3rd party service provider, QRS.
5. Your UPC/EAN catalog must include, UPC, Product ID, Product ID description, NRF color, Color description, NRF size, Size description, Cost, and MSRP.
6. For Suppliers with **under 100** UPC/EANs, you can enter your UPC/EANs through the Internet – Call QRS at 800-UPC-TALK (800-872-8255).
7. Consistency between your UPC/EAN catalog and documents containing item identification such as tickets, line list and pack slips.
8. UPC/EAN codes must be assigned for all Gifts with Purchase (GWP) and Purchase with Purchase (PWP) items. Includes these items in your catalog

We highly recommend that you never re-use UPCs.

Accounts Payable

EDI Invoicing

We are committed to pursuing **Electronic Data Interchange (EDI)** invoicing with all of our trading partners for Nordstrom Inc., Nordstrom.Com and Rack Divisions. For Suppliers that have been contacted, EDI invoicing is mandatory. [EDI Invoice Mapping 810 4010VICS](#)

Enrollment and testing are required prior to sending an invoice (810) transmission. Suppliers can do EDI in-house or utilize a 3rd party service bureau. Please contact our **EDI Group at 206 233-6761** for enrollment information and testing procedures. Suppliers should allow 1-2 months for testing.

Invoice Requirements

The following information is required on Merchandise Invoices:

- Purchase Order Number (8 digit identifier)
- Vendor Number
- Invoice Date (should be same as 'ship date')
- Unique Invoice Number
- Department Number
- Payment Terms
- Ship Date
- 'Sold To' Store Number – if invoicing by Store use Store Number, if sending consolidated invoice, use Distribution Center Number as the 'sold to' store. (Packing Slips must still be issued by store, and ASN's by shipment).
- 'Ship To' Location – Distribution Center Number or Store Number that merchandise was 'Shipped To'.
- Style Numbers and the Number of Units per style.
- Unit Cost and Total Cost per style.
- Total Units shipped (excluding 'back ordered' or 'no charge' items).
- Total Cost (Separate out any special charges). Do NOT include any freight charges (see **Routing Guide** section). Only 'exception' vendors can bill freight – on a separate invoice to the Distribution Center (see the **Store/DC List** for addresses).

NOTE: Invoices missing any of the required fields will be rejected.

Non-Compliance

Suppliers who have been contacted for EDI invoicing and have not complied within the timeframe allowed or if you are already invoicing us via EDI, a \$25.00 charge per invoice is assessed for each paper invoice sent to Accounts Payable. Please keep in mind that enrollment and testing are required prior to sending an invoice (810) transmission.

Any EDI invoices transmitted with incorrect information will be assessed a **\$5.00** per invoice charge to correct in our system.

Invoice and Claim Inquiries

(Please remember that we have a 12-month time limit on all inquiries)

Invoice Inquiries

Invoice Inquiries can be emailed to apresearch@nordstrom.com. Please include the following information in your email: Vendor name and number, Invoice number, PO Number, Invoice Amount, Date and Due Date.

- Please wait until invoice is **45 days past due** before inquiring on payment status. Inquiries on 'current' invoices will not be addressed. This is to allow enough time for payment processing as our terms are calculated from the 'Receipt of Goods' (ROG) date. Nordstrom will request POD if it is needed, however, providing POD does not guarantee payment.
- If inquiring via email on more than 10 invoices at a time, please list the information on an Excel spreadsheet and send it as an attachment to your email.
- You can also inquire in writing to: PO Box 870, Seattle WA 98111. Include a list of the invoices with the information noted above.
- If your invoice was paid but is short of the amount you expected, send invoice copy, check remittance and explanation.
- Discount Disputes for discount taken off invoice payment (discount will be displayed in the 'discount amount' column on your check remit) should be addressed with the buyer who placed the order. The buyer will contact AP if a correction is needed.
- Corrected Invoice copies – send with explanation (there is a \$5 per invoice charge to correct EDI transmission errors).

Claim Inquiries handled by Accounts Payable

- **ALL Claim Inquiries must be submitted in writing to PO Box 870, Seattle WA 98111**
- **Claim copies** – See 'Information on Claim Copies' below.
- **Cost Difference Claims** – If PO discrepancies are not resolved with the Buyer prior to shipping, a Cost Difference Claim may occur. Disputes or inquires need to be addressed with the buying office. They will contact AP should a correction be necessary.
- **Short Ship claims** – provide pack slips, POD and explanation that will help us research.
- **Discount Correction inquiries** – (reads 'Discount Correction' in the description column on the check remit) need to be addressed in writing. Please send copy of check remit and explanation.
- **Discrepancies on RTV's (price/pieces)** - send claim copy, reference any related invoices and PO numbers along with explanation.
- **Discount on RTV's** – send check remittance, claim copy and explanation.

All Other Claim Inquiries

- **POD Requests** - Contact the Distribution Center that initiated the shipment. See **Store/DC List** in this manual for Distribution Centers.
- **'Discount Not Taken'** inquiries – (reads 'Discount Not Taken' in the description column on the check remit) need to be addressed with the buying office. These deductions are based on Purchase Order terms.
- **Markdown, Contest, or Alteration claims** – *send copy to address on claim with explanation.*
- **Advertising Co-op** – provide claim #, amount and reason for inquiry.

Response Time

Generally mail is worked within two weeks, however, there are circumstances that may require additional research time. Therefore, please wait four weeks before resubmitting a request.

Information on Claim Copies

PO violations, Cost Difference and Short Ship claims

Claim Summaries are mailed weekly from Accounts Payable. These summaries include information on *short ship claims, cost difference claims, and merchandise returns for PO violations* (i.e. subs, overages, not ordered, and past cancellation shipments that are not refused at the consolidator). Only the claim summary is available from Accounts Payable, we do not have the actual claim copies.

Merchandise returns for PO violations are generated at our Distribution Centers. A copy of the claim is included with the return merchandise. In addition, a copy is often faxed when an RA is required prior to shipping. If further copies are needed, please contact the Distribution Center that originated the return. See the **Store/DC List** in this manual for Distribution Centers.

Accommodation and Defective Claims

Accommodation and defective claims are most often shipped via our Distribution Centers. If you do not receive a copy of the claim, please contact your Warehouse/Return Center FIRST, as a copy of the claim is sent with the merchandise. If an additional copy is needed, please contact the Distribution Center that initiated the shipment. You can determine the Distribution Center by the alpha prefix on the check remit. They are:

CUT (contact DC 39)

CIA (contact DC 299)

CMD (contact DC 699)

COR (contact DC 89)

CSC (contact DC399)

CNC (contact DC 499)

CFL (contact DC 799)

CRC (contact the Nordstrom Quality Center, store 187)

COM (contact Fullfilment Center 808)

See the **Store/DC List** for Distribution Centers addresses and phone numbers .

NOTE: AP does not have claim copies or POD information for these types of claims

General Information

New Vendors

If you are a new Vendor, the 'New Vendor Account Setup' form is required before any payments can be processed. The intent of this form is to accurately set-up your account. If you require a copy of this form, please contact the Accounts Payable Vendor Desk, at 206 303-5499 or Email vendor.desk@nordstrom.com

Payment Terms

Payment terms are calculated from the Receipt of Goods (ROG) date. 'End of Month' (EOM) terming for shipments received after the 25th of the month will be considered next month's business.

UPC/Retail Marking Policies & Procedures

All merchandise must be received at our Distribution Centers with a UCC-12/EAN-13 (UPC) barcode attached to the merchandise.

Overview

In an effort to minimize merchandise turn time from suppliers to stores, Nordstrom requires our suppliers to pre-ticket applicable merchandise, following Nordstrom specifications for UPC/Retail Marking in all departments for both Nordstrom Full Line and Rack stores (excluding the exceptions listed below). Nordstrom has partnered with select Third Party Ticket Service Providers to help with any outsourcing needs.

Important Information about Compliance

The Uniform Code Council has catalog references and a Solutions Center CD available upon request to assist new suppliers through the setup process of UPC barcoding. Please contact them via their website at www.uc-council.org.

Exceptions

All departments for Nordstrom Rack and Full Line stores are required to preticket per our requirements excluding the following exceptions:

Nordstrom **Rack** Stores:

- Shoes require the UPC barcode, style, color and size to be printed on the box.

Nordstrom **Full Line** Stores:

- All Women's apparel, sleepwear, lingerie, hosiery and Brass Plum Ready to Wear must be assigned an UCC-12/EAN-13 code at the product ID (Vendor), Color and Size level along with MSRP to the product or packaging, but are currently excluded from additional pre-ticketing requirements.
- All Cosmetics merchandise must be assigned an UCC-12/EAN-13 code at the product ID (Vendor), Color, and Size level to the product or packaging. This includes all Testers, Gift with Purchase (GWP) and Purchase with Purchase (PWP) items.
- All Shoes are required to have an UCC-12/EAN-13 code at the Style, Color and Size level applied to the product or packaging. Department number, class number, vendor number and retail are preferred, but not required.
- All Fine Jewelry, department 89, must be assigned an UCC-12/EAN-13 code at the Style, Color and Size level applied to the product or packaging, but are currently excluded from additional pre-ticketing requirements.

Irregulars, Seconds, Off-price and Close-outs

All applicable merchandise must be pre-ticketed, including irregulars, seconds, off-price and closeout assortments as per the Nordstrom specifications.

UPC Barcode Requirements

Barcode Requirements

Mark all merchandise with a supplier generated UCC-12 (UPC) or EAN/UCC-13 barcode. **(Do not use both UPC & EAN)** Ensure that the UPC is accurately affixed to the merchandise and easily accessible for scanning. Do not ticket with secondary barcodes.

The Uniform Code Council (UCC) manages the UCC/EAN System in the United States. To obtain your Company Prefix or UPC barcodes, and for additional information regarding Industry Standards, please contact the UCC at either 800-543-8137 or via their website; www.uc-council.org.

E - Catalog

E - Catalog data must be provided through QRS. [QRS Contact Information](#)

Scannability

Suppliers are responsible for producing quality barcodes. Ensure that the barcode is scannable and complies with Industry Standards. Contact the UCC if you have any questions. [UCC Contact Information](#)

NOTE: For further information see the E-Catalog section in this manual.

Pre-Ticket Requirements

Assess Pre-ticketing Needs

Nordstrom Third Party Ticket Service Providers will provide the following: Preprinted ticket stock with Nordstrom or Rack Logo including pertinent ticket information; Blank ticket stock with Nordstrom or Rack Logo for in-house printing; And formatting software and printing equipment. Work with a Third Party Ticket Service Provider to assess pre-ticketing needs, per the following Third party Ticket Supplier list. Or provide your own vendor logo ticket with the Nordstrom pertinent information included.

Third Party Ticket Service Providers

Contacts for Third Party Ticket Service Providers:

Company (Location)	Contact	Phone	Email	Website
A&H Mfg. Co. (Rhode Island)	Denise Berry	401-943-5040 x455	Deniseb@aandhusa.com	http://www.aandhusa.com
Brady Worldwide (Seattle)	Megan Kaercher or Lora Zanin	206-812-5669	Megan_Kaercher@bcw.com	http://www.bradycorp.com /
FineLine Technologies (Georgia)	Jason Gray	800-500-8687	jgray@finelinetech.com	
Paxar/Monarch (Ohio)	<u>Preprinted Tickets:</u> Debbie Lorenz <u>Hardware/In Plant:</u> Dianne McConnell	800-543-4580, x 2011 800-543-6650, press #, then ext. 2560	Debbie.Lorenz@paxar.com Dianne_mcconnell@monarch.com	http://www.monarch.com
PAX Tag & Label, Inc. (LA)	Sandra or Mirella	800-729-8247	info@paxtag.com	http://www.paxtag.com

Preprinted Tickets from Third Party Ticketing Providers:

Listed are the steps to complete the set-up process for preprinted tickets:

1. Contact and choose one of the Preferred Third Party Ticket Suppliers.
2. Select the appropriate ticket type for the selling area and merchandise type.
3. Complete the Floor Ready Merchandise (FRM) Contact Sheet, found in the Appendix
5. Fax the completed contact sheet to the Preferred Third Party Ticket Supplier.
6. The Third Party Ticket Supplier will attach a sample ticket and fax to Nordstrom Floor Ready office.
7. Nordstrom Floor Ready will complete the supplier set-up process.

Nordstrom or Rack Logo Blank Ticket Stock for In-house Printing from Third Party Ticketing Providers:

Listed are the steps to complete the set-up process for in-house printing with blank ticket stock:

1. Contact and choose one of the Preferred Third Party Ticket Suppliers.
2. Select appropriate ticket type for the selling area and merchandise type.
3. Order blank ticket stock.
4. Download formats from Preferred Third Party Ticket Supplier.
5. Print sample tickets.
6. Complete the FRM Contact Sheet, located in the Appendix.
7. Fax completed contact sheet and sample ticket to the FRM Office for approval (206-303-2629).
8. A Floor Ready Merchandise Analyst will help with any corrections.
9. Nordstrom Floor Ready office will complete the supplier set-up process.

Ticket Approval Process for Vendor Logo Tickets (in house printing):

1. Review the Ticket section for sample tickets.
2. Determine appropriate ticket type for the selling area and merchandise type.
3. Print a sample ticket (Logo on ticket must match label on merchandise).
4. Complete the [Floor Ready Merchandise Contact Sheet](#), located in the Appendix.
5. Fax completed sheet and sample ticket to FRM office for approval (206 303-2629).
6. A FRM Analyst will help with any corrections.
7. The FRM office will complete the supplier set-up process.

Ticket Detail

Ticket Information found on your EDI Purchase Order:

- Department number can be found in the REF/DP field.
- Class number can be found in the PO1 line with an IN Qualifier.
- Pay to Vendor Number can be found in the N1*TO field.
- Nordstrom Retail

Ticket Information Provided by Buyer on a non-EDI Purchase Order:

The buyers are responsible for providing the suppliers with the following information on the RMS Detailed Summary Report: Department number, Class number, Vendor number, Nordstrom retail, Season code, Ticket format, and ticket type

Ticket Information Provided by Supplier:

Suppliers are responsible for providing the following information; UPC number and barcode, VPN, Color, and Size.

Ticket Merchandise by PO

In order to ensure accuracy of information, merchandise must be pre-ticketed by PO.

Retail Price

Merchandise requires Nordstrom's retail on the UPC ticket. The ticket retail price must match Nordstrom's PO retail price. All merchandise must be free of other retailer's price tickets.

Season Code

Season code is a three-digit number that refers to the date merchandise arrives at the DC. The first digit is the last number of the year. The last two digits are the month. This is based on your PO Cancel date.

2002 Season Code Schedule - The remainder of 2002 and 2003 Season Code Schedule is listed below based on when the merchandise arrives at the.

Season Month	Code	Season Month	Code
3/25 – 4/21	204	9/23 – 10/24	210
4/22 – 5/23	205	10/25 – 11/22	211
5/24 – 6/23	206	11/23 – 12/21	212
06/24 – 07/24	207	12/22 – 1/17	301
07/25 – 08/24	208	1/18 – 2/22	302
08/25 – 09/22	209		

Event Merchandise – Season Codes

Listed are the season codes for event merchandise:

2002 Men's Women's and Children's June Half Yearly Sale	206
2002 Anniversary	207
2002 Women's and Children's November Half Yearly Sale	211
2002 Men's December Half Yearly Sale	212

Ticket Placement

Boxed Merchandise

Boxed merchandise that can be sold in or out of the packaging must be ticketed with UPC and price both on the item and the box.

Handbags: Full Line Store

Tickets must be attached on inside zipper pull.

Two Piece Merchandise

Must be ticketed with two tickets. One ticket should be attached to the main item and include all Nordstrom pertinent information (Pay to Vendor Number, Dept/Class, Style Number, color, size, retail, 2PC and UPC barcode). The second ticket is to include 2PC, Style Number and Size.

Placement

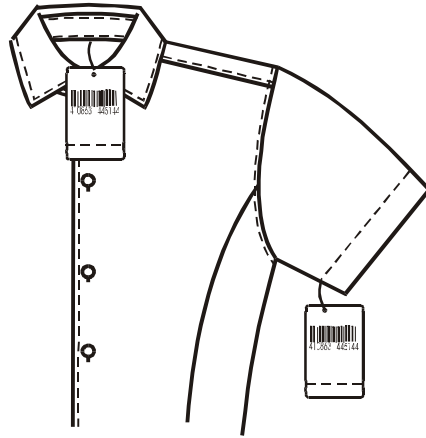
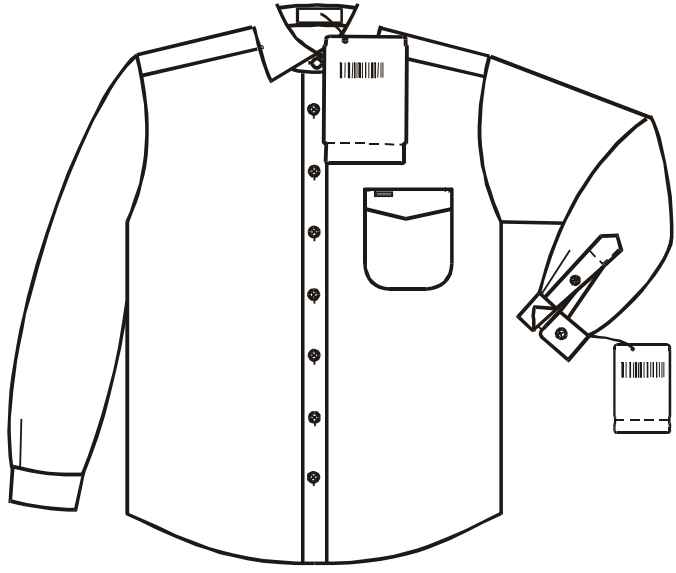
The UPC tickets should be affixed following the specifications in the uniform Code Councils (UCC), 'UPC marking Guidelines for General Merchandise and Apparel'. For additional information, contact the UCC.

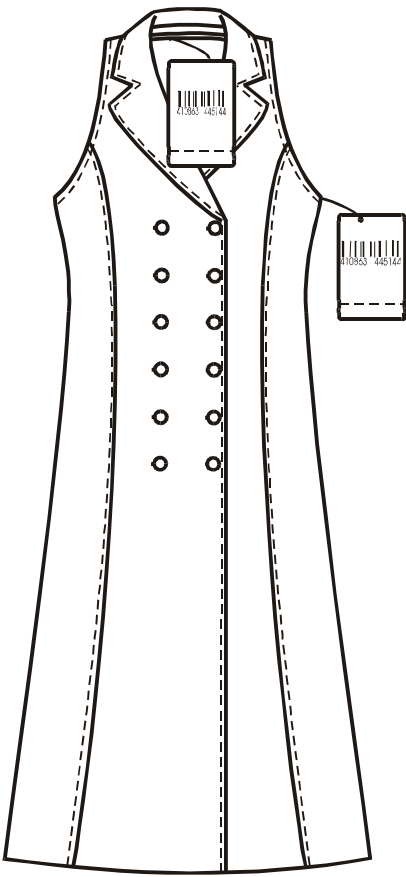
Ready To Wear

Nordstrom requests all suppliers to ticket ready-to-wear garments in the specified locations as shown below, utilizing the primary location first. If you have any questions regarding these ticket placements, please contact the appropriate Floor Ready Analyst.

Tops, Dresses, Coats, Jackets, Sleepwear – Displayed Hanging

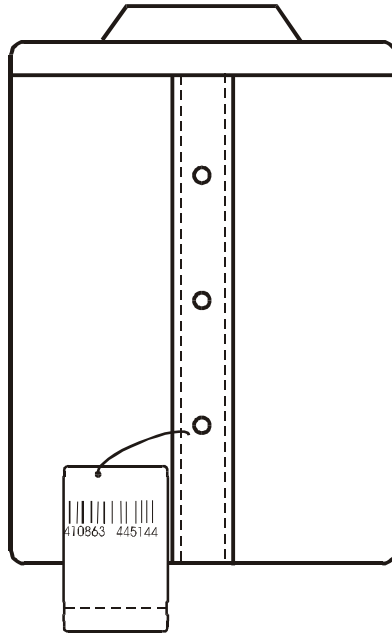
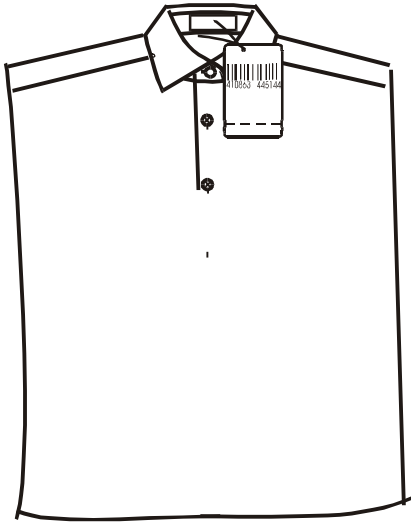
Ticket Placement:	
Primary	Hangtag ticket should be attached in the left sleeve seam or left sleeve cuff.
Secondary	Hangtag ticket inside the neck through the size label or inside the neck through the manufacturer or care label.





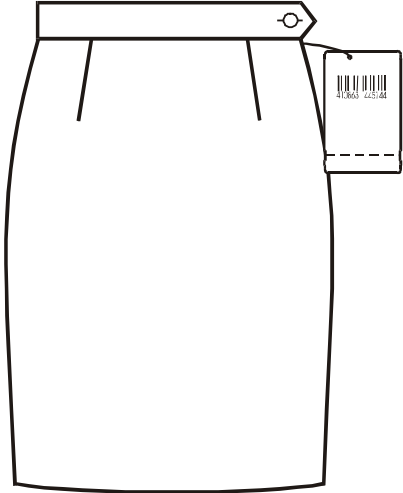
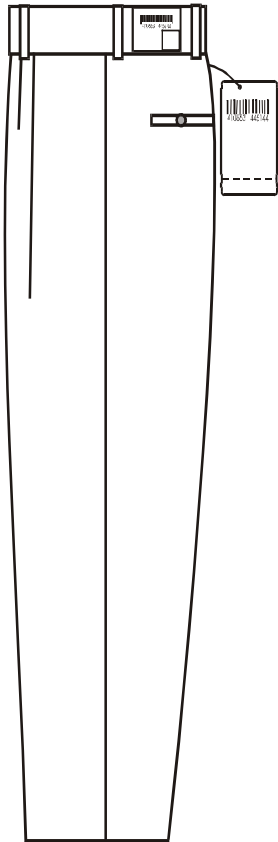
Tops – Displayed Folded

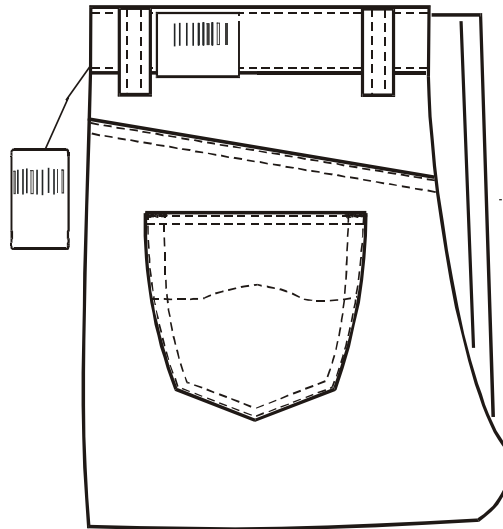
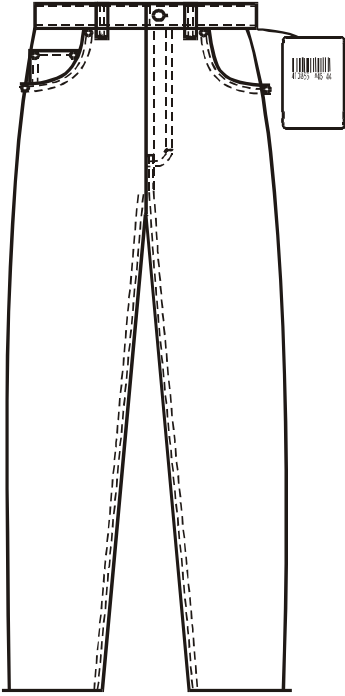
Ticket Placement:	
Primary	Hangtag ticket should be attached to the inside the neck through the size label or inside the neck through the manufacturer label or care label.
Secondary	Hangtag ticket is looped through the center buttonhole on the back of the folded shirt with a purse attacher.



Bottoms—Skirts, Pants

Ticket Placement:	
Primary	Hangtag ticket or joker tag should be attached on the left rear waistband seam
Secondary	Hangtag ticket or joker tag on the left side waist seam





Gifts and Accessories

Nordstrom requests all suppliers to ticket Gift and Accessory items in the specified locations as shown below, utilizing the primary location first. If you have any questions regarding these ticket placements, please contact the appropriate Floor Ready Analyst.

Handbags

Ticket Placement:	
Full Line Stores	Hangtag ticket placement is inside zipper pull or placed inside pocket.
Rack Stores	Hangtag ticket placement is around handle on front of bag.

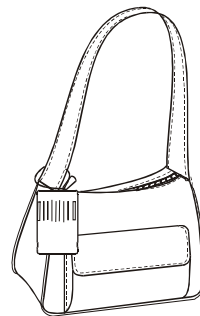
Full Line Handbags:

Ticket placement is inside zipper pull or placed inside inner pocket



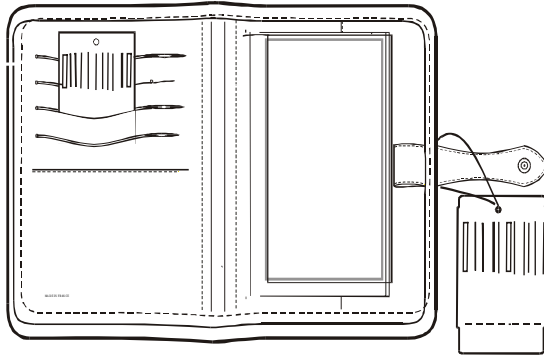
Rack Handbags:

Ticket placement is around handle.



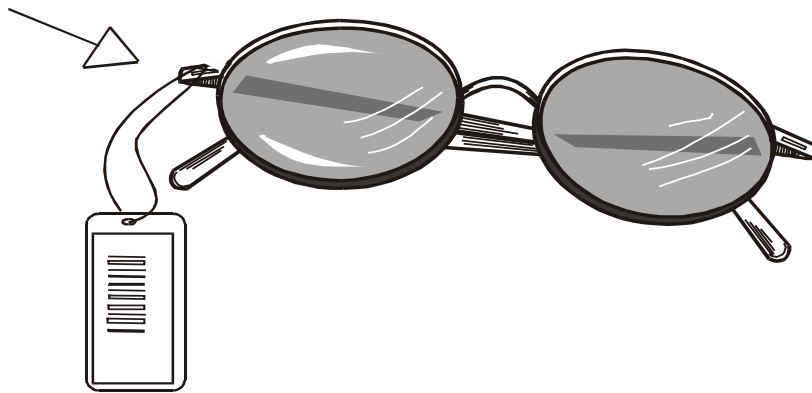
Wallets, Small Leather Goods

Ticket Placement:	
Primary	Hangtag ticket attached to wallet.
Secondary	Hangtag ticket placed inside wallet.



Sunglasses

Ticket Placement:	
	String tag attached to right arm hinge.



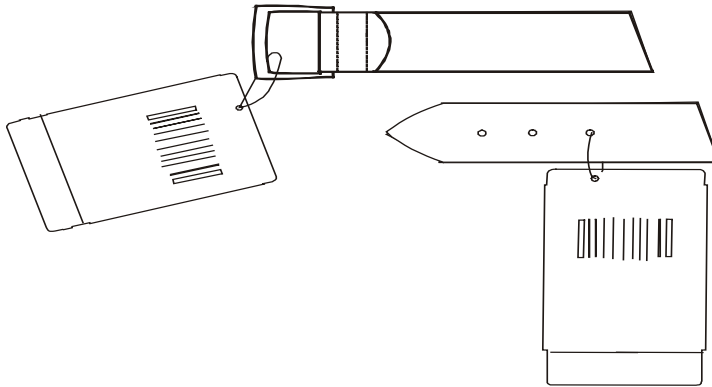
Scarves

Ticket Placement:	
	Hangtag ticket attached to vendor label.



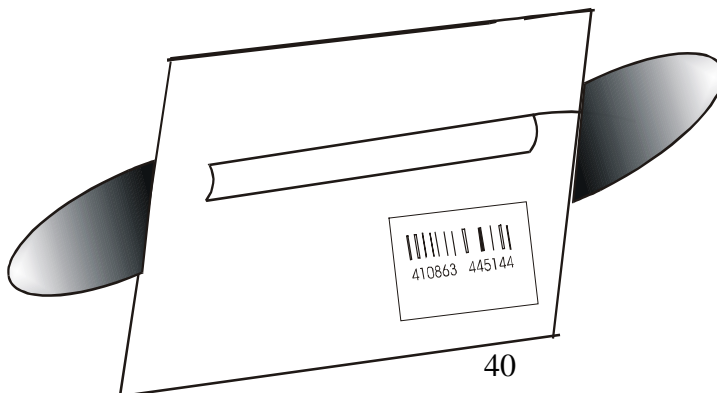
Belts

Ticket Placement:	
Primary	Hangtag ticket through belt buckle.
Secondary	Hangtag ticket through belt hole.



Carded Hair Accessories

Ticket Placement:	
	Jewelry or sticky ticket placed on back of card.

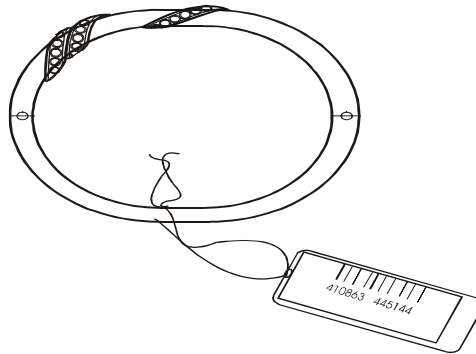


Jewelry

Nordstrom requests all suppliers to ticket Jewelry items in the specified locations as shown below, utilizing the primary location first. If you have any questions regarding these ticket placements, please contact the appropriate Floor Ready Analyst.

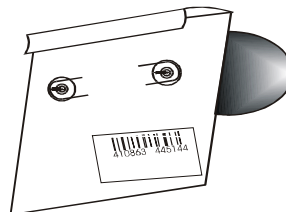
Bracelets

Ticket Placement:	
	String tag around bracelet.
Carded	Jewelry ticket on back of card.



Earrings

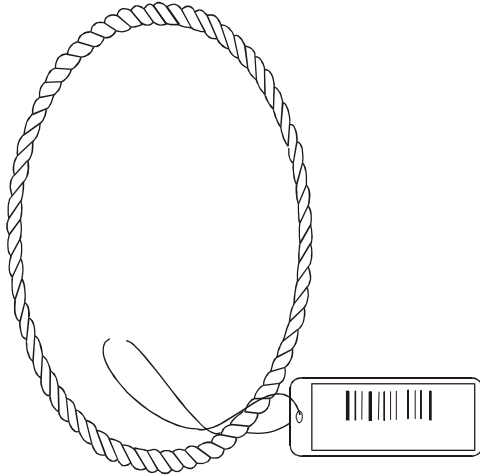
Ticket Placement:	
	Jewelry ticket on back of card.



Necklaces

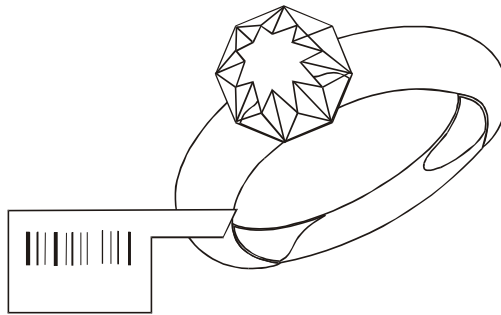
Ticket Placement:	
-------------------	--

	String tag around necklace.
Carded	Jewelry ticket on back of card.



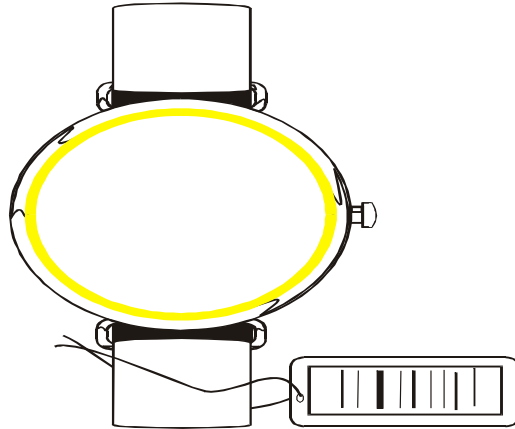
Rings

Ticket Placement:	
	Rattail ticket around ring.



Watches

Ticket Placement:	
Primary	String tag around band.
Secondary	Jewelry ticket on back of card.



Hosiery

Nordstrom requests all suppliers to ticket Hosiery items in the specified locations as shown below, utilizing the primary location first. If you have any questions regarding these ticket placements, please contact the appropriate Floor Ready Analyst.

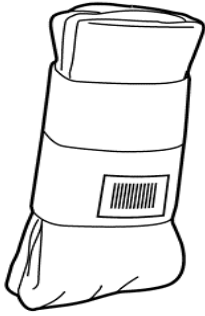
Hosiery

Ticket Placement:	
	Sticky label is placed in the front upper right-hand corner of the packaging.



Socks and Tights

Ticket Placement:	
	Sticky label is placed in center of the back portion of the label.



Intimate Apparel

Nordstrom requests all suppliers to ticket Intimate Apparel items in the specified locations as shown below, utilizing the primary location first. If you have any questions regarding these ticket placements, please contact the appropriate Floor Ready Analyst

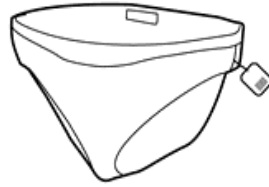
Bra's

Ticket Placement:	
Primary	Hangtag ticket should be attached through the left side seam.
Secondary	Hangtag ticket should be attached to the left front strap.



Panties

Ticket Placement:	
Primary	Hangtag ticket should be attached through the left side seam.
Secondary	Hangtag ticket through the manufacturer care label. This should be used if factors such as fabric or design do not support primary placement.

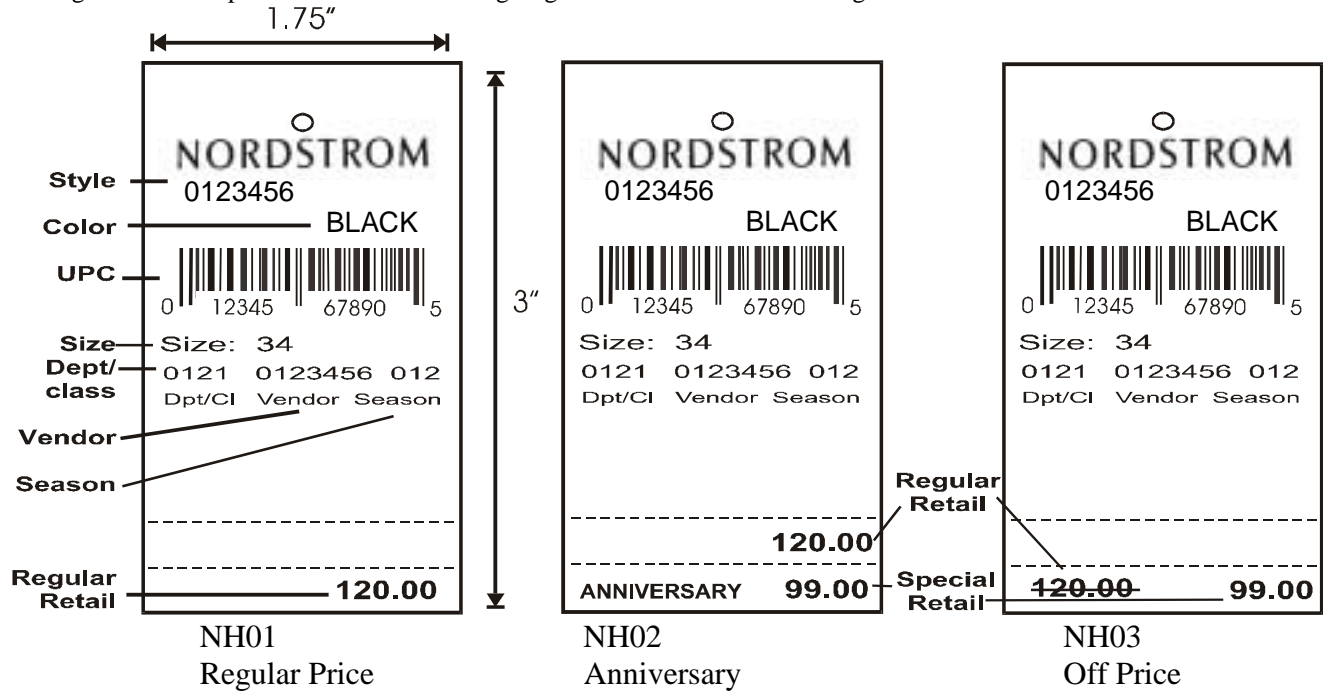


Must be ticketed with two tickets. One ticket should be attached to the main item and included all Nordstrom pertinent information (Pay to Vendor Number, Dept/Class style number, color, size, retail and UPC barcode). The second ticket is to include 2pc, style number and size

Tickets

Hang Tag Barcoded

The figures below represent a Nordstrom Hang Tag Ticket. The Nordstrom Logo will be in the Nordstrom blue color.



Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

Class: One digit number

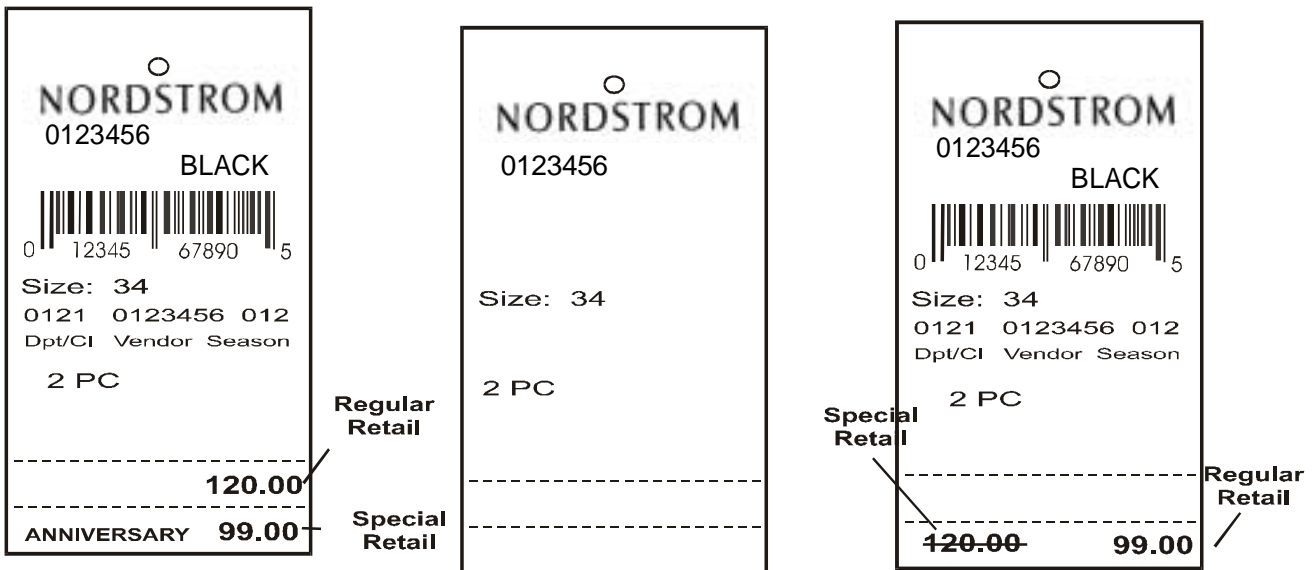
Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if pay-to vendor number is less than seven digits zero fill in front

Hang Tag Barcoded – 2 Piece Format

The figures below represent a Nordstrom Hang Tag Ticket for 2-pc garments. The Nordstrom Logo will be in the Nordstrom blue color.



NH01A
Regular Price



NH02A
Anniversary

NH03A
Off-Price

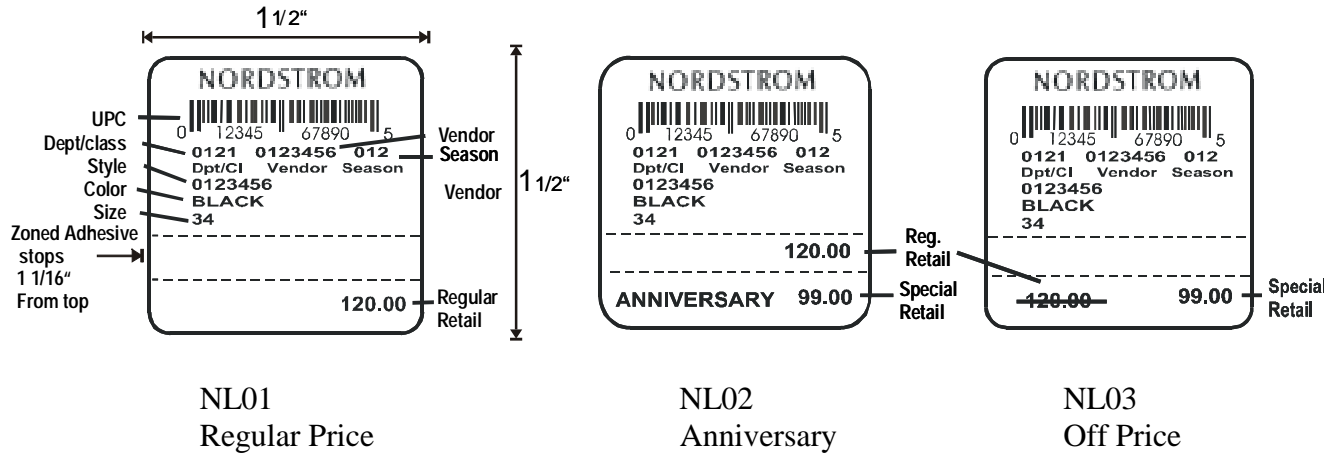
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Sticky Label Barcoded

The figures below represent an acceptable sample of a Nordstrom Sticky Label Ticket. The Nordstrom Logo will be in the Nordstrom Blue color.



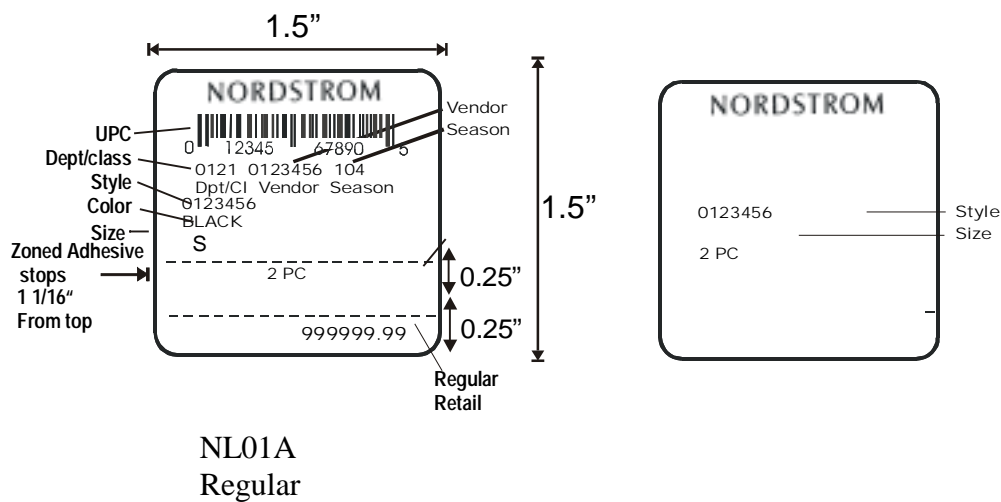
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

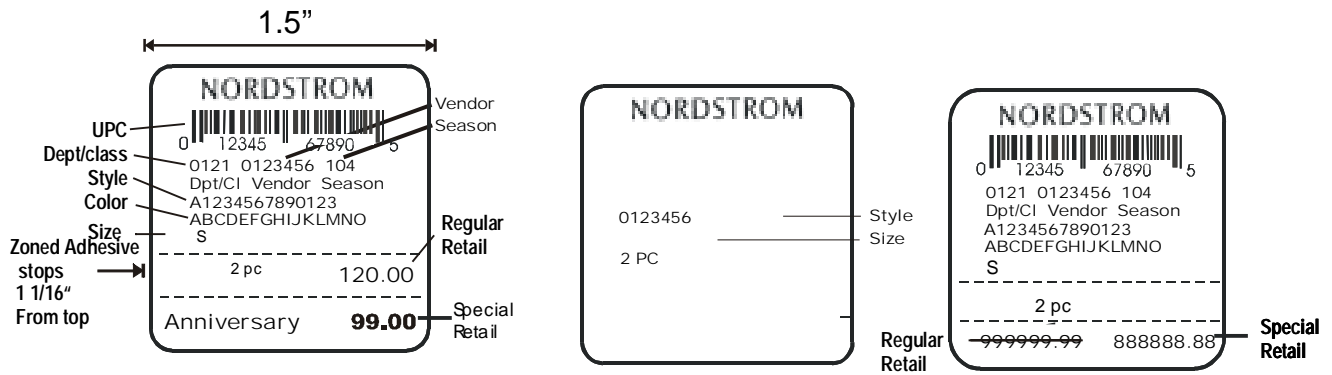
Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Sticky Label Barcoded – 2 Piece Format

The figures below represent an acceptable sample of a Nordstrom Sticky Label Ticket used for 2-pc items. The Nordstrom Logo will be in the Nordstrom Blue color.





NL02A
Anniversary

NL03A
Off-Price

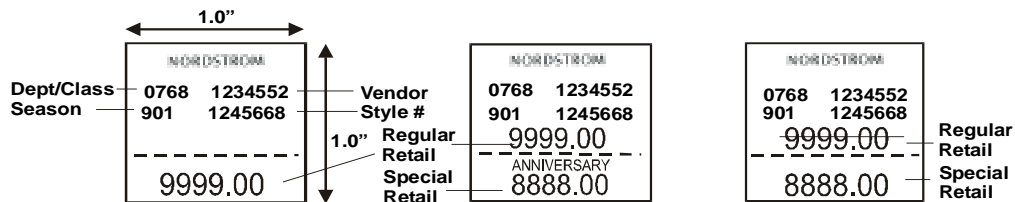
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Sticky Label Non-barcoded (1" x 1")

The figures below represent an acceptable sample of a Nordstrom Department/Class/Retail/Vendor Number Sticky Label. The ticket should be placed near the UPC Barcode, without covering any other information. The Nordstrom Logo will be in the Nordstrom blue color.



ND01
Regular

ND02
Anniversary

ND03
Off Price

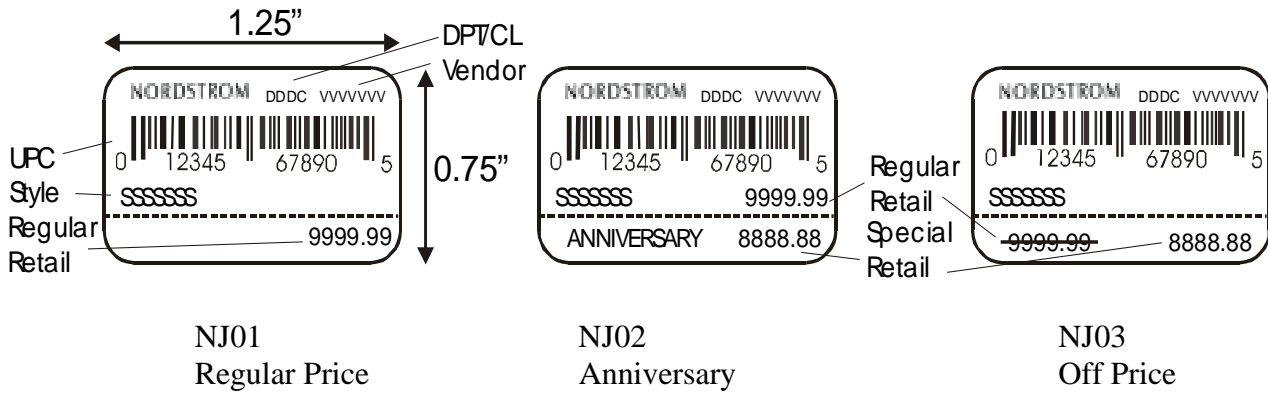
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Jewelry Sticky Barcoded

The figures below represent an acceptable sample of a Nordstrom Jewelry Label. The Nordstrom Logo will be in the Nordstrom blue color.



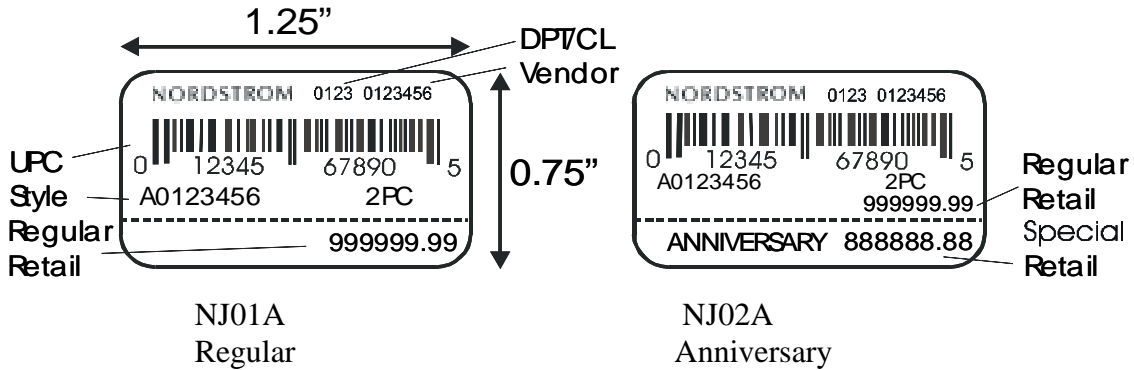
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

Class: One digit number

Vendor: This is the Pay-To Vendor Number

Jewelry Sticky Barcoded – 2 Piece Formats

The figures below represent an acceptable sample of a Nordstrom Jewelry Label for 2-pc items. The Nordstrom Logo will be in the Nordstrom blue color.



NL03A
Off-Price

(Second Ticket to all formats)

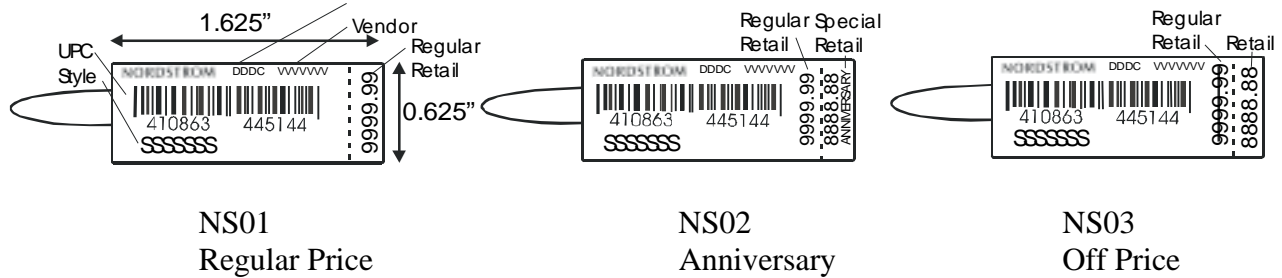
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

Class: One digit number

Vendor: This is the Pay-To Vendor Number

Jewelry String Ticket Barcoded

The figures below represent an acceptable sample of a Nordstrom Jewelry String Ticket. The Nordstrom Logo will be in the Nordstrom blue color.



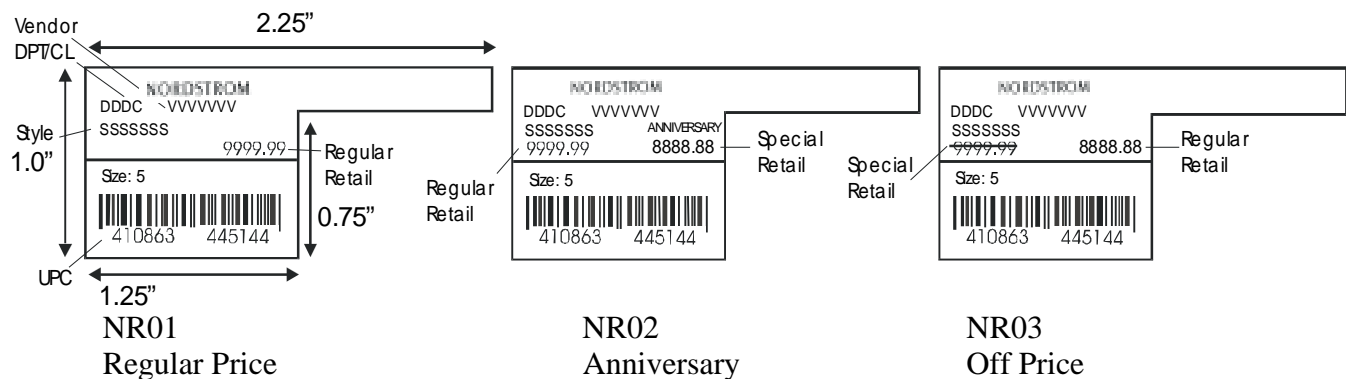
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

Class: One digit number

Vendor: This is the Pay-To Vendor Number

Rattail Sticky Barcoded

The figures below represent an acceptable sample of a Nordstrom Rattail Ticket. The Nordstrom Logo will be in the Nordstrom blue color.



Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012)

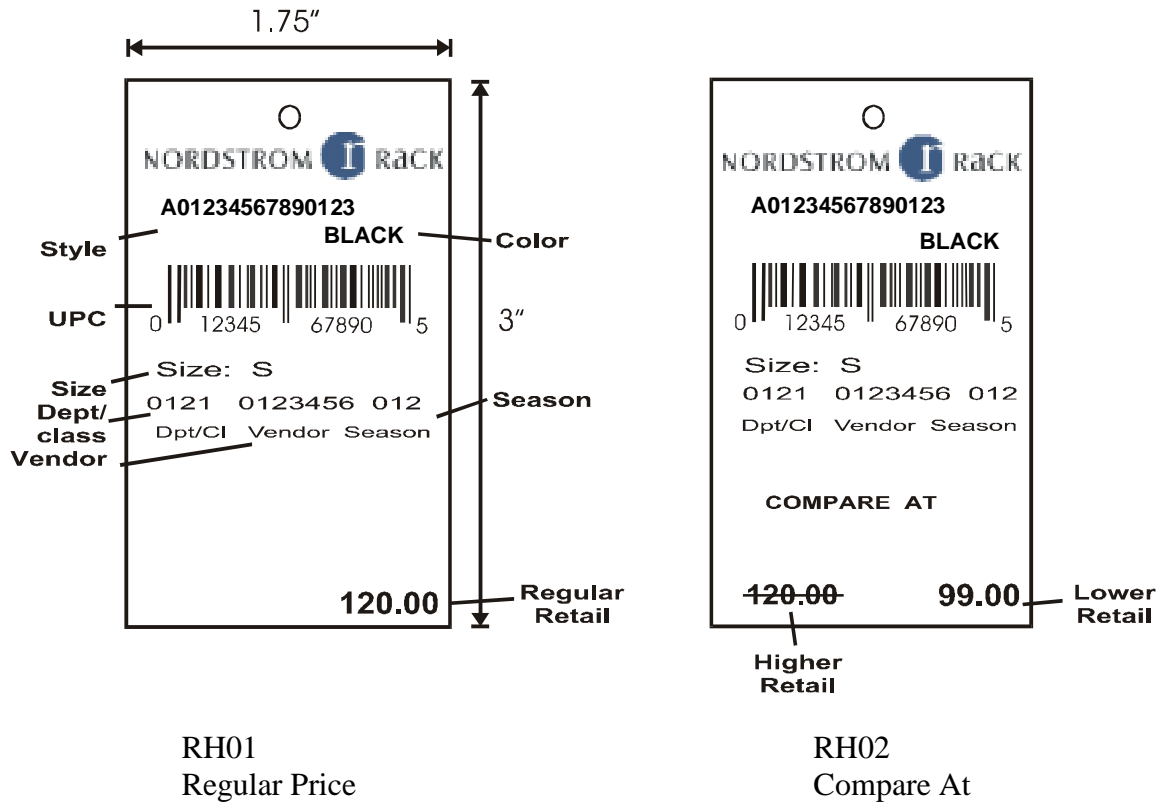
Class: One digit number

Vendor: This is the Pay-To Vendor Number

Rack Tickets

Rack Hang Tag Barcoded

The figures below represent a Nordstrom Rack Hang Tag ticket.



Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Rack 2 Piece Hang Tag Barcoded

The figures below represent a Nordstrom Rack Hangtag for 2-pc garments.



RH01A
Regular Price

RH02A
Compare At

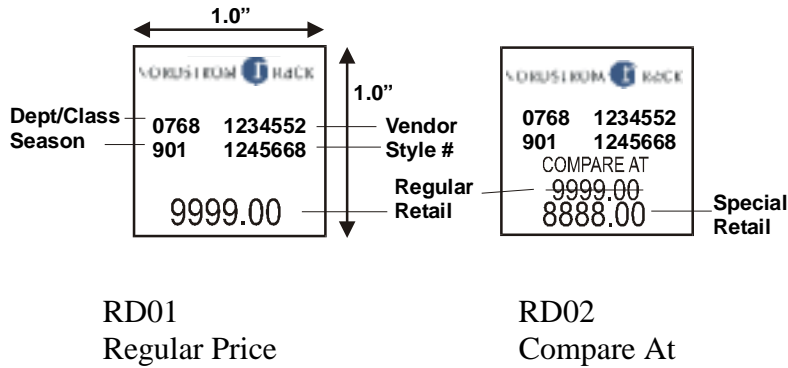
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Rack Sticky Non-barcoded

The figures below represent a Nordstrom Department/Class/Retail/Vendor Number Sticky Label. The ticket should be placed near the UPC Barcode, without covering any other information.



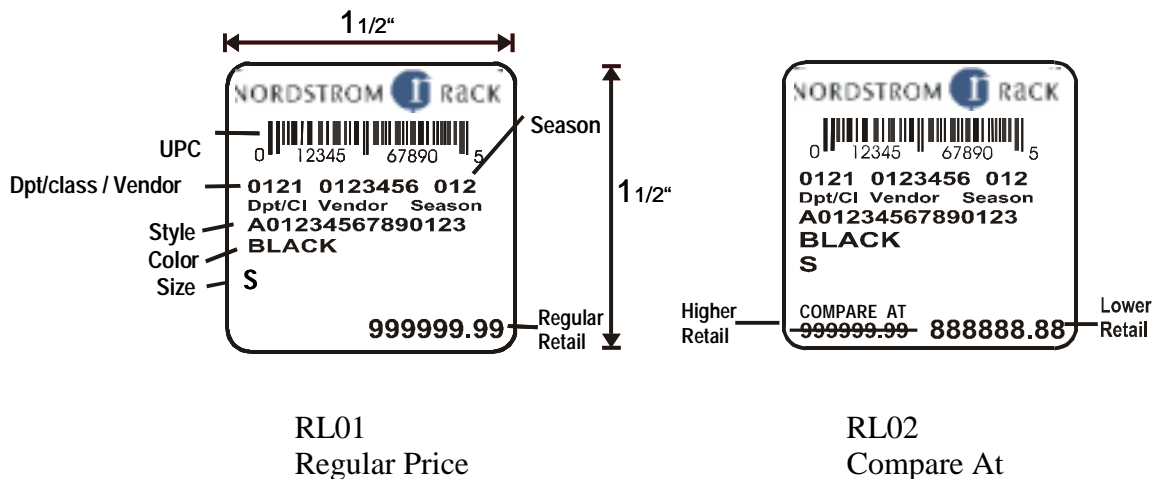
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Rack Sticky Barcoded

The figures below represent a Nordstrom Sticky Label.



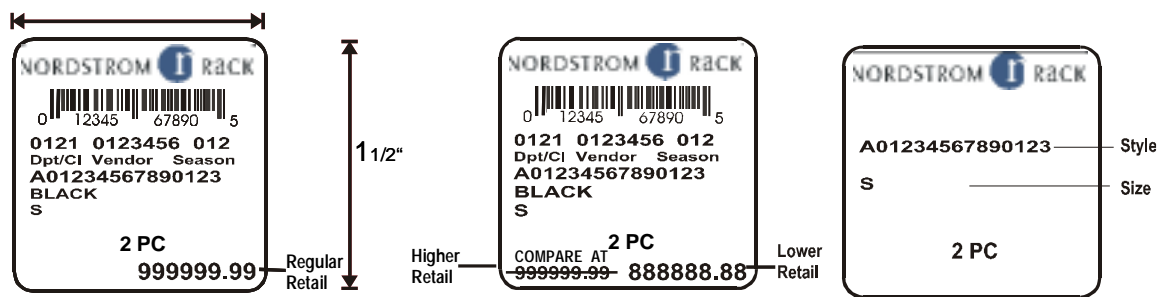
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Rack Sticky Barcoded – 2 Piece Format

The figures below represent a Nordstrom Rack Sticky Label used for 2-pc items in Gifts or Accessories:



RL01A
Regular Price

RL02A
Compare At

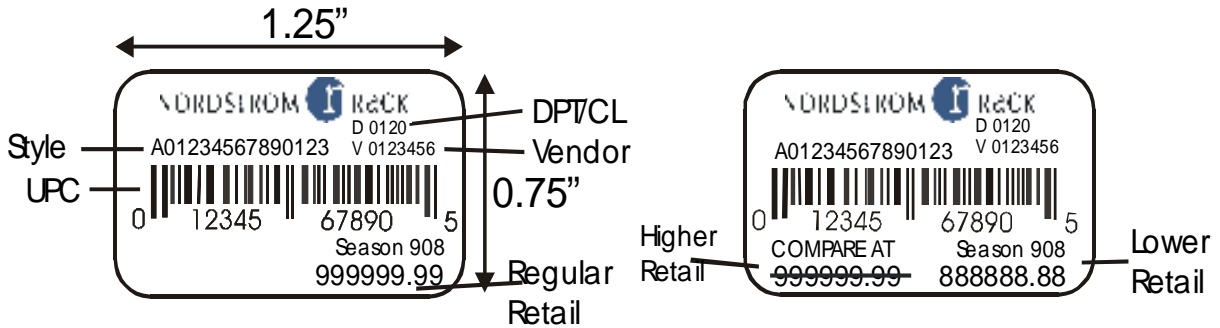
Dept: Three-digit number; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Rack Jewelry Sticky Barcoded

The figures below represent a Nordstrom Rack Jewelry ticket.



RJ01
Regular

RJ02
Compare At

Dept: Three-digit number; Alpha D in front of Dpt/CL numeric; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Alpha V in front of Vendor number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front.

Rack Jewelry Sticky Barcoded – 2 Piece Format

The figures below represent a Nordstrom Rack Jewelry ticket for 2 pc items.



RJ01A
Regular

J02A
Compare At

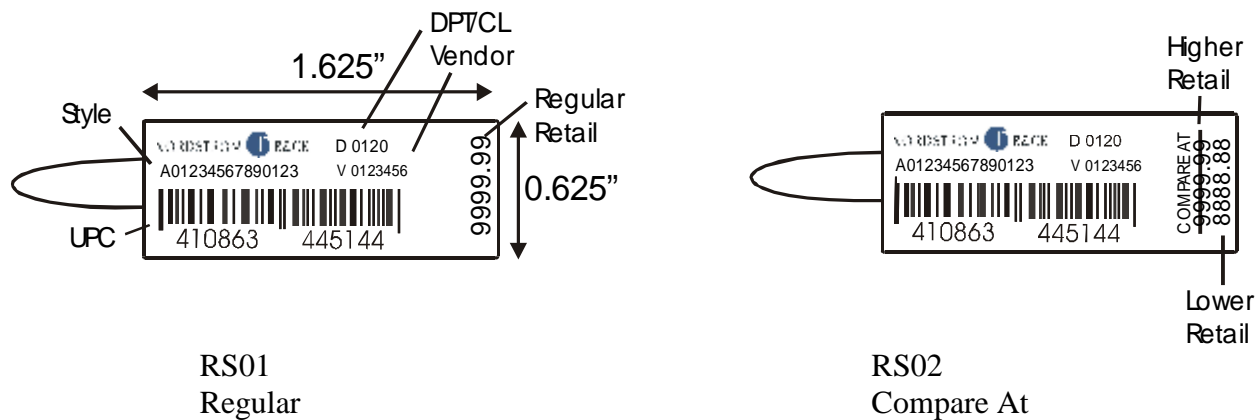
Dept: Three-digit number; Alpha D in front of Dpt/CL numeric; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Alpha V in front of vendor number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Rack String Barcoded

The figures below represent a Nordstrom Rack String ticket.



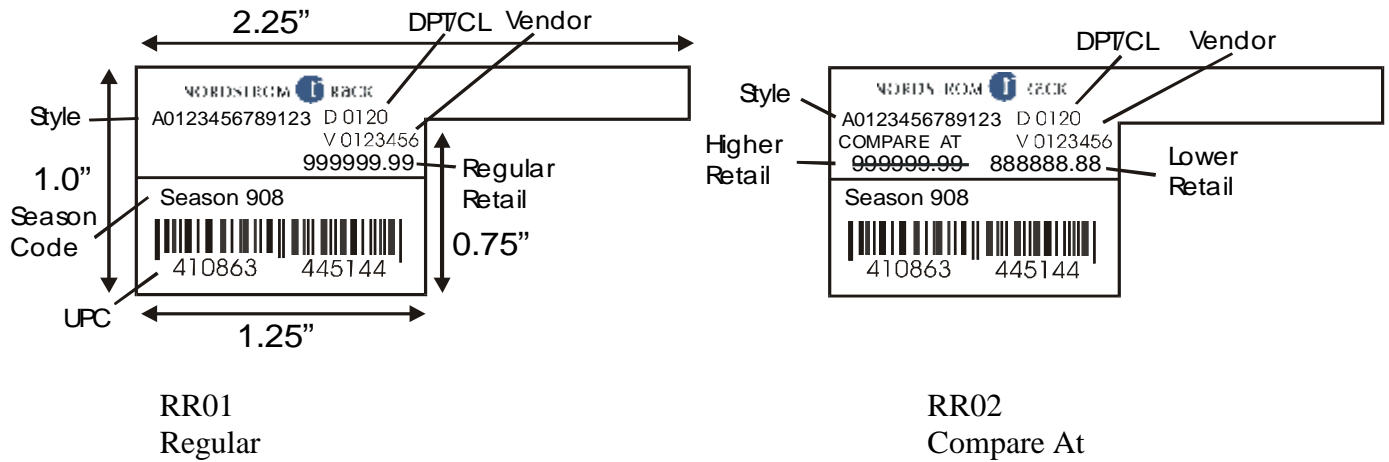
Dept: Three-digit number; Alpha D in front of Dpt/CL numeric; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. ; Alpha V in front of vendor number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Rack Rattail Sticky Barcoded

The figures below represent a Nordstrom Rack Rattail ticket.



Dept: Three-digit number; Alpha D in front of Dpt/CL numeric; if department number is less than three digits, zero fill in front (example: dept 12 should read 012; if department number is three digits, do not zero fill)

Class: One digit number

Vendor: This is the Pay-To Vendor Number. Alpha V in front of vendor number. Must be a Seven-digit number; if vendor number is less than seven digits zero fill in front

Hanger Program

Overview

In an effort to facilitate expedited delivery to Nordstrom stores, Nordstrom has implemented the Voluntary Inter-Industry Standards (VICS) for hanger insertion in many departments.

Requirement

All merchandise that will be displayed on a hanger must be shipped to Nordstrom Distribution Center(s) (DC) on a VICS Floor Ready Department Store hanger, as stipulated by the hanger guide. Size indicators and vendor logos or stickers are not permitted on hangers. Use a combination of top and bottom hangers for all 2 piece men's, women's and children's coordinates/sets. Bottom hangers are available if needed with a clear rubberized padding (soft pad gripper) to prevent damage or slippage to the garment. Top hangers are available with rubberized padding to prevent damage or slippage.

Supplier


Following is a list for your reference of Nordstrom approved hanger suppliers who can help with outsourcing needs.








Approved Suppliers	Item	East Coast	West Coast	International Production Sites Available
A & E Products	VICS and Black Hangers: New or Used	800-227-1626	800-462-3843	Yes
Accessory Corp.	VICS Hangers	888-800-0170	888-800-0170	Yes
Beverly Coat Hanger	Rack Men's Suit Hangers	415-550-0105	415-550-0105	Yes
Hangers Unlimited	VICS Hangers: New or Used	800-558-5525	800558-5525	No
Plasti-form	VICS Hangers: New or Used	800-738-7396	800-238-0100	Yes
Randy Hangers	VICS Hangers	800-689-7710	800-689-7710	No
Uniplast	VICS Hangers: New or Used	800-225-0058	800-225-0058	No
Visconti	VICS Intimate Apparel Hangers	800-798-1553	800-798-1553	No
Please call Nordstrom Floor Ready Dept. at 1-877-444-1313 or fax (206) 303-2629 for more information.				

Nordstrom Floor Ready Hanger Specifications








This listing is intended to be used as a general guide. If you have any questions regarding hanger requirements, contact Corporate Floor Ready.

Women's Hanger Program



NORDSTROM DEPARTMENT	MERCHANDISE DESCRIPTION	HANGER TYPE	COLOR	STYLE #
Rack POV	Tops, Blouses, Robes, Sleepwear, Dresses, Light Weight Jackets, 1 pc. Swimwear and Daywear	VICS 17" Top	Clear	 484 17" 88 484 81

Narrative Brass Plum Sleepwear Active wear Coats	Jackets, Coats, heavy weight Robes and Outerwear	VICS 17" Coat	Clear	 3328 17" 3.125" HOOK
	Heavy weight Coats	VICS "17" Heavy weight Coat	Clear	 5245 17" X3 HAY SET COAT
	Large Bottoms and 2pc swimwear	VICS 14" Bottom	Clear	 6014 14" X3 PINK GRIP
	Bottoms and 2pc swimwear	VICS 12" Bottom	Clear	 6012 12" X3 PINK GRIP
	Intimate Apparel: Bras, Panties, Daywear and slips	VICS 10" Intimate	Clear	 GS-23 10" CLEAR
Savvy Studio Individualist Petites & Encore	Tops, Blouses, Dresses, Light Weight Jackets	17" Top	Black	 5410 17" X3 HAY SET BLACK
	Bottoms	14" Bottom	Black	 5135 14" X3 HAY SET BLACK

Children's Hanger Program

NORDSTROM DEPARTMENT	MERCHANDISE DESCRIPTION	HANGER TYPE	COLOR	STYLE #
All Children's	Children's (girls 4-16 and boys 4-20)	VICS 15" Top	Clear	 485 15" X3 HAY SET
	Toddler	VICS 12" Top	Clear	 498 12" X3 HAY SET
	Infant	VICS 10" Top	Clear	 497 10" X3
	Outerwear and Coats	VICS 15" Coat	Clear	 3315 15" 3.125" HOOK
	Children's	VICS 12" Bottom	Clear	 6012 12" X3 PINK GRIP
	Toddler Bottom	VICS 10" Bottom	Clear	 6010 10" X3 PINK GRIP
	Infant Bottom	VICS 8" Bottom	Clear	 6008 8" X3 PINK GRIP

Men's Hanger Program

NORDSTROM DEPARTMENT	MERCHANDISE DESCRIPTION	HANGER TYPE	COLOR	STYLE #
Full Line Store	Please refer to the purchase order indication for hanger type.			
Rack	VICS Clear Hangers for department 172 only			
Rack Men's Suits Rack Men's Coats	Rack Men's Suits	18.5" Suit	Black	 70DBSB
	Rack Men's Coat	18.5" Coat	Black	 70NBGB

Supplier Packaging and Carton Labeling Guidelines

Compliance

Compliance to the Nordstrom Packaging Guidelines is expected.

Merchandise not shipped according to these specifications can experience delays in processing and lose time on the selling floor.

Non-compliance may result in applicable offset charges. These requirements apply to Nordstrom Full Line and Nordstrom Rack. Nordstrom.com maintains additional compliance requirements to support their Direct to Consumer business model.

Carton Specifications

Dimensions

Use cartons of uniform size that do not exceed the maximum carton dimensions listed below:

	Length	Width	Height
Minimum	9 inches	9 inches	9 inches
Maximum	40 inches	30 inches	30 inches

Carton Descriptions

- Each carton must not exceed 50 pounds (22.68 kgs) in gross weight.
- Merchandise must be packed in new corrugated cardboard cartons with a minimum of 200 pounds per square inch (14.062 kg/cm²) bursting strength.
- Carton strength must be strong enough to prevent crushing during transit.
- All merchandise shipped to Nordstrom must be packed in conveyable cartons.
- Do not ship merchandise in envelopes, jiffy, burlap or plastic bags.
- All inner packages of masterpacks must be of shippable cardboard.

Packing Slips and Carton Labeling

How to Create Pack Slip for Non-ASN Shipments:

- Create one packing slip per PO and store.
- For multiple carton shipments, mark cartons sequentially **per purchase order**: (i.e.: 1 of 3, 2 of 3 & 3 of 3).
- All packing slips must be attached to, and removable from, the outside of one carton per store and clearly marked “Packing Slip Enclosed”. Packing Slip(s) must be clearly marked as such.
- Do not attach original to carton to use as a packing slip.
- For Master Packs, consolidate packing slips, one per PO per store, on the outside of the lead carton.

Carton Sealing

- All cartons (top and bottom) must be sealed with ONE KIND of tape.
- Do not consolidate or seal with bands, staples, strings, straps or any sealant other than tape.
- Use 2” (inch) patterned vinyl tape or paper-reinforced security tape.
- All tapes must be moisture/temperature resistant and have an adhesive quality that resists drying in transit.

Packing Slip Information

Packing slips must include the following information:

1. Shipper’s name & address,
2. Ship to DC name and address,
3. Nordstrom Purchase Order number (2 alpha characters, 6 numeric characters or 8 numeric characters; can be either),
4. Nordstrom department number,
5. Store number,
6. Description of goods,
7. Total number of cartons,
8. Gross weight,
9. Style/color/size (SKU),
10. Total by carton, style/color/size (SKU), store, DC, and Purchase Order, and
11. Summary by SKU for each shipping destination (DC).

Master Pack Carton

In the event that individual store cartons do not meet the minimum carton size, multiple stores can be consolidated into a masterpack:

- Package multiple stores for **one purchase order only** in one carton per one distribution center.
- Master carton must comply with the minimum/maximum carton requirements.
- Write “Master Pack” on the outside of the lead carton and include DC ship to address and purchase order number.
- Inner cartons must be separate for each store and must be marked by store number.
- Each inner carton must include an UCC-128 shipping label.
- Refer to Nordstrom Shipping Carton labeling specifications on how to label inner cartons if you are unable to provide a UCC-128 carton label.

Nordstrom Shipping Container Standards

UCC-128 Shipping Label Requirements

In accordance with the Uniform Code Council, (UCC), Nordstrom's shipping container labels will follow standard UCC/EAN SSCC-18 common label formats. Detailed information about the SSCC-18 data structure and associated UCC/EAN-128 symbol can be found in the *American National Standard/Application Standard for Shipping Container Codes the American National Standard/UCC4—UCC/EAN-128 Application Identifier Standard* and the *Guidelines for Supply Chain Identification* available from the Uniform Code Council, Inc.

UCC-128 labels may be faxed to Nordstrom Corporate Logistics/Floor Ready for FORMAT approval (206-303-2629)

Important!

If you are currently unable to print the UCC/EAN-128 label in house, Nordstrom has approved QRS and our Third Party Ticketing Providers with the ability to create a Nordstrom approved label for you.

UCC/EAN 128 Required Information:

1. Ship to Address

- Must include the DC# and DC Address, or DC# and Consolidator Address.
- Store address is **ONLY** utilized in the **rare** case of direct to store shipments.

2. Vendor Name and Address

3. Ship to Postal Code

4. Carrier Name/Pro Number/BOL

5. Purchase order #

6. Department Number

7. Carton X of Y

8. Mark for Store Number

9. Store Barcode

10. 20 Digit SSCC number (to include barcode and human readable)

Label Location

- Barcodes must be printed in vertical bar configuration.
- Placement of the label must be such that the bottom edge of the barcode containing the SSCC-18 is located at least 1.25" from the bottom of the shipping container.
- The label must be on a minimum of one side of the shipping container, preferably the long side.
- The outermost bar of the barcode be no closer than 1.25" from the vertical edge of the shipping container.

Symbol Quality

- Minimum print quality is 1.5 (C).
- Recommended print quality is 2.5 (C).
- Measurement aperture is 0.01" (0.254mm).
- Inspection wavelength is 670 nm (+ or - 10 nm).

Label Size

Create your UCC-128 carton label based on UCC specifications. The label should be 4" x 6" (105mm x 148mm).

Label Zones

- The label should be formatted into several information zones. Zones include both human readable information and UCC/EAN-128 information. Each zone contains a zone title, indicating the information contained in that zone. These titles should be placed in the upper left-hand corner of the zone in 6 pt. text.
- Please refer to the following pages for the graphical presentation of the labels and zones.

UCC Common Label Zone Specification



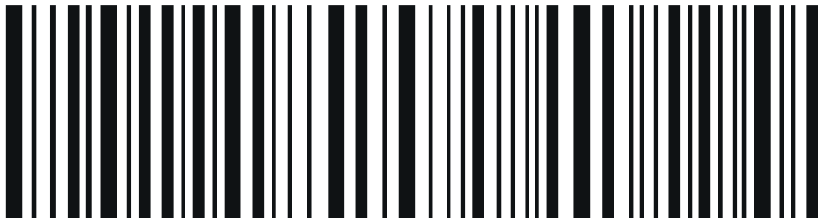
<p>Zone A : Zone Title : Height : Width : Data Content : Text Size :</p>	<p>Ship From FROM (6pts.) .8 inches 1.5 inches 4 text line containing vendor/manufacturer name and address 8 pts.</p>
<p>Zone B : Zone Title : Height : Width : Data Content : Text Size :</p>	<p>Ship To TO (6 pts.) .8 inches 2.5 inches 4 text lines contain one of the following : 1) DC# and consolidator address 2) DC# and distribution center address (Store address used ONLY when shipping direct to store) 8 pts.</p>
<p>Zone C : Zone Title : Height : Width : Data Content : Bar Code Height X Dimension :</p>	<p>Carrier Routing Bar (420) SHIP TO POSTAL CODE (6pts.) 1.0 inches 2.00 inches Ship to Postal Bar Code 0.5 inches 0.010 inches</p>
<p>Zone D : Zone Title : Height : Width : Data Content : Text Size :</p>	<p>Carrier CARRIER (6pts.) 1.0 inches 2.00 inches CARR : (Carrier Name); PRO#; B/L# ; (Bill of Lading #) 12 pts. (Pro # and B/L # information in 6 pt.)</p>
<p>Zone E : Zone Title : Height : Width : Data Content: Text Size :</p>	<p>Trading Partner Data Not applicable 1.2 inches 4.0 inches Column 1: PO# (Purchase Order#; DEPT: (Department) ; Blank line ; DC#: (Distribution Center#) ; VEND# : (Pay to Vendor #) Column 2 : CARTON : 1 of 1 ; Blank Line; CASE QTY: (Case Quantity) 12 pts.</p>

UCC COMMON LABEL ZONE SPECIFICATION_ CON'T

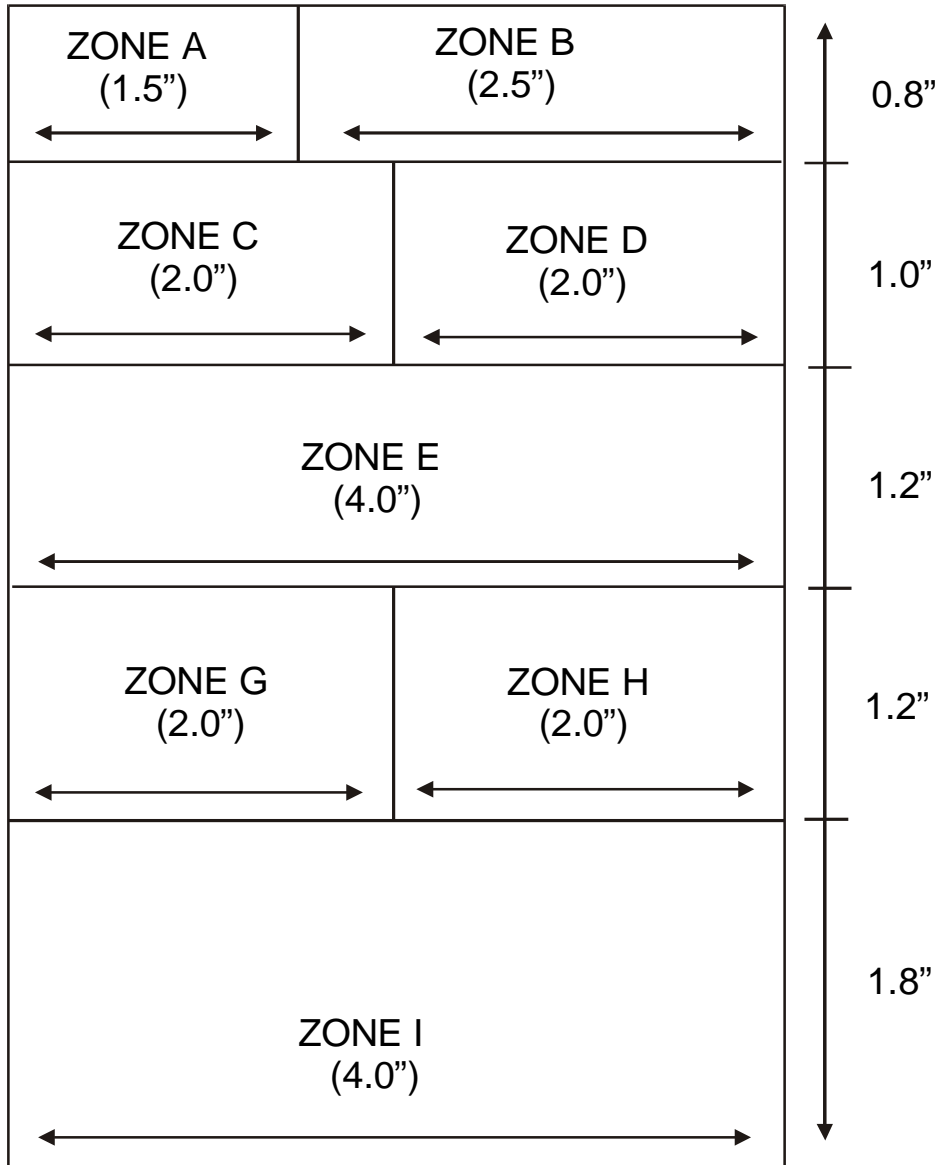
<p>Zone G : Zone Title : Height : Width : Data Content : Bar Code Height : X Dimension :</p>	<p>Final Destination Code STORE (6pts.) 1.2 inches 2.0 inches Final Destination Bar code 0.75 inches 0.020 inches</p>
<p>Zone H : Zone Title : Height : Width : Data Content : Text Size :</p>	<p>Final Destination Text Not applicable 1.2 inches 2.0 inches 4 text lines containing mark for store # 10 pts.</p>
<p>Zone I : Zone Title : Height : Width : Data Content Bar Code Height : X Dimension :</p>	<p>SSCC-18 Bar Code SSCC-18 (6 pts.) 1.8 inches 4.0 inches Serial Shipping Container Code 1.25 inches 0.020 inches</p>

UCC-128 Label Format and Sample

(Actual size of label is 4 inches x 6 inches; sample below is enlarged.)

<p>From Vendor Name Address Line 1 Address Line 2 Address Line 3</p>	<p>TO DC Number (#) Consolidator Address or DC Address Address Line 1 Address Line 2 Address Line 3 (utilize Store Address only when shipping direct to store)</p>
<p>(420) SHIP TO POSTAL CODE (420) 90266</p> 	<p>CARRIER CARR: Carrier Name</p> <p>PRO: 12345678901234567890123456789 B/L #: 12345678901234567890123456789</p>
<p>PO #: 12345678901234 Carton 1 of 2 DEPT: 0012</p> <p>DC #: 699 VEND: 1234567 CASE QTY: 1234</p>	
<p>STORE (91) 0001</p> 	<p>STORE # 0001</p>
<p>SSCC-18 (00) 0 0046863 000008235 7</p> 	

NORDSTROM UCC/EAN-128 LABEL ZONES AND DIMENSIONS



Nordstrom Shipping Carton Label

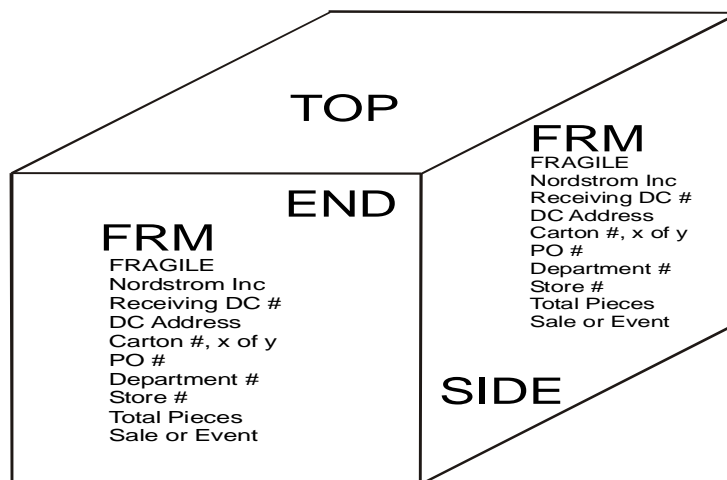
If you are unable to provide a UCC128 carton label, Nordstrom requires the following markings:

Carton markings must be large enough to be easily read. Mark one end and one side of each carton with the following information:

- FRM (mark Floor Ready Merchandise with FRM)
- Fragile (if applicable)
- NORDSTROM, Inc
- Receiving DC number
- Include address of either (only one applies);
DCs

Or when shipping via CTE, Norcon, or Gilbert East *use the carrier's address only with the DC number (no DC address)*

- Carton number (in format x of y)
- PO number
- Department number
- Store number
- Total pieces per carton
- Sale or Event, i.e. Half-Yearly or Anniversary
- Ship date
- “Samples” (if applicable)
- “Hazardous Materials” (if applicable)
- “On Dry Ice” (if applicable)



Pack one PO per carton.

- Pack all merchandise by store. Do not mix merchandise for different stores within the same carton.
- Merchandise must be packed by style, color, and size (SKU). When quantities do not allow for a full carton of the entire style (all SKU's), multiple style's may be packed together as long as the color/sizes remain in order.

Internal Packaging and Labeling

- Nordstrom is an environmentally responsible company.
- All suppliers doing business with Nordstrom must avoid excess packaging.
- Internal packing materials must be biodegradable or recyclable.

General Instructions

- Do not over/under pack cartons.
- Do not individually polybag flat pack merchandise unless specifically requested by the buyer.
- When a Nordstrom buyer requests to individually polybag flat pack merchandise, polybags must be .001 inches (.025 mm) thick.

Apparel

- When packing apparel in cartons, place a single piece of cardboard on the top and bottom of each carton for protection during carton opening.
- All FRM (RTW) is to be flat packed with the proper VICS hanger inserted in the garment.
- Hanger packs may be used for men and women's suits.
- Cartons must allow for the hanger on apparel to fit squarely in the carton, not at an angle.
- Do not ship GOH

Shoes**Packing shoes:**

- Pack in the carton with the end of the shoe label facing the top of the carton.
- All shoeboxes should face the same direction.

Labeling shoes:

- The label must be prominently displayed in a very large, bold font and able to be clearly seen from a distance.
- If packing an empty shoebox to fill space, write empty on the box in large print.

Hazardous Material

When shipping hazardous materials, the shipper is responsible for identifying, marking, labeling, and documenting each hazardous material shipment.

Fragile Items

When packing fragile items:

- Use bubble wrap or Styrofoam peanuts to pack fragile items. Styrofoam must comply with Environmental Protection Agency Regulations 58 FR 4768 and FR 6937.
- Do not use straw, fiberglass, hard plastic, newspaper, real popcorn or molded Styrofoam.
- All items must be packed in inner cartons with cushioning around the top, bottom, and all four sides to lessen any shock absorbed by the goods in transit.
- Pack all inner cartons tightly within a master carton so that no rattling occurs while in transit.
- Mark the outside of each master carton as fragile.
- Do not exceed the 50lb maximum weight

Reference Routing Guide, Shipments Requiring Special Handling.

Nordstrom Routing Guide

How to Use the Routing Guide

Purpose of this Guide

The Nordstrom Routing Guide provides instructions on carrier selection and shipping specifications for all domestic purchase orders with an FOB point in the USA. Carrier selection is based on:

- Point of Origin (State) for shipment
- Shipping Method/Routing Mode
- Shipment Weight
- “Ship To” Distribution Center or Consolidator

How to use this Guide

Use this Guide to determine the correct carrier to use, as well as any special handling instructions required by either Nordstrom or the carrier.

Step	Action												
1	Review carefully the <i>Shipping Guidelines</i> section of this manual for compliancy. Violation of any instructions or rules may result in refused shipment and/or additional charges to the supplier.												
2	When shipping freight to Nordstrom, determine the authorize carrier by:												
	<table border="1"><thead><tr><th>Step</th><th>Description</th></tr></thead><tbody><tr><td>A</td><td>To find the “Ship To” Distribution Centers (DC’s) for stores listed on the Purchase Order (PO), use the Store/DC List found in the Appendices section of this manual</td></tr><tr><td>B</td><td>Look up the state (or Zip Code) point of origin for the shipment in the State Pages.</td></tr><tr><td>C</td><td>Identify the authorized shipping method as specified on the PO (Air or Surface).</td></tr><tr><td>D</td><td>Calculate the weight of the shipment referring to the specific criteria on the page of the State of the shipment origin.</td></tr><tr><td>E</td><td>To determine the authorized carrier, use the “Ship To” DC, shipping method and the weight of the shipment.</td></tr></tbody></table>	Step	Description	A	To find the “Ship To” Distribution Centers (DC’s) for stores listed on the Purchase Order (PO), use the Store/DC List found in the Appendices section of this manual	B	Look up the state (or Zip Code) point of origin for the shipment in the State Pages.	C	Identify the authorized shipping method as specified on the PO (Air or Surface).	D	Calculate the weight of the shipment referring to the specific criteria on the page of the State of the shipment origin.	E	To determine the authorized carrier, use the “Ship To” DC, shipping method and the weight of the shipment.
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D	Calculate the weight of the shipment referring to the specific criteria on the page of the State of the shipment origin.												
E	To determine the authorized carrier, use the “Ship To” DC, shipping method and the weight of the shipment.												
3	Refer to the Carrier Pages of this manual for specific instructions on shipping with the authorized Carrier, named on the State page were the shipment originates.												

For More Help

If at any time you are not clear on which carrier to use, or have any other questions regarding shipping, contact the Traffic Office of the DC receiving the merchandise.

Shipping Guidelines

Who May Authorize Carriers

This routing guide is the only authorized set of instructions regarding carrier selection, receiving addresses and shipping specifications for all domestic Purchase Orders (POs).

Buyers are not authorized to give instructions on carrier selection.

If a carrier name appears on the PO and differs from this Routing Guide, contact the “Ship To” DC Traffic Office.

Compliance

Failure to comply with this guide places full liability for loss or damage on the supplier.

Deviation from these instructions and routing via *collect billing* carrier without approval of the Nordstrom DC Traffic Manager can result in a \$25.00 handling charge, which will be deducted from your invoice. If you choose to send your shipment via a carrier not authorized by Nordstrom, your shipment must be sent **prepaid**.

Use of any carrier or shipping method (routing) not specifically authorized via this guide or by Nordstrom will result in the supplier paying all transportation charges, regardless of whether Nordstrom might have incurred lower or higher transportation costs with the unauthorized shipping method.

DO NOT palletize

Supplier/Shipper Benefits

If the supplier follows the Nordstrom Routing Guide for carrier selection and shipping instructions your company may share in these benefits:

- Discounted carrier rates when sharing freight costs with Nordstrom
- Your shipment will be pre-scheduled and prioritized for deliver at the “Ship To” DC

Collect/Prepaid Shipments

All shipments must be sent to Nordstrom “**Collect**” or “**Bill Receiver**”. With only three exceptions:

- Parcel Post shipments
- Department 89 and 214 – Fine Jewelry & Watches
- Department 52 – Gourmet Foods

If items are perishable (i.e., chocolate, candies), label as “perishable food item” on the Bill of Lading (BOL). If items are shipped in a cold pack containing dry ice via an air carrier, the shipper must declare “On Dry Ice” on the carton’s outside label and BOL.

Nordstrom does **NOT** reimburse vendors for any other prepaid shipments except those listed above. Prepaid shipments are at the supplier’s risk for loss and damage.

If a PO states “**Vendor Pays Total Freight**”, ship “collect” or “Bill Receiver” according to this guide. Nordstrom will deduct any freight charges owed from the next check remittance.

Shipping Timeframes

The PO shipping window, “**earliest ship date**” and “**latest ship date**”, indicates the first and last dates merchandise can leave the factory when using any carrier listed in this guide. Merchandise shipped outside of this shipping window, will be refused by the DCs or the carriers.

If shipping via a carrier **not** listed in this guide:

- The merchandise **must be shipped PREPAID**
- The merchandise **must be shipped** within the shipping window on the PO
- If one of the shipping window dates falls on a weekend or a holiday, the order must be shipped on the weekday following the earliest ship date or **prior** to the latest ship date to still be valid.
- Your prepaid carrier must contact our DC’s for delivery appointments *prior* to the delivery attempt. At the time of contact the carrier must present your bill of lading number, carrier pro#, ship date, PO numbers & carton count per PO.
- Nordstrom will not reimburse for freight charges when using a non-routing guide carrier & Nordstrom will not be liable for damages or shortages

If the supplier for any reason cannot meet the latest ship date an extension must be requested from and granted **only by the buyer** that *owns* the purchase order. Continue to follow the Nordstrom Routing Guide regarding carrier selection. **Buyers are not authorized to give instructions on carrier selection.** Failure to comply with this guide will result in the supplier being liable for all freight and handling costs incurred.

International Shipments

If Nordstrom is the importer of record, follow the Nordstrom *International Packing and Shipping Guide*. To obtain a copy, fax a request to (206) 373-5606 or call (206) 373-5674/5675.

If the order is landed duty paid and Nordstrom is *not* the importer of record, then the order is a *Domestic* Purchase Order. Your USA border crossing state would be the appropriate State Page *in this guide* to reference for routing.

If your purchase order states FOB: Factory, you must contact the Nordstrom buyer. Your international shipping point of FOB: *Factory on a Domestic order is invalid.*

Shipment Destinations

Ship to the Nordstrom Distribution Centers, found in the DC/Store List, unless the buyer has provided an override “Ship To” DC on the PO. If “Direct to Store” is requested on the PO, call the destination DC Traffic Office that normally supports this store for the store address.

For More Help

Contact the destination DC Traffic Office.

How to provide a Unique Bill of Lading Number for an EDI 856ASN

The VICS Standard Bill of Lading Number

A Bill of Lading number is an identification number assigned by the shipper and is mandatory for all Bills of Lading. A standard Bill of Lading number has been developed in conjunction with the standard Bill of Lading form. When using the standard Bill of Lading form, a shipper may use either the new standard number or the Bill of Lading numbering structure currently in use by the shipper. The latter may be used if the shipper is not able to accommodate the new standard Bill of Lading number at this time. The established goal date for the implementation of the standard Bill of Lading number was **January 2001**.

The Standard Bill of Lading number has a fixed length of seventeen digits. It is numeric and composed of sixteen digits and a check digit. Using the structured identification number will allow companies to process and manage Bills of Lading more easily.

For more information, please visit the VICS website at www.vics.org or call (609) 620-4590.

Companies with a UCC/EAN Company Prefix

The UCC number format is strongly preferred. It provides a globally unique number for each Bill of Lading that supports the whole supply chain. With a unique number, no Bill of Lading can be confused with another. The integrity of each Bill of Lading in a receiving file can be maintained regardless of how many shippers are sending in bills. The format is structured as follows:

- UCC/EAN Company prefix (for UCC assigned company prefixes, including the leading 0)
- Serial number (assigned by the shipper and unique for each Bill)
- Modulo 10 check digit (one digit)

The UCC/EAN Company Prefix is the prefix used in UPC numbers and SSCC-18 numbers. For example, the Bill of Lading number 06141411234567890 is composed of a seven-digit company prefix (0 plus the six digit prefix used in the UPC), followed by a nine digit serial number and the check digit. A UCC Company Prefix can be obtained from the Uniform Code Council, Inc., 8163 Old Yankee St., Dayton, OH 45458. Tel: (937) 435-3870.

Companies without a UCC/EAN Company Prefix

Companies without a UCC/EAN Company Prefix shall use the following format for the 17-digit Bill of Lading number.

- 04 (the first two digits must read the exactly the number “04”)
- Number assigned by the shipper (fourteen digits)
- Modulo 10 check digit (one digit)

This number is not guaranteed to be unique and could be replicated by another shipper. An example of the non-standard Bill of Lading number: 04123456789123450

The Modulo 10 Check Digit Algorithm

A check digit is used to validate the accuracy of the number. This is particularly important when the number is key entered. The check digit is calculated using the following Modulo 10 algorithm:

<i>Position #</i>	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1
Digit	0	6	1	4	1	4	1	1	2	3	4	5	6	7	8	9	0

Figure 1

1. Set up a table as illustrated in Figure 1. Enter the first sixteen digits in the table (positions 2-17). Position number one is shaded because that is where the check digit will go.
2. Sum all the digits in the even numbered positions. Multiply the result by three. In this example the sum is 117.
3. Sum all the digits in the odd numbered positions. In this example the sum is 23.
4. Add the results of the previous two steps together. The check digit is the number required to round this number up to a multiple of ten. For example, if the sum of the previous two steps is 140, then the check digit is zero.

Bar Codes for Bill of Lading Number, SCAC and PRO

The VICS BOL format allows space for the bar coding of the Bill of Lading number (see figure 2 below) and carrier SCAC and PRO number (see figure 3 below). The implementation of a bar code for the above mentioned data is optional. Consideration should be given to the space allowed for the bar code of the SCAC and/or PRO number. This space can also be used for the carrier proprietary PRO number sticker.

In a bar code, the following format is used for SCAC and PRO:

- Four (4) alpha characters for SCAC (as assigned to a given carrier by the NMFTA)
- If the SCAC is less than four characters in length, then a dash character (-) should be used to extend the field to four characters
- A maximum of twenty digits for PRO number.

Due to space limitations, numeric characters are recommended for the PRO number. If alpha characters are used, the number of characters that fit in the available space on the Bill of Lading is diminished considerably.

UCC/EAN-128 Barcode Symbology

The bar code symbology used for the Bill of Lading and the SCAC/PRO shall comply with the UCC/EAN-128 standards. All UCC/EAN-128 bar codes contain an Application Identifier (AI) that defines the meaning of the data in the barcode. For the Bill of Lading number, the AI is always the number 402. Parentheses are used in the human readable text under the bar code to set the AI 402 apart from the actual Bill of Lading number. For the SCAC/PRO, the AI used is always 9012K.



(402) 06141411234567906

Figure 2: Bill of Lading Bar Code
(actual size)



(9012K) SCAC12345678901234567890

Figure 3: SCAC/PRO Bar Code
(actual size)

The bar codes should be at least 0.5” high, and have a minimum X dimension (narrow bar width) of 0.010”. Refer to the standard ANSI/UCC4 – 1995:UCC/EAN-128 *Application Identifier Standard* for additional technical information. This standard is available free at www.uc-council.org or can be obtained from the Uniform Code Council, Inc.

Shipment Preparation Guidelines

General Rules

These instructions apply to all carton and garment on hanger (GOH) shipping packaging type freight. For carton and GOH labeling instructions, please refer to the section titled *Supplier Packaging and Carton Labeling Guidelines* in this manual. (The PO numbers and department numbers must be clearly marked on **all** cartons and GOH)

DO NOT palletize shipments.

PO Verification

Before shipping, verify the Purchase Order(s) by either:

- PO verification with our consolidators; Gilbert East, Norcon or CTE (refer to Appendix titled *Carrier Quick Reference Numbers*)
- or using your *own email system* to email Nordstrom (Nordstrom’s VIP Express system has been discontinued.)

Please follow example below to email Nordstrom. Brackets { } or [] must be used, **no** () parentheses. *You must use one or the other kind of brackets, not both.*

Vendor Number {XXXXXXXXXX}

PO Number Department Number

{XXXXXXXXXX} {XXXX}

{XXXXXXXXXX} {XXXX}

- If using Microsoft Outlook, please make sure to change your email message format to “**plain text**”. In Microsoft Outlook go to Tools/Options/Mail Format/Message Format
- Do not use any parentheses in the email address line.

- You can submit up to 10 purchase order numbers per transmission.
- In the Vendor Number brackets, 10 digits are required. Zero fill, from the front, if the vendor number is less than 10 digits.
- In the PO number brackets, 8 digits are required.
- In the Department Number brackets, 4 digits are required. Zero fill from the front, if the department number is less than 4 digits.
- When your message is completed, email to: 4438458@mcimail.com
- ***This email method of PO verification does not work on all email systems.*** If problems persist, please contact your Nordstrom carrier found on in the State pages to PO verify your orders before shipping.

Maximum Shipment Weight Limits

The following standard shipment weight limits are covered in this guide:

- Maximum surface shipment: 10,000 lbs. or 1,200 cubic feet.
- Maximum air shipment: 1,000 lbs.

If your shipment exceeds these limits, call the “Ship To” DC Traffic Office for carrier selection. The DC Traffic Offices usually refer to these overweight shipments as Full Loads or Volume Shipments.

Declaration of Value

Do not declare value on surface or air shipments, ***except when shipping Precious Jewelry (Dept. 89 and 214).*** See *Fine Jewelry Shipping Procedures*.

Bill of Lading Document Numbers

All Bills of Lading and Master Bills of Lading must be uniquely numbered, and not repeated within 18 months.

Bill of Lading Preparation – Gilbert East, Colonial Trucking & Norcon ONLY

Follow these instructions to prepare a Bill of Lading for *only* Gilbert East, Colonial Trucking and Norcon carriers. Create one Bill of Lading/Master Bill of Lading document set **per day**.

Examples of sub-bills and Master Bill of Lading requirements are available on the VICS web site at www.vics.org

NOTE: Supplier must tender freight to pick up carrier by DC, which must correspond and be sorted to individual sub-bills. Failure to comply may result in a non-consolidation traffic freight charge-back, plus handling fees.

Step	Action
1	Create an individual sub-bill for <i>each</i> receiving DC itemized by: <ul style="list-style-type: none"> ▪ PO number(s) ▪ Carton Count & Weight for <i>each</i> PO
2	Cross-reference individual sub-bills on the Master Bill of Lading
3	Combine all surface shipments to Nordstrom from your facility on the <i>same</i> day onto one Master Bill of Lading. Include: <ul style="list-style-type: none"> ▪ Total cartons & total weight by <i>each</i> DC
4	At the bottom of the Master Bill of Lading, include: <ul style="list-style-type: none"> ▪ Total cartons for <i>all</i> DCs ▪ Total weight for <i>all</i> DCs NOTE: The Master Bill of Lading is the document the carrier’s driver will sign.

Bill of Lading Preparation – all *other* Carriers *excluding* Airborne Express

Follow these instructions when preparing a Bill of Lading for carriers other than Gilbert East, Colonial Trucking, and Norcon:

Step	Action
1	Make out one Bill of Lading document: <ul style="list-style-type: none"> ▪ For <i>each</i> destination DC ▪ For <i>each</i> day
2	Mark the Bill of Lading “collect”
3	Include the following information on the Bill of Lading: <ul style="list-style-type: none"> ▪ Shipper’s name & address for <i>each</i> verified PO, list: For <i>each</i> verified Purchase Order, list: <ul style="list-style-type: none"> ▪ Purchase Order number ▪ Number of pieces (cartons or GOH) <i>by PO number</i> ▪ Department number <i>by PO number</i> ▪ Weight <i>by PO number</i> ▪ Description of articles in entire shipment (be as specific as possible and conform to classifications and tariffs in effect on

	the date of the shipment) If additional pages are needed to list POs, mark them “Page 2 of 3”, etc., and only total the number of cartons/total weight on the last page.
4	Do not declare value. (See <i>Declaration of Value</i> section.)

Bill Receiver for Airborne Express Shipments

Introduction

Airborne Express “Bill Receiver” service is available to points in the 48 contiguous states, Alaska, Hawaii, and Puerto Rico. This service is available to shippers within the Nordstrom and Airborne Express Bill Receiver Program.

Step	Action
1	If you do not currently have an Airborne Express account number, you must contact Airborne Express to sign up for a Nordstrom Vendor Program account number. This can be done two ways: <ol style="list-style-type: none"> 1. Sign up online at http://sbw.airborne.com/nordstrom.asp. 2. Call Airborne Express at 1-877-224-6261.
2	If you are currently an Airborne Express customer but are not set up to ship using the Nordstrom/Airborne Express Corporate Exchange “Bill Receiver” program you must call Airborne Express at 1-877-224-6261 for information and a Nordstrom Vendor starter kit.

General Instructions

- Call 1-877-224-6261 to verify that the Purchase Order (P. O.) number you want to ship is valid.
- Provide the Airborne Express Customer Service Representative with the P. O. number(s) you would like to ship.
- If the P. O. number(s) is valid the Airborne Express Customer Service Representative will arrange to have your shipment(s) picked up at an agreed upon date and time.
- You do not need the receiving location’s account number to ship "Bill Receiver". When processing your shipments with the Airborne Express/Nordstrom Corporate Exchange shipping system, you must use the Airborne Express/Nordstrom Corporate Exchange shipping system or an Airborne Express compatible shipping system, and transmit electronic package level detail (PLD) for each shipment.
- All packages must have the Purchase Order Number (example: AA##### or #####) clearly entered into the “**Shipment Reference**” field of the airbill label. You will be unable to process your shipment within Corporate Exchange without this information. (See *Bill Receiver Shipping via Airborne Express Corporate Exchange* section of this manual for an example of online screens)
- All packages must have the PO Number and the Department Number clearly written near the label. Please be sure that the carrier shipping label does not cover up the UCC-128 carton label.

If you do not have internet access please notify the Airborne Customer Service Representative at the time of the P. O. Verification process and they will assist you in your airbill preparation.

The Use of handwritten or preprinted airbills is not authorized for the Nordstrom Vendor Program

Please refer to the Airborne Express Service Guide or the Airborne Express web site, www.airborne.com for any other Airborne Express specific shipping questions, or call Airborne at 1-800-AIRBORNE.

Authorized Airborne Express Bill Receivers Locations for Nordstrom

The following Nordstrom Distribution Centers are authorized Nordstrom/Airborne Express Bill Receiver locations. (For Distribution Center addresses, see the Store\DC List; Shipping Locations in the appendices section of this manual).

DC Number	Location
39	Salt Lake City, Utah
48	Aiea, Hawaii
89	Portland, Oregon
299	Dubuque, Iowa
399	Ontario, California
499	Newark, California
699	Upper Marlboro, Maryland
799	Gainesville, Florida
808	Cedar Rapids, Iowa

Claims/Liability

The shipper must file all cargo claims with Airborne Express directly.

The shipper is responsible for all loss and damage regardless of FOB point stated on the Purchase Order.

Nordstrom pays for merchandise that is received in good order only. If your shipment is received short or damaged, the balance of your invoice will need to be covered by your cargo claim with Airborne Express.

For domestic air shipments, Airborne’s Limit of Liability is \$100 per outer carton per shipment or the actual value of the shipment, whichever is less.

Airborne Express offers Declared Value for packages up to a limit of \$25,000, and Asset Protection for packages up to a limit of \$100,000. If the shipper chooses to purchase additional Declared Value or Asset Protection to cover the contents of their cartons, the premium is the responsibility of the shipper. The additional cost for Declared Value is \$.50 per \$100.00 (\$2.50 minimum charge). The additional cost for Asset Protection is \$.65 per \$100.00 (\$3.25 minimum charge.) The maximum protection on Letter Express is \$500.00 Declared Value only. Asset Protection is not available for Letter Express shipments.

For international shipments, Airborne’s Limit of Liability is \$100.00 or the actual value of the shipment, whichever is less, for a Letter Express shipment weighing 8 ounces or less. The Limit of

Liability for packages weighing over 8 ounces is \$9.07 per pound. Airborne offers Declared Value up to a limit of \$25,000 or Asset Protection up to a limit of \$100,000. If the shipper chooses to purchase additional Declared Value or Asset Protection to cover the contents of their cartons, the premium is the responsibility of the shipper. The additional cost for Declared Value is \$.50 per \$100.00 (\$2.50 minimum charge). The additional cost for Asset Protection is \$.65 per \$100.00 (\$3.25 minimum charge.)

Coverage is not available for fine jewelry or furs.

For damage claims, concealed damage must be reported to Airborne Express within 15 days of the date of delivery.

For loss and damage claims on shipments made using the standard limit of liability a written claim must be submitted to Airborne Express. The time limitations for all U. S. shipments is:

- Within 90 days of the shipment date for air shipments made using limit of liability or declared value, and within 1 year from date of shipment when asset protection is used.
- Within 9 months of shipment date for Ground Delivery Service shipments made using Limit of Liability or Declared Value, and within 1 year from date of shipment when Asset Protection is used.

For international shipments, a written claim must be received within 120 days from the date of shipment for shipments made using Limit of Liability or Declared Value, and within 1 year from shipment date for shipments made with Asset Protection.

Written claims must be sent to Airborne Express, P. O. Box 662, Seattle, WA 98111, Attn: Cargo Claims.

If the shipper chooses to purchase additional Declared Value or Asset Protection to cover the contents of their cartons, the premium is the responsibility of the shipper. Nordstrom will not reimburse for declared value charges.

For any additional charges such as hazardous material, delivery confirmation, fax P.O.D. (Proof of Delivery), Saturday pick up and delivery and address correction fee, the premium is the responsibility of the shipper.

For unauthorized packages tendered by the shipper, it is the shipper's responsibility to pay the list rate charges published by Airborne Express in the Airborne Express Service Guide.

BILL RECEIVER SHIPPING VIA AIRBORNE EXPRESS CORPORATE EXCHANGE

Examples of online screens:

The screenshot shows the 'Shipment Preparation' screen in the Airborne ECHANGE system. The page title is 'Shipment Preparation' and it includes a navigation menu with 'Home', 'Address Book', 'Services', 'Reports', and 'Account Setup'. The main content area is divided into several sections:

- Receiver:** A dropdown menu for selecting a receiver.
- Ship To:** Fields for Country (UNITED STATES), Customs Name (FundRazr's 50), Label/Department (FundRazr Collect Program), Street Address (2702 N Marine Drive), City (Portland), State (Oregon), ZIP Code (97203), Receiver Name, Email Address, Receiver Address, and Receiver ID (FUNDRAZ).
- Receiver's Information:** Fields for Last Name (YOUR NAME) and Phone (500-555-5500).
- Shipment Information:** Shipment Date (Wednesday, December 15), Service Type (General Delivery Service), and a section for weight and length (Length, Width, Height, Girth).

The screenshot shows the 'Billing Information' section of the Airborne ECHANGE system. It includes the following fields and options:

- Additional Information:** A dropdown menu for 'Not Required'.
- Invoice Value:** A field with the value '0.00'.
- Comments:** A text area containing 'FUNDRAZ'.
- Billing Information:** A dropdown menu for 'Receiver'.
- Bill To:** A field for the billing account number.
- Bill To:** A field for the billing name.
- Bill To:** A field for the billing address.
- Options and Special Services:** A section with several checkboxes and radio buttons, including 'Send email notification to the receiver's email address when a shipment is in process', 'Send email notification to another email address', 'Customer's Check or Money Order', 'Personal or Company Check', 'Declaration of Complete Goods Form must be completed for pickup', 'Fund at Airborne Distribution Center for pickup by receiver', and 'Create receipt containing all shipment information for your file'.

When shipping with the Airborne Express Corporate Exchange internet shipping tool please note there are Required Fields. The first step in shipping a package with the Corporate Exchange shipping tool is to enter the correct Distribution Center **Receiver ID** that will then populate the address fields of the shipping screen. Enter “nord” followed by the Distribution Center number listed in the previous chart. Example nord89 would populate the shipping screen for Portland, OR. The Airborne Corporate Exchange Shipping tool has been formatted to require that a P.O. number be entered into the Shipment Reference field. The following Chart will illustrate all of the fields that must be completed:

Requirements

The following fields are required by Airborne Express and/or by NORDSTROM; and must therefore be filled in by the shipper. Each carton should have its own airbill number and MUST reference the P.O. number in the Shipment Reference field.

Receiver ID:	Required Field	(pulled from your Customer Master file)
Company:	Required Field	(NORDSTROM __ (NORDSTROM DC #) (This will populate by entering the correct DC number in the receiver ID)
Street:	Required Field	
City:	Required Field	
State/Province:	Required Field	
Postal Code:	Required Field	
Service & Options:	Required Field	(Ground or Second Day)
Bill To::	Required Field	Choose: Bill Receiver
Package Type:	Required Field	(package)
Weight:	Required Field	(pounds)
Tracking No.:	Required Field	(auto-filled by your on-line system)
Shipment Reference:	Required Field	(NORDSTROM'S PO# - for example: WA123456 or 44312597 2 letters and 6 numbers <u>or</u> 8 digits)
When shipping Cosmetics or any other Hazardous Materials	Required Documentation	All Ground and Air Express shipments must comply with all IATA hazardous materials and FAA official regulations

Compatible OnLine System

If you are using an Airborne Express Libra system or Airborne Express compatible third party shipping system, You must put the NORDSTROM P.O. NUMBER in the “Shipment Reference” field of your automated system. This is a requirement to ship within the Nordstrom “Bill Receiver” Program.

Shipments Requiring Special Handling

Introduction

The following shipment types require special handling in addition to the general shipping guidelines

Hazardous Materials

Only ship articles that are authorized for Air Shipments as identified in the current International Air Transport Association (IATA), Dangerous Goods Regulations, as of the date shipping. Copies of the regulations are available by calling (1-800-716-6326), or call IATA Customer Service for technical assistance at (514-390-6770).

The shipper must comply with any additional FAA or other official requirements in effect at the time of shipment.

Hazardous material may only be shipped via Air if requested in the shipping method field on the Purchase Order. All other articles not specifically authorized for air shipment must be shipped Surface. If a shipment authorized for Air does not qualify for Air shipment; contact the destination DC Traffic Office.

The shipper is responsible for identifying, marking, labeling and documenting each hazardous material shipment. Please refer to the *Supplier Packaging and Carton Labeling Guidelines* section of this manual, for marking and labeling instructions.

Airborne Express & Hazardous Materials

Shipments containing hazardous materials, as identified by U. S. Title 49 Code of Federal Regulations (49 CFR), must be shipped in accordance with the current International Air Transport Association (IATA), Dangerous Goods Regulations, or 49 CFR, as of the date of shipping.

Documentation for all Air Express and Ground Delivery Service shipments must be in compliance with IATA or 49 CFR regulations.

Technical assistance is available by calling Airborne's HazMat Hotline at 1-866-588-2002.

The shipper must also comply with any additional FAA or other government regulations in effect at the time of shipment.

The shipper is legally and solely responsible for identifying, packaging, marking, labeling and documenting each hazardous material shipment. Please refer to the Supplier Packaging and Carton Labeling section of this manual, for marking and labeling instructions.

Customer's Owned Goods Repair Claims

Ship as follows:

- Airborne Express 2nd Day
- If the claim was generated at a Distribution Center, then Ship to that same Distribution Center. If the claim was generated at a Store, then Ship to that same store.

Cosmetics

When shipping **cosmetics** merchandise via **AIR**:

Air shipments must comply with all IATA hazardous materials and FAA or other official regulations (see *Hazardous Materials* above).

Samples

For sample shipments without a purchase order number:

- Ship Prepaid via a carrier of your selection

Furniture and Residential Shipments

Furniture shipments require special handling

Residential shipments may also require special handling

Call Nordstrom Corporate Logistics at (206) 303-2637 or email traffic@nordstrom.com for instructions.

Precious Jewelry and Watches

To ship precious jewelry and watch merchandise (departments 89 and 214).

See *Fine Jewelry Shipping Procedures*.

Gourmet Foods

When shipping Gourmet Foods (department 52), especially chocolates and perishables.

- Call Nordstrom Corporate Logistics at (206) 303-2637 or email traffic@nordstrom.com for instructions.
- If items are perishables (i.e., Chocolate, candies), label as “perishable food item” on Bill of Lading.
- If items are shipped via Air carrier in a cold pack containing dry ice, the shipper must declare “On Dry Ice” on the carton’s outside label, refer to the *Supplier Packaging and Carton Labeling* section in this manual for Marking and Labeling instructions.

For More Information

For more information regarding the above, contact the “Ship To” DC Traffic Office.

Fine Jewelry Shipping Procedures

Fine Jewelry Shipment Definition

Fine Jewelry shipments are defined as any Nordstrom Purchase Order involving departments 89 and 214.

Shipping Rules: US MAIL

- For orders shipping *SURFACE*, ship via US MAIL – REGISTERED
- For orders shipping *AIR* ship via US MAIL – EXPRESS
- Always declare and pay for full replacement value on all shipments
- Registered service offers insurance up to \$25,000 per carton
- Express service offers insurance up to \$5,000 per carton

- Nordstrom accepts responsibility for excess value, excluding shipper negligence
- Remember!! Mark your cartons with the PO # and Dept. #, refer to the *Supplier Packaging and Carton Labeling* section of this manual for marking and labeling instructions.

Freight Invoicing & Reimbursement

Freight Invoicing & Reimbursement

All shipments must be sent to Nordstrom “**Collect**” or “**Bill Receiver**”, with the exception of fine jewelry & gourmet food shipments.

Use of any carrier or shipping method not specifically authorized via this Guide or by Nordstrom will result in the supplier paying **all** transportation charges, regardless of whether Nordstrom might have incurred lower or higher transportation costs with the unauthorized shipping method.

Nordstrom does **not** reimburse vendors for prepaid shipments made using carriers not authorized by Nordstrom. However, if you have sent merchandise prepaid using the appropriate Nordstrom authorized carrier as outlined in this routing guide and as per the purchase order, Nordstrom should share the freight costs, the freight cost must be invoiced **separate** from the merchandise cost to the receiving Distribution Center(s).

Required Documents and Information

To receive reimbursement of prepaid freight charges, the following documents must be included with the invoice for validation of charges:

- Nordstrom PO number or memo or job number or claim number with the **store and department numbers**
- A copy of the itemized freight charges; receipt or shipping label
- Weight or carton count of the shipment
- Provide your Nordstrom Pay To Vendor number

Where to send your Freight Invoice

Send your freight invoice for reimbursement to the Nordstrom DC Traffic department where your shipment was delivered. Refer to the *Store\DC List* located in the Appendices section of this manual for the DC address.

If shipment was sent to a store, send the freight invoice to the Distribution Center that supports the store and direct attention the to the **Traffic Office**.

Unable to produce a Freight Invoice

If your company cannot produce a freight invoice for only freight charges, then make a copy of the merchandise invoice with itemized freight charges highlighted on the invoice. Include the freight reimbursement required documents and information stated above for validation of charges.

For more help

If at any time you are not clear on which carrier to use or have other questions call the “Ship To” DC Traffic Office.

Refusals and Related Charges

Introduction

This section outlines the Supplier's liabilities and responsibilities when Nordstrom refuses a non-compliant shipment or purchase order.

Reasons for Shipment/Purchase Order Refusals

Some of the reasons shipments and purchase orders may be refused by Nordstrom are:

- Invalid or missing PO number on a bill of lading or package label.
NOTE: *On multiple shipments, any single invalid or missing PO number may result in refusal of the entire shipment.*
- Purchase Orders and shipments are non-compliant and will be refused if:
 - The order is shipped outside the shipping window – prior to the Earliest Ship Date or after the Latest Ship Date
 - The order has been cancelled, is not on file or is not activated in our system (Verify all purchase orders before shipping)
 - The order contains unauthorized substitutions, overages or defective goods
 - The shipment is delivered to the wrong “Ship To” DC
 - The shipment is COD (collect on delivery), including Airborne Express and Parcel Post
 - Your Prepaid (house carrier/non-routing guided carrier) or Hand Carry deliveries/PO's were received at the DC after the Latest Ship Date **AND** shipped after the Latest Ship Date.
 - Your carrier does not pre-schedule a delivery appointment at the “Ship To” DC, 24 hours prior to delivery
 - Your choice of carrier is not a Nordstrom authorized carrier found in this manual and the goods are shipped after the Latest Ship Date

Fees Assessed for Refused Shipments

The Supplier is liable for the following when a shipment or order is refused:

- Return freight fees
- \$25.00 handling fee
- Inbound freight charges
- Any charges incurred due to the refused shipment (such as redelivery and storage charges)

If a shipment qualifies for refusal but is accepted by Nordstrom anyway, the supplier may still be liable for the above charges/fees via freight offset charges.

Refused Shipment Handling and Liability

Refused goods routed through Gilbert East, Norcon or CTE (consolidators) may be held on hand at the consolidator's facility. Refused goods received at a Nordstrom facility will be tendered to a third party refusal agent. In either case, a legal notice will notify the shipper whose name appears on the bill of lading, if the shipment or order is refused or undeliverable. Storage charges are accumulated until the third party refusal agent receives both disposition instructions in writing and payment of charges from the shipper.

The consolidator or third party agent will exercise its lien to sell the goods after 30 days if they do not receive disposition instructions and the Carrier’s accumulated freight accessorial and storage charges are not prepaid to Consolidator or third party agent. Shipper is subject to Consolidator or third party agent’s rates.

Supplier bears full liability for loss or damage on refused shipments resulting from non-compliant shipments, purchase orders, improper shipping, packaging or labeling.

Recalls

Return Authorization stickers will not be used on refused shipments. Only a Nordstrom merchant/buyer is authorized to recall a refused shipment or PO. The Nordstrom merchant/buyer must contact the appropriate “Ship To” DC Traffic Office for recall action to be set in motion.

Verification of Delivery

Nordstrom strongly recommends that POD inquiries be made directly to the carrier within these time frames. It is best to verify delivery within *two weeks* of ship date.

If using this carrier	Call carrier for POD within
Airborne Express	90 days of ship date
BAX Global	120 days of ship date
All other carriers	Nine months of ship date

For More Information

Contact the “ShipTo” DC Traffic Office.

Nordstrom Routing Guide: Carrier Pages

Airborne Express

Carrier Contact Numbers

Airborne Express

Phone: 1 877-224-6261

Web Site: <http://www.airborne.com/>

If you are not a current Airborne Express shipper with an active account number, you must either go online or call Airborne Express.

For online signup: <http://www.sbw.airborne.com/nordstrom.asp>

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

Nordstrom DC Street Address

Nordstrom DC City, State, and Zip Code

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Service Selection

There are several services provided by Airborne Express. In this guide only two are used;

- 2nd Day Air
- Ground

Please select the proper service on Airborne Express Online-Shipping screen in the Service and Options field.

For billing selection, please refer to *Bill Receiver for Airborne Express Shipments* section.

Reference the General Shipping Guidelines section; *Bill Receiver for Airborne Express Shipments* for further information on how to ship via Airborne Express.

BAX Global

Carrier Contact Numbers

BAX Global

National: 1-800-225-5229

New York & New Jersey only: 973-954-2000

Web Site: www.baxglobal.com

Verifying PO & Pick-Up Scheduling

Call **1 800 CALLBAX (225-5229)**

Enter **501557066** as your Nordstrom account number.

Enter **2** for PO verification & to schedule a pick-up

If you would like to speak to a BAX Global Transportation Specialist, at any time during this call, press the **star** key.

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

Nordstrom DC Street Address

Nordstrom DC City, State, and Zip Code

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Service Selection

The standard service selection for BAX Global shipments in this guide is:

Second Day Air (2nd Day Air)

However, if the Purchase Order states in the Vendor and DC Instructions a special service selection, then this service should be selected.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #

DC Street Address

DC City, State, and Zip Code

- Create an individual uniquely numbered airway bill for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Supplier must tender freight to pick up carrier by DC, which must correspond to each bill. Failure to comply will result in a consolidation traffic freight chargeback, plus handling fees.

Contact any one of the Nordstrom DC Traffic Offices for any questions.

Colonial Trucking - Gilbert East

Carrier Contact Numbers

Colonial Trucking
Fax: (508) 588-7356
Phone: (800) 362-4464

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #
C/o Colonial Trucking - Gilbert East
1029 Pearl Street
Brockton, MA 02401

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #nnn
C/o Colonial - Gilbert East
1029 Pearl Street
Brockton, MA 02401

- Create an individual shippers sub-bill for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Create a uniquely numbered Master Bill of Lading document. Combine all individual shippers sub-bills for Nordstrom shipping from your facility on the same day onto one Master Bill of Lading. Total cartons and weights by DC, and total at the bottom of the page. The carrier's driver is to sign the Master Bill of Lading document.
- Staple the individual shippers sub-bills under the one Master Bill of Lading. Cross-reference individual shippers sub-bill numbers on the Master Bill of Lading.
- Supplier must tender freight to pick up carrier by DC, which must correspond to individual sub-bills. Failure to comply will result in a consolidation traffic freight chargeback, plus handling fees.

For an example of a Bill of Lading refer to the *VICS Standard Bill of Lading section* of this manual.

Consolidated Freightways (CF)

Carrier Contact Numbers

Consolidated Freightways

Fax: (972) 929-5144

Phone: 1 800-527-0613

Ask for the Nordstrom Help Desk.

Web Site: www.cfwy.com

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

Nordstrom DC Street Address

Nordstrom DC City, State, and Zip Code

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Service Selection

There are two service selections for Consolidated Freightways in this guide;

PrimeTime (noted in guide as Consolidated Freightways-PrimeTime)

Regular (noted in guide as just Consolidated Freightways)

Please be sure to mark on the bill of lading or freight bill the proper service selection.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #

DC street address

DC City, State, and Zip Code

- Create an individual shippers bill of lading document for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Supplier must tender freight to pick up carrier by DC, which must correspond to each bill.

Contact any one of the Nordstrom DC Traffic Offices for any questions.

CTE – Gold Coast Transportation

Carrier Contact Numbers

CTE – Gold Coast Transportation

Fax: (323) 357-1724

Phone: 1 800 540-0244

Web Site: www.cteinc.com

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

c/o CTE – Gold Coast Transportation

21105 Cabot Blvd.

Hayward, CA 94545

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #

c/o CTE – Gold Coast Transportation

21105 Cabot Blvd.

Hayward, CA 94545

- Create an individual shippers bill of lading document for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Supplier must tender freight to pick up carrier by DC, which must correspond to each bill.

Contact any one of the Nordstrom DC Traffic Offices for any questions.

CTE (California Transport Enterprises)

Carrier Contact Numbers

CTE

Fax: (323) 357-1724

Phone: (323) 357-1720 or within California 1 800 540-0244

Web Site: www.cteinc.com

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

c/o CTE

2610 Wisconsin

South Gate, CA 90280

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #

c/o CTE

2610 Wisconsin

South Gate, CA 90280

- Create an individual shippers bill of lading document for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Supplier must tender freight to pick up carrier by DC, which must correspond to each bill.

Contact any one of the Nordstrom DC Traffic Offices for any questions.

Gilbert East

Carrier Contact Numbers

Gilbert East

Fax: (908) 862-8796/8798

Phone: (908) 474-0024

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

c/o Gilbert East

821 St. George Ave.

Woodbridge, NJ 07095

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #

c/o Gilbert East

821 St. George Ave.

Woodbridge, NJ 07095

- Create an individual shippers sub-bill for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Create a uniquely numbered Master Bill of Lading document. Combine all surface shipments for Nordstrom shipping from your facility on the same day onto one Master Bill of Lading. Total cartons and weights by DC, and total at the bottom of the page. The carrier's driver is to sign the Master Bill of Lading document.
- Staple the individual shippers sub-bills under the one Master Bill of Lading. Cross-reference individual shippers sub-bill numbers on the Master Bill of Lading.
- Supplier must tender freight to pick up carrier by DC, which must correspond to individual sub-bills. Failure to comply will result in a consolidation traffic freight chargeback, plus handling fees.

For an example of a Bill of Lading refer to the *VICS Standard Bill of Lading* section of this manual.

Norcon, LTD.

Carrier Contact Numbers

Norcon, LTD.

Fax: (513) 942-2798

Phone: (513) 942-5768

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

c/o Norcon, LTD

9811 Harwood Ct.

Fairfield, OH 45014

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #

c/o Norcon, LTD

9811 Harwood Ct.

Fairfield, OH 45014

- Create an individual shippers sub-bill for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Create a uniquely numbered Master Bill of Lading document. Combine all surface shipments for Nordstrom shipping from your facility on the same day onto one Master Bill of Lading. Total cartons and weights by DC, and total at the bottom of the page. The carrier's driver is to sign the Master Bill of Lading document.
- Staple the individual shippers sub-bills under the one Master Bill of Lading. Cross-reference individual shippers sub-bill numbers on the Master Bill of Lading.
- Supplier must tender freight to pick up carrier by DC, which must correspond to individual sub-bills. Failure to comply will result in a consolidation traffic freight chargeback, plus handling fees.

For an example of a Bill of Lading refer to the *VICS Standard Bill of Lading* section of this manual.

Red Star – Gilbert East

Carrier Contact Numbers

Red Star

Fax: (973) 491-2269

Phone: (973) 491-2371

www.USFreightways.com

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

c/o Red Star - Gilbert East

821 St. George Ave.

Woodbridge, NJ 07095

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC #

c/o Red Star - Gilbert East

821 St. George Ave.

Woodbridge, NJ 07095

- Create an individual shippers sub-bill for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Create a uniquely numbered Master Bill of Lading document. Combine all surface shipments for Nordstrom shipping from your facility on the same day onto one Master Bill of Lading. Total cartons and weights by DC, and total at the bottom of the page. The carrier's driver is to sign the Master Bill of Lading document.
- Staple the individual shippers sub-bills under the one Master Bill of Lading. Cross-reference individual shippers sub-bill numbers on the Master Bill of Lading.
- Supplier must tender freight to pick up carrier by DC, which must correspond to individual sub-bills. Failure to comply will result in a consolidation traffic freight chargeback, plus handling fees.

For an example of a Bill of Lading refer to the *VICS Standard Bill of Lading* section of this manual.

Stewart Stiles

Carrier Contact Numbers

Stewart Stiles

Fax: (503) 359-8493

Phone: 1 800 248-8238

Web Site: www.stewartstilestruckline.com

Shipment Addressing

All Nordstrom shipments are to be addressed to:

Nordstrom DC #

Nordstrom DC Street Address

Nordstrom DC City, State, and Zip Code

Routing Instructions

Refer to the Purchase Order for FOB point, shipping method, freight terms, shipping window and stores. See DC/Store List for the Ship To DC's.

Bill of Lading Instructions

The bill of lading should be made out as:

Consigned to: Nordstrom DC # DC Street Address

DC City, State, and Zip Code

- Create an individual shippers bill of lading document for each DC destination. Itemize each DC by PO number, department number, carton count and weight.
- Supplier must tender freight to pick up carrier by DC, which must correspond to each bill.

Contact any one of the Nordstrom DC Traffic Offices for any questions.

State Pages

AK - ALASKA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent **collect** or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699, 799	1 ~1,000 lbs	BAX Global 2nd Day Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	1 ~ 1,000 lbs	BAX Global 2nd Day Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 1,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

AL - ALABAMA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 799) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2 nd Day	1 ~ 50 lbs	Airborne Express 2 nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	For shipping instructions to 808 & 812			
Store 770 Last Chance	For shipping instructions to 770			

AR - ARKANSAS

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 799) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

AZ - ARIZONA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
89, 299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
39, 399, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

CA - NORTHERN CALIFORNIA (Zip Code Prefixes 939, 956 - 969)

General Rules:





- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent collect or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
89, 399,499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	CTE – Gold Coast Transportation Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	CTE – Gold Coast Transportation Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	CTE – Gold Coast Transportation Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

CA – SAN FRANCISCO METRO AREA (Zip Code Prefixes 940-955)

General Rules:





- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the ‘Routing Guide Carriers’ pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent collect or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	 SURFACE  If the PO specifies surface		 AIR  If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
89, 399, 499	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	CTE – Gold Coast Transportation Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	CTE – Gold Coast Transportation Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 699, 799	1 ~ 20 lbs	Airborne Express 2nd Day	1 ~ 20 lbs	Airborne Express 2nd Day
	21 lbs ~ 10,000 lbs	CTE – Gold Coast Transportation Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	CTE – Gold Coast Transportation Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 20 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	21 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

CA - SOUTHERN CALIFORNIA (Zip Code Prefixes 919- 938)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver"
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	 SURFACE  If the PO specifies surface		 AIR  If the PO specifies air	
	Weight	Carrier	Weight	Carrier
89	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	CTE	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
39, 399, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	CTE Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	CTE Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	CTE	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

CA – LOS ANGELES METRO AREA (Zip Code Prefixes 900-918)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver"
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
89	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	CTE	21 lbs ~ 1,000 lbs	BAX Global 2 nd Day
39, 399, 499	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	CTE Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	CTE Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 699, 799	1 ~ 20 lbs	Airborne Express 2nd Day	1 ~ 20 lbs	Airborne Express 2nd Day
	21 lbs ~ 10,000 lbs	CTE Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	CTE Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 20 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	21 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

CO - COLORADO

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
89, 299, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
39	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

CT - CONNECTICUT

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

DC - DISTRICT OF COLUMBIA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	Consolidated Freightways
799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	Consolidated Freightways
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

DE - DELAWARE

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	SEE shipping instructions to 770			

FL - FLORIDA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

GA - GEORGIA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 799) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

HI - HAWAII

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699, 799	1 ~ 1,000 lbs	BAX Global 2nd Day Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	1 ~ 1,000 lbs	BAX Global 2nd Day Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 1,000 lbs	Call DC 48 for Instructions	1 ~ 1,000 lbs	Call DC 48 for Instructions
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

IA - IOWA

General Rules:





- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

ID - IDAHO

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	 SURFACE  If the PO specifies surface		 AIR  If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
399	1 ~ 50 lbs	Airborne Express 2nd day	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd day	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

IL - ILLINOIS

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 299) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd day	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

IN - INDIANA

General Rules:





- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd day	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

KS - KANSAS

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	 SURFACE  If the PO specifies surface		 AIR  If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd day	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

KY - KENTUCKY

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499	1 ~ 50 lbs	Airborne Express 2nd day	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
699, 799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

LA - LOUISIANA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 799) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2nd day	1 ~ 50 lbs	Airborne Express 2nd day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MA – MASSACHUSETTS (Excluding Zip Code Prefix 021)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Colonial Trucking and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MA – BOSTON METRO AREA (Zip Code Prefix 021)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Colonial Trucking and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 20 lbs	Airborne Express 2nd Day	1 ~ 20 lbs	Airborne Express 2nd Day
	21 lbs ~ 10,000 lbs	Colonial Trucking	21 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	Colonial Trucking	21 lbs ~ 1,000 lbs	Colonial Trucking
48 ~ Hawaii	1 ~ 20 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	21 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MD - MARYLAND

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day. See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

ME - MAINE

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Colonial Trucking and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MI - MICHIGAN

General Rules:

- ✓ Suppliers must call **Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MN - MINNESOTA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MO - MISSOURI

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 299) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MS - MISSISSIPPI

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 799) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day. See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

MT - MONTANA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
89	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NC - NORTH CAROLINA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	Norcon
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

ND - NORTH DAKOTA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NE - NEBRASKA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NH - NEW HAMPSHIRE

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Colonial Trucking and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NJ - NEW JERSEY (Excluding Metro Areas – Zip Codes 070-089)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NJ – METRO AREAS (Zip Code Prefixes 070-089)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 20 lbs	Airborne Express 2nd Day	1 ~ 20 lbs	Airborne Express 2nd Day
	21 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
699	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 20 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	21 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NM - NEW MEXICO

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
89, 299, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
39	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NV - NEVADA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
399, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
89, 299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NY - NEW YORK (Excluding Metro Areas Zip Codes 100-119)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

NY – NY City & Long Island Metro Areas (Zip Codes 100-119)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 20 lbs	Airborne Express 2nd Day	1 ~ 20 lbs	Airborne Express 2nd Day
	21 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
699	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	21 lbs ~ 1,000 lbs	Gilbert East Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 20 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	21 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

OH - OHIO

General Rules:

- ✓ Suppliers must call Carrier 24 hours prior to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
299, 699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

OK - OKLAHOMA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

OR - OREGON - Portland Only (Zip Code Prefixes 970 – 972)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Stewart Stiles Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Stewart Stiles Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 399	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Stewart Stiles Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Stewart Stiles Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Stewart Stiles	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

OR - OREGON (Excluding Portland)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
399	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

PA – PENNSYLVANIA (Excluding Metro Area Zip Codes 170-196)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Gilbert East	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

PA – METRO AREAS (Zip Codes 170-196)

General Rules:





- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Gilbert East and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 20 lbs	Airborne Express 2nd Day	1 ~ 20 lbs	Airborne Express 2nd Day
	21 lbs ~ 10,000 lbs	Gilbert East	21 lbs ~ 1,000 lbs	Gilbert East
699	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	Gilbert East	21 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 20 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	21 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

PR – PUERTO RICO & VI - U.S. VIRGIN ISLANDS

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the ‘Routing Guide Carriers’ pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent “Bill Receiver”.
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	 SURFACE  If the PO specifies surface		 AIR  If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699, 799	1 ~ 100 lbs	Airborne Express 2nd Day	1 ~ 1,000 lbs	Airborne Express 2nd Day
	101 lbs ~ 10,000 lbs	Consolidated Freightways		
48 ~ Hawaii	1 ~ 1,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 1,000 lbs	Airborne Express - Express Service
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

RI - RHODE ISLAND (Excluding Cranston & Providence Metro Areas Zip Code Prefix 029)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Colonial Trucking and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express - Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

RI – CRANSTON & PROVIDENCE (Metro Areas Zip Code Prefix 029)

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Colonial Trucking and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 20 lbs	Airborne Express 2nd Day	1 ~ 20 lbs	Airborne Express 2nd Day
	21 lbs ~ 10,000 lbs	Colonial Trucking	21 lbs ~ 1,000 lbs	Colonial Trucking
699	1 ~ 20 lbs	Airborne Express Ground	1 ~ 20 lbs	Airborne Express Ground
	21 lbs ~ 10,000 lbs	Colonial Trucking	21 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 20 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	21 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

SC - SOUTH CAROLINA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 799) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to DC 799 on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

SD - SOUTH DAKOTA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the ‘Routing Guide Carriers’ pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent “Bill Receiver”.
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

TN - TENNESSEE

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299, 699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
799	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	Norcon
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

TX - TEXAS

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
89, 299, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
39	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

UT - UTAH

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
399, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
89, 299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

VA - VIRGINIA

General Rules:





- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 699) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499,799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

VT - VERMONT

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Colonial Trucking and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	 SURFACE  If the PO specifies surface		 AIR  If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
699	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Colonial Trucking	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

WA - WASHINGTON

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 499	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
399	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
299, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

WI - WISCONSIN

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 299) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
299	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways – PrimeTime Service Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

WV - WEST VIRGINIA

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ For **SURFACE** shipments, combine the weight of **all** cartons shipping to **all** DC's (except DC 699) on the **same** day.
- ✓ For **AIR** shipments, combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for Norcon and all other carriers listed on this page for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
39, 89, 299, 399, 499, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Norcon	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
699	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812			
Store 770 Last Chance	See shipping instructions to 770			

WY - WYOMING

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping to the **same** DC on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the Traffic Office of the DC to which you are sending merchandise.
- ✓ All shipments must be sent "Collect" or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Ship To DC	🚚 SURFACE 🚚 If the PO specifies surface		✈️ AIR ✈️ If the PO specifies air	
	Weight	Carrier	Weight	Carrier
89, 299, 399, 499, 699, 799	1 ~ 50 lbs	Airborne Express 2nd Day	1 ~ 50 lbs	Airborne Express 2nd Day
	51 lbs ~ 10,000 lbs	Consolidated Freightways – PrimeTime Service	51 lbs ~ 1,000 lbs	BAX Global 2 nd Day
39	1 ~ 50 lbs	Airborne Express Ground	1 ~ 50 lbs	Airborne Express Ground
	51 lbs ~ 10,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading	51 lbs ~ 1,000 lbs	Consolidated Freightways Combine both surface & air shipments shipping to the same DC on the same day on a SINGLE bill of lading
48 ~ Hawaii	1 ~ 50 lbs	If PO states surface , ship to DC 499, Following instructions for 499	1 ~ 99 lbs	Airborne Express – Express Service If PO states AIR ship direct to 48
	51 lbs ~ 10,000 lbs	If PO states surface , ship to DC 499, Following instructions for 499	100 lbs ~ 1,000 lbs	BAX Global 2 nd Day If PO states AIR ship direct to 48
808, 812 Nordstrom.com iFulfillment Center	See shipping instructions to 808 & 812 in the Appendices of this manual			
Store 770 Last Chance	See shipping instructions to 770 in the Appendices of this manual			

Carrier Quick Reference

This table contains the names and phone numbers of all Nordstrom-approved carriers.

Carrier	Fax	Phone
BAX Global (Burlington Air Express)	Call for Fax #	1-800-225-5229
CTE (California Transport Enterprises) & Gold Coast Transportation	(323) 357-1724	1-800-540-0244
Colonial Trucking	(508) 588-7356	(800) 362-4464
Consolidated Freightways (CF Motor Freight) *Ask for the Nordstrom Help Desk	(972) 929-5144	1-800-527-0613
Gilbert East	(908) 862-8796/98	(908) 474-0024
Norcon Ltd.	(513) 942-2798	(513) 942-5768
Red Star	(973) 491-2269	(973)491-2371
Stewart Stiles	(503) 359-8493	(800) 248-8238
Airborne Express	Call for Fax #	1-877-224-6261

SCAC CODES

Document Purpose:

To assist in the identification of a Carrier's SCAC code for populating the EDI 856 TD503 field only.

This list is not for Carrier Selection purposes

PICKUP CARRIER NAME (refer to the Supplier Compliance Manual for your authorized carrier)	SCAC Code for Pickup Carrier	Pickup Carrier inbound to:
Airborne Express	AIRB	DCs
BAX Global	BNAF	DCs
Boland Trucking	BOLD	DCs
C R S T, Inc.	CRPS	DCs
Can Am Express	CAEB	Nor Con Ltd.
Cape Cod Express	CPCD	Colonial-Gilbert East
CH Robinson (Robinson Transportation)	RBTW	DCs
Cohen Express	CHNP	Gilbert East
Colonial Trucking	CLNK	Gilbert East
Consolidated Freightways (Primetime and Regular Service)	CFWY	DCs
Conway Western Express	CWWE	CTE
Covenant Transport	CVEN	DCs
CTE (California Transport Enterprises)	CAIE	DCs
Dynamic Express	DYXI	Gilbert East
EDS Trucking	EDSI	Gilbert East
Emery Worldwide	EWCF	DCs
FedEx (Federal Express)	FDE	DCs
Gilbert East	GBEA	DCs
Gilbert Express	GBXI	DCs
Gold Coast Transportation	GDCS	CTE
Gordon Trucking	GORK	DCs
Grandview Express	GRWE	DCs
Grasso Trucking	GSNS	Gilbert East
Land Air Express	LAXV	Colonial-Gilbert East
Land Span	LSPN	DCs
Leightons Express	LEGH	Colonial-Gilbert East
M A T Parcel	MPXE	CTE
Major Trucking	MAJQ	Gilbert East
NFC Nortran	NTRA	DCs

Nor Con Ltd.	NCNL	DCs
ONG Pickup & Delivery Service	OPUD	CTE
R & L Transfer	RNLO	Nor Con Ltd.
Red Star Express	RSEL	Gilbert East
Romar Transportation	ROMW	DC
Ross Express	RXIC	Colonial-Gilbert East
Stewart-Stiles	STST	DCs
Streamline Shippers	SSHA	DCs
Sunrise Transport	SRST	Gilbert East
T & M Delivery	TMDC	Gilbert East
Textile Trucking	TXTI	Gilbert East
Thunder Trucking	THTK	Gilbert East
Transport America	TCAM	DCs
UPS (United Parcel Service, all services)	UPSN	DCs
UPS Canada (United Parcel Service of Canada)	UPSC	DCs
US Mail-Registered	USPS	DCs
Vendor's Own Truck	SELF	DCs or Consolidators-Gilbert East, Nor Con Ltd. or CTE
Viking Freight	VIKN	DCs
Vitran Express	VITR	Nor Con Ltd.
West Brothers Transfer & Storage	WBTE	Nor Con Ltd.
Wilbraham Trucking	WILB	Colonial-Gilbert East

Note; If a SCAC code for your pickup carrier is not found on the above list. For example, if a Nordstrom authorized carrier such as; Consolidated Freightways, BAX Global or Nor Con's R & L Transfer *dispatch* an agent or joint-line carrier to pickup your Nordstrom shipment(s), please use the *dispatching carrier's SCAC* code in your EDI 856 TD503 field or inquire with the agent or joint-line carrier for their SCAC code.

Store 770 ~ Last Chance

For shipments to store 770:

- Follow carrier routing instructions on the Purchase Order.
- Call Last Chance store manager at (602) 248-2843 with any questions.
- Address shipments as follows:

Nordstrom
Last Chance Store # 770
1919 East Camelback Road
Phoenix, AZ 85016-4139

Store/DC List

Store/DC Look-Up Process:

- Nordstrom sends the store ordering locations on the EDI 850 SDQ segment
- In most cases, you will need to determine the DC Shipping location by using the following Store/DC relationship list.
- In some cases, we may override the Store/DC list shipping location by sending the DC Shipping Location on the N1 segment that follows the SDQ. In this instance, you must ship to the DC listed on the N1 segment.

Stores		Ship To DC
30 Salt Lake City (<u>until 8/2/02</u>) 32 Murray (<u>until 8/2/02</u>) 34 Park Meadows (<u>Ship to DC 299</u>) 35 Broomfield (<u>Ship to DC 299</u>) 38 University Mall (<u>until 8/2/02</u>)	33 Sugar House Rack (<u>until 8/2/02</u>) 36 Meadows Marketplace Rack (<u>Ship to DC 299</u>) 135 Flatiron Marketplace Rack (<u>Ship to DC 299</u>)	****DC Closing in August 2002**** DC 39 1736 S. 4250 West Salt Lake City, UT 84104-4832 PH 801) 972-1403 Fax 801) 972-3158 *This DC will not accept orders shipped after 8/2/02
41 Ala Moana Men's Shoes 42 Ala Moana Women's/Kid's Shoes	48 Victoria Ward Center Rack	Surface to DC 499 37599 Filbert Street Newark, CA 94560-3537 PH 510) 795-5847 Fax 510) 795-5888 Air to 48 330 Kamakee St. Honolulu, HI 96814 PH 808) 589-2060 Fax 808) 597-3056
1 Downtown Seattle 2 Northgate 4 Bellevue Square 5 Southcenter 6 Tacoma Mall 9 Spokane 10 Alderwood Mall 12 Anchorage 20 Downtown Portland 21 Lloyd Center 23 Salem Center 24 Clackamas Town Center 25 Washington Square 26 Vancouver Mall	14 Factoria Mall Rack 15 Golde Creek Plaza Rack 16 Downtown Seattle Rack 17 Super Mall Rack 22 Clackamas Promenade Rack 27 Tanasbourne Town Center Rack 28 Portland Rack 109 Northtown Mall Rack 183 Corp Rack Shoes 189 Corp NPG Reserve Stock 193 WA Regional Reserve Stock 199 OR Regional Reserve Stock	DC 89 5703 North Marine Drive Portland, OR 97203-6421 PH 503) 240-6071 Fax 503) 735-4012

<p>34 Park Meadows 35 Broomfield 220 Michigan Avenue 221 Oakbrook 222 Mall of America 223 Old Orchard 225 Woodfield Shopping Center 226 Circle Centre 227 Beachwood Place 228 Somerset 230 Oak Park Mall 232 Westfield Shoppingtown 234 Easton Town Center 720 Dallas Galleria (Ship to DC 799) 722 North East Mall (Ship to DC 799) 724 Stonebriar Centre (Ship to DC 799)</p>	<p>729 Faconnable North Park <i>(Ship to DC 799)</i></p> <p>36 Meadows Marketplace Rack 135 Flatiron Marketplace Rack 224 Woodfield Rack 229 Northbrook Rack 231 Troy Marketplace Rack 233 Mall of America Rack 270 Oakbrook Place Rack 273 Center Pointe Mall Rack 727 Preston Shepard Place Rack (Ship to DC 799) 742 North East Plaza Rack (Ship to DC 799)</p> <p>197 Central States Regional Reserve Stock</p>	<p>DC 299 5050 Chavenelle Road Dubuque, IA 52002-2616</p> <p>PH 563) 556-4050 Fax 563) 557-3535</p> <p>*Begin shipping Colorado stores to this DC on March 21, 2002</p>
<p>30 Salt Lake City (8/5/02) 32 Murray (8/5/02) 38 University Mall (8/5/02) 320 South Coast 321 Brea 322 Los Cerritos 323 Montclair Plaza 324 Santa Ana 325 Tyler/Riverside 326 Mission Viejo 340 Glendale 341 Topanga 342 South Bay 343 Westside 344 Santa Barbara 345 Santa Anita 349 The Grove at Farmer's Mkt - LA 360 Fashion Valley 361 University Town 362 Horton Plaza 364 Escondido 380 Fashion Square 381 Chandler Fashion Center 386 Fashion Show - Las Vegas</p>	<p>327 Faconnable South Coast Plaza 346 Faconnable Beverly Hills</p> <p>33 Sugar House Rack (8/5/02) 328 Chino Rack 329 Brea Union Plaza Rack 338 Santa Ana Rack 347 Howard Hughes Center Rack 350 Glendale Fashion Center Rack 358 Topanga Rack 372 Oxnard Rack 374 Ontario Mills Rack 376 Silverado Ranch Rack 377 Chandler Festival Rack 378 Mission Valley Rack 379 Scottsdale Promenade Rack 382 City Place Rack</p> <p>198 So. Cal. Regional Reserve Stock</p>	<p>399 1600 S. Milliken Ontario, CA 91761-7812</p> <p>PH 909) 390-1040 Fax 909) 390-1051</p> <p>*Begin shipping Utah stores to this DC on August 5, 2002</p>
<p>420 Hillside 421 Walnut Creek 422 Palo Alto 423 Corte Madera 425 Valley Fair 426 Stonestown 427 Downtown San Francisco 429 Arden Fair 430 Stoneridge 434 Galleria at Roseville</p>	<p>428 Colma Rack 431 San Leandro Rack 432 Westgate Mall Rack 433 Howe 'Bout Arden Center Rack 470 Creekside Crossing Rack 471 Fresno Rack 473 Downtown San Francisco Rack</p> <p>188 Corp NPG Reserve Stock</p>	<p>499 37599 Filbert Street Newark, CA 94560-3537</p> <p>PH 510) 795-5847 Fax 510) 795-5888</p>

<p>520 Garden State 521 Menlo Park 522 Freehold Raceway 523 The Westchester 524 Roosevelt Field 526 Westfarms 527 Short Hills 528 Providence Place 600 Tysons Corner 621 Pentagon City 622 Towson Town Center 623 Montgomery 626 Annapolis 628 MacArthur Center 629 King of Prussia 631 Columbia 632 Dulles Town Center 751 The Streets at Southpoint</p>	<p>525 Faconnable New York</p> <p>529 Long Island Rack 624 Potomac Mills Rack 627 Towson Rack 630 Franklin Mills Rack 633 Gaithersburg Rack 634 King of Prussia Rack 670 Dulles Town Crossing Rack</p> <p>598 Faco Regional Reserve Stock 184 Corp NPG Reserve Stock 196 East Coast Regional Reserve Stock</p>	<p>699 839 Commerce Drive – Collington Upper Marlboro, MD 20774-7421</p> <p>PH 301) 390-7800 Fax 301) 390-1229</p>
<p>720 Dallas Galleria 722 North East Mall 724 Stonebriar Centre 760 Perimeter Mall 761 Mall of Georgia 762 Boca Raton 763 Coral Gables 765 International Plaza 766 Southpark 767 The Florida Mall</p>	<p>729 Faconnable North Park</p> <p>727 Preston Shepard Place Rack 742 North East Plaza Rack 764 Mall of Georgia Crossing Rack</p>	<p>799 5497 N.E. 49th Terrace Gainesville, FL 32609</p> <p>PH 352) 384-2111 Fax 352) 384-2030</p> <p>*Begin shipping Texas stores to this DC on March 21, 2002</p>
<p>808 Nordstrom.com 812 iFullfillment Center</p>	<p>812 Nordstrom.com C/o iFullfillment Center 605 West Crossroads Parkway BolingBrook, IL 60440</p> <p>PH 319) 846-4205 Fax 319) 8846-4206</p>	<p>808 Nordstrom.com 7700 18th St. S.W. Cedar Rapids, IA 52404</p> <p>PH 319) 846-4000 Fax 319) 846-4208</p>

Shipping to DC 808 ~ Nordstrom.com

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for all carriers listed on this page and for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent collect or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Address:

7700 18th St. S.W.
Cedar Rapids, IA 52404
Phone 319) 846-4000 ~ Fax 319) 846-4208

STATE Of shipment origin	☛ SURFACE ☛ If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	1 ~ 50 lbs	51 lbs ~ 10,000 lbs	1 ~ 50 lbs	51 lbs ~ 1,000 lbs
NC, MS, AL, SC, FL, TN, WV, LA, VA, GA	Airborne Express Ground	Norcon	Airborne Express 2nd Day	Call Before Shipping
AR, KY, OH, IN, MI	Airborne Express Ground	Norcon	Airborne Express Ground	Call Before Shipping
TX, WY, NM, CO, OR, MT, NV, WA, UT, AZ	Airborne Express Ground	Consolidated Freightways	Airborne Express 2nd Day	Bax Global 2 nd Day
SD, NE, ND, MN, WI, MO, IA, IL	Airborne Express Ground	Consolidated Freightways	Airborne Express Ground	Bax Global 2 nd Day
ID	Airborne Express Ground	Consolidated Freightways – PrimeTime Service	Airborne Express 2nd Day	Bax Global 2 nd Day
OK, KS	Airborne Express Ground	Consolidated Freightways – PrimeTime Service	Airborne Express Ground	Bax Global 2 nd Day
NY, NJ, PA, MD, CT, DE, DC	Airborne Express Ground	Gilbert East	Airborne Express 2nd Day	Call Before Shipping
NH, RI, MA, VT, ME	Airborne Express Ground	Colonial Trucking	Airborne Express 2nd Day	Call Before Shipping
CA	Airborne Express Ground	CTE	Airborne Express 2nd Day	Call Before Shipping
	1 ~ 100 lbs	101 ~ 10,000 lbs	1 ~ 1,000 lbs	
PR	Airborne Express 2nd Day	Consolidated Freightways	Airborne Express 2nd Day	
	1 ~ 1,000 lbs		1 ~ 1,000 lbs	
AK, HI	Bax Global 2 nd Day		Bax Global 2 nd Day	

Shipping to 812 ~ iFulfillment

General Rules:

- ✓ Suppliers must **call Carrier 24 hours prior** to shipment for pickup and PO verification. **Same-day pickup requests will not be accepted.**
- ✓ Combine the weight of **all** cartons shipping on the **same** day.
- ✓ See the 'Routing Guide Carriers' pages for all carriers listed on this page and for further shipping instructions.
- ✓ For shipment weights greater than shown, or with any questions contact the DC Traffic Office to which you are sending merchandise.
- ✓ All shipments must be sent collect or when shipped via Airborne Express sent "Bill Receiver".
- ✓ Routing is subject to change, please check guide prior to *each* shipment.

Address:

Nordstrom.com Illinois
 c/o iFulfillment St. 812
 605 West Crossroads Parkway
 Bolingbrook, IL 60440
 Phone 319) 846-4005/6 ~ Fax 319) 846-4208

STATE Of shipment origin	☛ SURFACE ☛ If the PO specifies surface		➔ AIR ➔ If the PO specifies air	
	1 ~ 50 lbs	51 lbs ~ 10,000 lbs	1 ~ 50 lbs	51 lbs ~ 1,000 lbs
NC, MS, AL, SC, FL, TN, WV, LA, VA, GA	Airborne Express Ground	Norcon	Airborne Express 2nd Day	Call Before Shipping
AR, KY, OH, IN, MI	Airborne Express Ground	Norcon	Airborne Express Ground	Call Before Shipping
TX, WY, NM, CO, OR, MT, NV, WA, UT, AZ	Airborne Express Ground	Consolidated Freightways	Airborne Express 2nd Day	BAX Global 2 nd Day
SD, NE, ND, MN, WI, MO, IA, IL	Airborne Express Ground	Consolidated Freightways	Airborne Express Ground	BAX Global 2 nd Day
ID	Airborne Express Ground	Consolidated Freightways – PrimeTime Service	Airborne Express 2nd Day	BAX Global 2 nd Day
OK, KS	Airborne Express Ground	Consolidated Freightways – PrimeTime Service	Airborne Express Ground	BAX Global 2 nd Day
NY, NJ, PA, MD, CT, DE, DC	Airborne Express Ground	Gilbert East	Airborne Express 2nd Day	Call Before Shipping
NH, RI, MA, VT, ME	Airborne Express Ground	Colonial Trucking	Airborne Express 2nd Day	Call Before Shipping
CA	Airborne Express Ground	CTE	Airborne Express 2nd Day	Call Before Shipping
	1 ~ 100 lbs	101 ~ 10,000 lbs	1 ~ 1,000 lbs	
PR	Airborne Express 2nd Day	Consolidated Freightways	Airborne Express 2nd Day	
	1 ~ 1,000 lbs		1 ~ 1,000 lbs	
AK, HI	BAX Global 2 nd Day		BAX Global 2 nd Day	

Expense Offset Policies

Compliance Issue	Expense Offset
Technology	
Unable to receive an electronic PO (850)	\$150.00 per incident
UPC Catalog not available	\$150.00 per incident
UPC not on Catalog at time of 'item set up'	\$150.00 per incident
UCC-128 is missing or non-scannable	\$5.00 per carton
ASN/856 – merchandise shipped with no ASN	\$150.00 per incident
Receipt quantities do not match ASN quantities	\$150.00 per incident
Invoice (810) not received electronically	\$25.00 per invoice
EDI Invoice incorrect	\$5.00 per incident
Transportation	
Routing Guide or Purchase Order Violations	Per Routing & PO – 100% Shipment cost plus \$25 Handling fee.
Freight Agreement Allowance	Per Purchase Order Contract or Freight Partnership Contract: Options are either 100% or 50% for both Air and Surface shipment costs or Air shipments 60% and 30% of shipping costs.

Glossary of Terms and Definitions

<u>Term</u>	<u>Definition</u>
Airway Bill (AWB)	The air industry's equivalent to the motor carrier's bill of lading.
ASN	Advanced Ship Notice - Electronic packing slip or an "856".
Bill of Lading	A contract of carriage between shipper and carrier. It serves three purposes: Set the terms and conditions of the contract. Serve as the receipt for the goods to be transported. Documentary evidence of the party entitled to deliver.
Bill Receiver	Freight invoice payment term unique to Airborne Express; charges are billed to Nordstrom.
Cancel Date	The Cancel Date on the Purchase Order. The last day to ship. Commonly referred to as the Past Cancel Date.
Claim	A deduction processed against a vendor's account for merchandise returns, shortages, cost differences, markdowns, advertising co-op, rebates, etc.
Cargo Claims	Claims written against a carrier for recoupment of merchandise cost and freight charges as a result of damage or shortage of goods delivered or complete non-delivery.
Carrier Liability	A contract carrier is liable for all loss, damage, and delay with the exception of act of God, act of a public enemy, act of a public authority, act of the shipper, and the inherent nature of the goods.
Carton	A corrugation packaging type not to exceed 36" by 24" by 24" or 50 lbs.
Contract Carrier	A for-hire carrier that does not serve the general public, but that serves shippers or consignees whom the carrier has a continuing contract.
Collect	Freight invoice payment terms; charges are billed to Nordstrom.
Consignee	The receiver of a freight shipment, usually the buyer.
Consolidation of Shipment	A Nordstrom requirement that all purchase orders going to the same DC on the same day must be consolidated onto one bill of Lading or sub-bill, depending on which carrier is being used.
Consolidator	Assembles interliner or LTL shipments, organizes the freight by DC and purchase order, manifests shipments by DC and transmits to each DC to pre-alert them of the merchandise and delivery date. Releases freight by assembly to the DC
Cubic Feet	Carton length x width x height of the cartons. Cubic feet measurement is required to be provided for Over Shipments.

Customer's Owned Goods	Merchandise that has already been sold to a customer. Customer's Owned Goods is usually a Repair Claim being sent back to Nordstrom from the repair vendor.		
DC	Nordstrom Distribution Center. See Stores/DC List appendix for stores serviced, addresses and phone and fax numbers. The DC is usually the Ship To point on the Purchase Order.		
Department Number	The department number is found on the Purchase Order section titled "Dept. No." The department number contains a type of merchandise belonging to a group of departments in a merchandise division.		
EAN	European Article Number- a 13-digit vendor number, the European equivalent of a UPC code.		
Earliest Ship Date	The Earliest Ship Date on the Purchase Order. The first day to ship. Commonly referred to as the Start Ship Date.		
EDI	Electronic Data Interchange - An all-inclusive phase for Electronic Data interchange transactions. Ability to transmit EDI transaction types varies with each vendor.		
Electronic Documents	Electronic Invoice	EDI810	Version 4010VICS
	UPC Catalog	EDI832	Version 4010VICS
	Purchase Order	EDI850	Version 4010VICS
	Product Activity Data	EDI852	Version 4010VICS
	PO Acknowledgment	EDI855	Version 4010VICS
	Advance Shipment	EDI856	Version 4010VICS
	PO Buyer Initiated	EDI860	Version 4010VICS
	UCC 128 Carton Label		Version 4010VICS
	Functional Acknowledgement	EDI997	Version 4010VICS
Fine Jewelry	Fine Jewelry shipments are shipments involving Depts. 89 and 214. See section titled "Fine Jewelry Shipping Procedures".		
Floor Ready	Term referring to merchandise that is received ready to be placed directly on the selling floor.		

Freight Allowance	<p>Amount of freight the supplier pays per purchase order or signed Corporate Freight Partnership Contract (freight agreement).</p> <p>0 = Supplier pays zero (0) freight.</p> <p>1=100%, Full, Paid=Supplier pays 100% of the freight costs.</p> <p>2=50%, ½, Half = Supplier pays 50% of the freight costs.</p> <p>3=60%, Difference between Air and Surface. On air shipments only, supplier pays 60% of the air freight costs.</p> <p>4=30%, Half the difference between Air and Surface. On air shipments only, supplier pays 30% of the air freight costs.</p>
Freight-Only Invoice	<p>An invoice for prepaid freight charges sent to the DC Traffic Office. Nordstrom only reimburses for freight charges associated with fine jewelry shipments.</p>
Freight Chargeback	<p>Supplier freight deduction document; there are two types of freight chargebacks;</p> <p>Agreement; supplier agrees to participate in sharing freight charges</p> <p>Violation; supplier is charged for full freight charges plus a handling fee of \$25. Violation is either of Purchase Order contract or the Carrier Selection and Routing Guide.</p> <p>Nordstrom will deduct any freight charges owed from the next check remittance.</p>
FOB Point	<p>A term of sale that defines who is to incur transportation charges for the shipment, who is to control the movement of the shipment, or where the title to the goods passes to the buyer; originally meant "free on board" ship.</p> <p>FOB Factory: Title of goods passes to the buyer at the factory. Supplier pays zero (0) freight unless a freight allowance is applicable.</p> <p>FOB Consolidator: Title of goods passes to the buyer at the consolidation point. Supplier pays all freight costs to the point of consolidation, plus any additional freight costs, which are dependent on what is agreed in the freight allowance field on the PO.</p> <p>FOB Store: Title of goods passes to the buyer at the Nordstrom DC or Store. Supplier is liable for the shipment until it reaches Nordstrom.</p> <p>NOTE: FOB Store does NOT mean ship direct to store. See the Purchase Order field titled "FOB Point".</p>
Full Freight	<p>The supplier\shipper agrees to pay 100% of the freight charges. See the Purchase Order field titled "Freight Allowance".</p>

Full Load	Shipments weighing over; 1,000 lbs. For Air shipments and 10,000 lbs for Surface shipments. Full Load Shipments are considered by the DC for possible Volume shipment routing.
GOH	A hanging packaging shipping type, Garment on Hanger (GOH).
Gourmet Foods	Perishable merchandise purchased in department 52.
Hazardous Materials	A hazardous material is a substance that poses more than a reasonable risk to the health and safety of individuals and includes products such as explosives, flammables, corrosives, oxidizers, and radioactive materials. Includes perfumes and other contents packaged under pressure being shipped via Air and shipments via air that contain Dry Ice cold pack
Importer of Record	Is the company or individual who is listed as the importer with U.S. Customs at the time goods are entered into the U.S. The Tax ID# or social security number of the "Importer of Record" must also be submitted to Customs. The Importer of Record bears all responsibility and liability of the imported merchandise.
Inbound Freight	Freight enroute to a Nordstrom facility; usually a Distribution Center.
Interliner	The pickup carrier. It is usually an LTL shipment. The carrier than transports merchandise from the vendor to a consolidator.
Landed Duty Paid	The total cost of a product delivered at a given location; the cost of production plus the transportation cost to the customer's location. U.S. Customs Clearance is the responsibility of the seller. The seller or agent of the seller is the "Importer of Record" All U.S. Customs duties and applicable taxes are for the account of the seller Delivery to named place of destination is for the account of the seller.
LTL	Less- than-truckload, a shipment weighing less than the minimum weight needed to use the lower truckload rate; usually Consolidated Freightways or Viking Freight Systems or a pickup/interliner carrier. Usually shipments over 70 lbs and under 10,000 lbs.
Lumper	A term applied to a person who assists a motor carrier in the loading and unloading of property.
Manufacturer ID	The first six digits of the UPC number. This ID may be used to identify the manufacturer. A single manufacturer may have multiple manufacturer Ids.
Master Bill of Lading	A uniquely numbered contract of carriage document that summarizes more that one DC shipment or sub-bills of lading. The Master Bill of Lading is the document that is signed by the carrier driver.

Mode	Method of transportation (service) used for shipments. Mostly Surface and sometimes Air. See the Purchase Order field titled "Ship Via Routing Guide or shipping method".
Outbound Freight	Freight enroute from a Nordstrom facility to another Nordstrom facility or a vendor.
Order Date	The date the order was placed with the vendor. This is not the Earliest Ship Date.
Pickup Carrier	The interliner carrier. It is usually an LTL shipment. The carrier than transports merchandise from the supplier to a consolidator
PID	Product Information number or vendor style number.
POD	Proof of Delivery.
PO Verification	Purchase Order Verification is a service provided by our consolidators to confirm that the Purchase Order is active and is ready to ship. PO Verification can also be performed via your own email system to Nordstrom. Refer to section titled "Shipping Preparation/Guidelines".
Prepaid	Freight invoice payment term; charges are billed to the shipper or supplier.
Purchase Order	A legal, binding contract between the Nordstrom buyer and the supplier. The Purchase Order number is an 8-digit identifier. This number is required on all packaging and documentation.
QR	Quick Response- the ability to replenish merchandise by sending sales information to a vendor and having the merchandise replenished immediately via EDI transactions.
Refusal	A refusal is when a Purchase Order is delivered to a consolidator or Nordstrom facility that is in violation of the Purchase Order contract. Refusals are put On Hand and all expenses are beared by the seller. The seller has 30 days to give disposition to the agent in possession of the shipment or the shipment is free to be salvaged to recover expenses.
Return Authorization	An authorization number which is obtained from the supplier prior to the shipping return vendor claim.
Samples	Merchandise not for resale. Usually has no cost.
Shipper	The sender of the freight shipment, usually the seller or seller's warehouse.
Shipping Window	The Earliest Ship Date and Cancel Date, plus the dates in-between consist of the Shipping Window time period.
Short Shipments	Shipment contents which are less than the packing slip count or a carrier shipment which has delivered less the carton count on a bill of lading or freight delivery receipt.

SKU	Stock Keeping Unit - Refers to a specific style, color and size.
Store Pack	Packing by style, color and size (SKU) for a store.
Sub-Bill	A bill of lading always used in conjunction with a Master Bill of Lading. A sub-bill lists the detail information for a DC shipment; PO's, Dept. #, itemized by # of cartons and weight, etc.
Supplier Number	Identifying number for the 'ordered from' company in the Nordstrom Merchandising System.
UCC-128	Scannable bar-coded label located on the outside of a shipping carton.
UPC	Universal Product Code - A twelve digit unique vendor "SKU" number. The first six digits are a manufacturers identifier number, the next five digits are a specific product identifier (SKU), and the last digit is the check digit.
VAN	Value Added Network – the designated communication network used to transmit and receive EDI transactions.
Vendor Number	The Vendor Number is found on the Purchase Order in section titled "Pay To Vendor".
VICS	Voluntary Inter-industry Commerce Standards for EDI transactions established by the UCC or Uniform Code Council.
VMR	Vendor Managed Replenishment – vendor “Basic Stock” system that automatically creates Purchase Orders and replenishes merchandise based on sales and model information via EDI 852 sales and 855 Reverse Purchase Order.
Volume Shipments	A Full Load that exceeds the standard size/weight guidelines. Surface: 10,000 pounds or more, or over 1,200 cubic feet per consolidated shipment. Air: 1,000 pounds or over per consolidated shipment. Volume Shipments are considered by the DC for possible Full Load shipment routing
Weight Break	The weight at which carrier determination is made.

Nordstrom Freight Partnership Contract

PLEASE FILL OUT THE FOLLOWING INFORMATION:

Nordstrom Contact:	Store:	Extension:	Agreement is for all Nordstrom Departments unless noted below: <input checked="" type="checkbox"/> YES	
Pay-to Vendor #:	Vendor Name:			Phone:
Vendor Shipping Address:				Fax:
				Email:
Vendor Contact and Title (please print):				Date:

This contract applies to all shipments from the named vendor or any of its divisions to any NORDSTROM distribution center or store. The contract is effective from the date of signing until modified by agreement of both parties.

Vendor agrees to pay the following. Please check the appropriate box(es):

1. 100% Freight	Surface	Air	Both	to Alaska	to Hawaii	2. 50% Freight	Surface	Air	Both	to Alaska	to Hawaii
Total Freight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Half Freight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. 60% Freight	Air	4. 30% Freight	Air
Difference between Air & Surface	<input type="checkbox"/>	Half difference between Air & Surface	<input type="checkbox"/>

5. FOB Consol	<input type="checkbox"/>	Vendor pays 100% frt from factory to consol	6. Hawaii	\$ 0.35 per pound	<input type="checkbox"/>
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VENDOR'S Signature:

NORDSTROM'S Signature:

*** Supplier/Buyer: Please fax the signed contract to (206) 303-2629 or Mail to: Nordstrom, PO Box 91012, Seattle, WA 98111

NORDSTROM

FLOOR READY MERCHANDISE (FRM) CONTACT SHEET

Supplier completes FRM Contact Sheet and submits to Third Party Ticket Provider along with ticket order. Provider will produce ticket, check for scannability, approve ticket and fax to Nordstrom Floor Ready office to complete account setup process.

TO BE COMPLETED BY SUPPLIER		
SUPPLIER NAME:		
Label Name (s):		
Ship to Department Number (s):		Nordstrom Buyer (s):
Pay to Vendor #:		Starting PO #'s:
Supplier #:		Full Line or Rack:

SUPPLIER FLOOR READY CONTACT PERSON		
Contact Name and Title:		
Phone:	Fax:	Email:

Any additional supplier compliance questions outside of Floor Ready Merchandise can be directed to:
1-877-444-1313 or visit our website at www.nordstromsupplier.com

FLOOR READY SUPPLIER INFORMATION	
UPC Barcode: Yes OR No	EDI Provider: QRS or Other
ASN Provided: Yes OR No	UCC128 Label Provided: Yes OR No
Merchandise Shipped on Hangers: Yes or No	Hangers Supplied By:

Shipping Manager:	Contact Name:	Phone:	Email:
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NOTE: <i>Non-Compliance with Nordstrom Floor Ready requirements may result in applicable offset charges.</i>

To be completed by Nordstrom Third Party Ticket Provider	
Date Received:	Date Shipped:
Notes:	

** Fax Ticket Sample to FRM Office (206) 303-2629 prior to ticketing merchandise. Questions can be emailed to frm@Nordstrom.com

** Ticket Formatting can be found on line at www.nordstromsupplier.com under Tickets.

Tickets Produced by:

Affix Sample Ticket (s) here for approval
